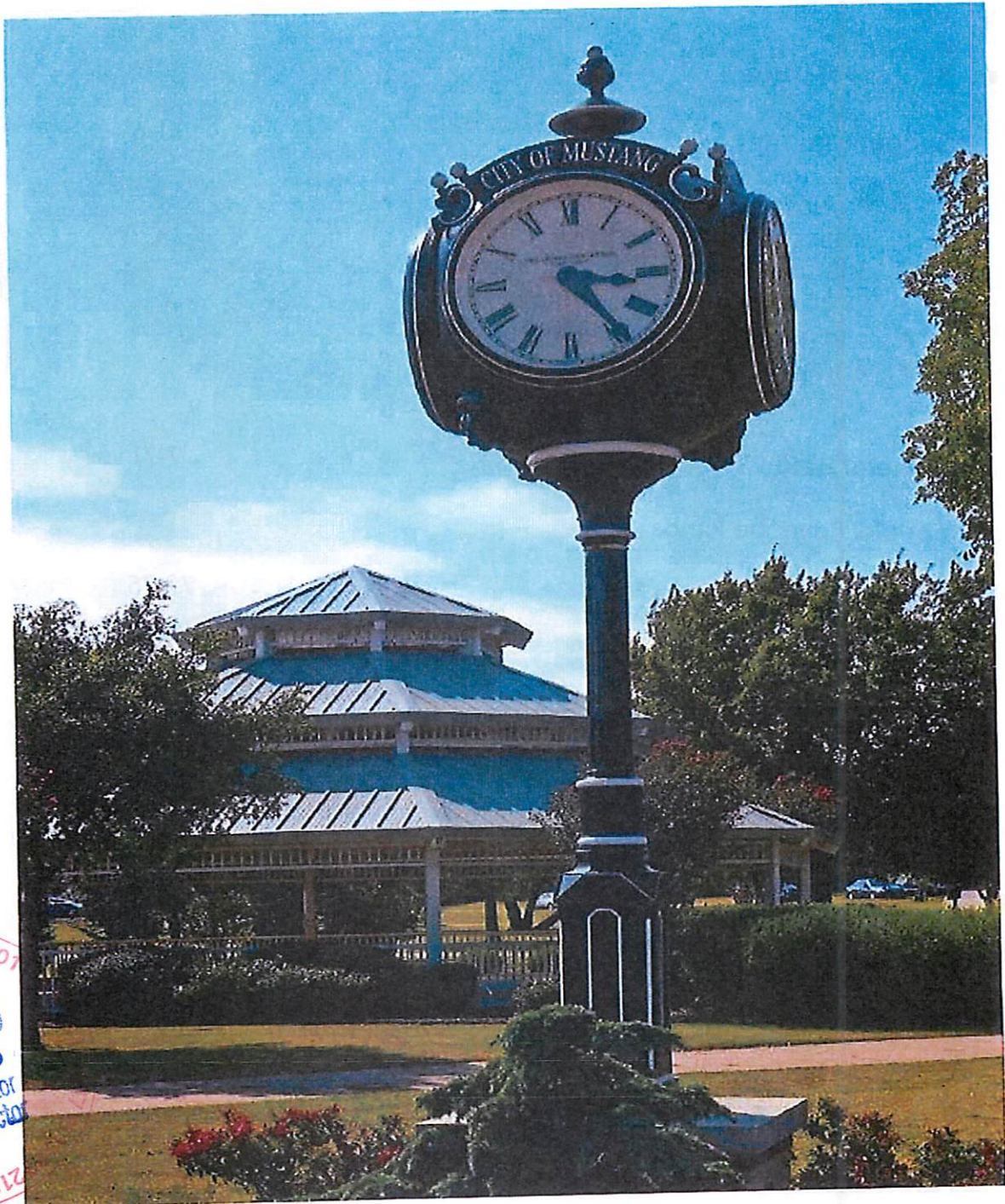


CITY OF MUSTANG

Annual Budget - Fiscal Year 2016



Canadian

CITY OF MUSTANG
ANNUAL BUDGET
FISCAL YEAR 2015-2016

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FISCAL YEAR 2015-2016**

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CITY OF MUSTANG

LIST OF PUBLIC OFFICIALS

MAYOR AND CITY COUNCIL

Jay Adams, Mayor

Kevin Riley, Ward I

Kathleen Moon Staples, Ward II

Brian Grider, Ward III

Terry Jones, Ward IV

Linda Hagan, Ward V

Jess Schweinberg, Ward VI

CITY STAFF

Timothy D. Rooney, City Manager

Lisa Martin, City Clerk

Desiree Webber, Library Director

Justin Battles, Assistant City Manager/Parks & Recreation Director

Jean Heasley, Assistant Parks & Recreation Director

Laura Anderson, Human Resources Director

Janet Watts, Finance Director

Melissa Helsel, Community Development Director

Chuck Foley, Police Chief

Carl Hickman, Fire Chief

MEMORANDUM

**TO: THE HONORABLE MAYOR AND MEMBERS OF THE COUNCIL
CITY OF MUSTANG**

**FROM: TIMOTHY D. ROONEY
CITY MANAGER**

SUBJECT: BUDGET FOR FISCAL YEAR 2015-2016

DATE: May 5, 2015

Pursuant to Charter and statutory provisions, this correspondence is for the purpose of transmitting a budget proposal for FY 2015-16. The budget document contains detailed estimates of anticipated revenues and proposed expenditures for all operations and includes all funds maintained by the City of Mustang. The utilization of a consolidated approach in presenting the budget will provide the City Council and citizens a comprehensive view of the financial position of the City's government operations. This format also provides your constituents a budget document that clearly details projected revenue sources and how the City plans to spend money collected from those sources.

Adoption of an annual budget is the single-most important policy decision of the City Council. Decisions made during the development and adoption of the budget has the effect of establishing direction for our community for the next several years. The budget serves as a policy statement that charges the city's administration with the responsibility of accomplishing those goals and objectives outlined within it.

The City of Mustang's financial position has improved and in confronting the current economic conditions facing the Nation and its municipal, county, and state governments, Mustang's recent conservative approach to budgeting, spending, and fiscal policy have proven to be the right course of action and philosophy.

It is essential that the City maintain adequate levels of reserves to mitigate current and future risks. Fund balance reserves are intended to serve as a measurement of the financial resources available within a fund. Staff has aimed at achieving and maintaining a structurally balanced budget where recurring revenues are equal to recurring expenditures in the proposed budget. A steady growth of replenishing reserves have occurred over the last three fiscal years.

Within the General Fund, \$544,770 reserves were used to balance the budget in fiscal year 2014, \$343,658 in fiscal year 2015, and \$151,240 in the proposed 2016 budget. This serves as a bottom line measure to help determine the extent of achieving this goal. In the Mustang Improvement Authority, \$765,900 reserves were used in fiscal year 2014, \$0 in fiscal year 2015, and \$104,330 in the proposed 2016 budget. Although staff is proposing to tap into the MIA reserve balance in the upcoming budget year, the reserve percentage remains above the minimum requirement recommended for local governments.

The objective of any budget is to establish priorities and allocate available resources to those priorities. It is the focal point for dialogue about the future direction of our community. As the City Manager, one of my primary duties is to annually prepare and propose to the City Council a financial "business plan" for the future of the City. Therein is the budget challenge: To achieve the greatest results, make a difference in people's lives, and do so while maintaining fiscal responsibility to the public. Successfully meeting that challenge is what will continue to make Mustang a great place in which to live, work, and play.

It is my privilege to place before the community a budget that sustainably and responsibly recognizes critical needs and services of the citizens of Mustang.

ASSUMPTIONS:

During its development, the staff has made major assumptions that are key to this budget. These assumptions are part of the normal process of budget development. It should be noted, however, these assumptions become significant policy decisions providing the foundation for the entire budget as a result of the City Council approval. These assumptions/policy decisions are listed below for your consideration.

- The staff has projected sales tax revenue for FY 2015-16 at \$ 9,900,000 which represents a 3.0% increase from the projected ending sales tax for FY 2014-15.
- The General Fund provides for a 5% increase in revenue from the FY 2014-15 revised estimates. This increase is mainly the result of sales and use tax remaining strong, new residential/commercial construction and reserved carryover.
- The FY 2015-16 Budget includes the addition of a Library Youth Services Assistant (part-time), Police Officer, Fire Fighter, Animal Control Officer (part-time), and Grounds Keeper Manager position to the Ball Complex Division that will be paid for as a result of increase revenue generated from additional ball fields. Additionally, a Community Development Planner position is being restored that was last funded in the Budget in FY 2014-15. Step increases for all employees (ranging from 3 to 4%) have been included in this budget.
- The FY 2015-16 budget includes no increase in costs associated with employee health care. Once again, this is the beneficial result of joining the Oklahoma Public Employees Health and Welfare Consortium.
- The FY 2015-16 budget includes mandated increases to the City of Mustang's Oklahoma Municipal Retirement Fund contributions from 10.64% to 11.79%.
- Enable Resolution 05-027 and amending 10% of sales tax revenue received in excess of \$800,000 (previously \$500,000) in a month transferred to the Limited Purpose Fund for the purpose of maintaining, constructing and improving the infrastructure system within the city limits.
- Three percent (3%) Cost of Living to all non-union and union employees.
- The budget does not include the reclassification of the Judge, Alternative Judge, City

Prosecutor, and City Attorney positions that have been mandated by the IRS.

- The Street Improvement Fund provides for completion of Heights Addition totaling \$105,000 (40% in FYE2015 and 60% FYE2016). It also includes improvements to 89th Street of \$340,000 from Morgan Road to County Line.
- The FY 2015-16 budget includes limited capital expenditures totaling \$ 900,556 exclusive of any grants received and reserving a fund balance of \$896,444 for next year's carryover.
- The Mustang Improvement Fund includes a 3.6% percent change in the Severn Trent contract from February 2014 to February 2015.
- The utility rates increase in each subsequent year by 2% or the consumer price index as published by the U.S. Department of Labor for the Southwest Region, whichever is greater which was approved by the City Council in 2009.
- Water rate increase for third-party purchases. The Mustang Improvement Authority purchases some of its water from the City of Oklahoma. In the event the City of Oklahoma increases the rate charged to the MIA for water, the rates set forth shall be increased pro rata based on the projected volume that the purchased water bears to the projected total volume of water used per Ordinance 1106, Section 5, Chapter 118-4.
- The transfer of funds for Workers Compensation increased from \$0 to \$75,000 (split between the General Fund and MIA) to cover the annual excess workers compensation coverage. The City of Mustang is self insured on Worker's Compensation and has built up an appropriate reserve within that fund.
- Mustang Improvement Authority Reserve Fund - \$22,500 root control in sewer line to prevent sewer overflows and reduce pipe damage.

SERIES 2014B BONDS:

The Mustang Improvement Authority issued Utility System and Sales Tax Revenue, Series 2014B in the principal amount of \$7,895,000, bearing interest at the rate of 2.70% per annum on December 9, 2014 to fund the following projects: water and sanitary sewer improvements and widening S. Mustang Road to three (3) lanes and addressing drainage issues. The construction note is recorded in the Mustang Improvement Authority (Fund 68).

CONCLUSION, COMMENTS, APPRECIATION:

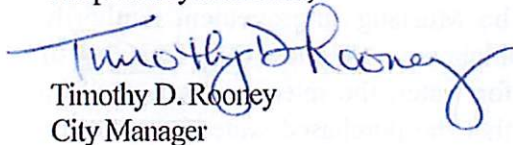
Every city is financially unable to fully address every area of community concern. Priorities must be set and funded and this budget is no different. It has established priorities based on the funding available and on a review of major community and organizational needs and seeks to address those needs. The department directors have been the primary resource in the assessment of needs and planning of this budget document.

It is the objective of this budget to continue to effectively address multiple priorities of a community, improve cost effectiveness of services, maintain and improve the efficiency of services, and better manage the taxpayer's resources through a commitment to the continuous improvement of those services and processes.

I take this opportunity to express my sincere appreciation to the staff members and department directors who have worked to develop this budget, all are members of the budget team and each has had an impact on this proposal. Special appreciation is noted for the work and effort made by Ms. Janet Watts without whom the quality and accuracy of this proposal would not be possible. It remains clear that Ms. Watt's history of fiscally conservative management has kept the City of Mustang from experiencing many of the problems that other sister communities in Oklahoma and across the country have faced the last several years. I also appreciate the time that each member of the Council will spend evaluating the budget through its approval process. I appreciate your continued support in implementing the strategies, goals, and services contained in this budget.

In summary, two workshops regarding the FY 2015-16 Budget are scheduled to be conducted. The first workshop will be held on Thursday evening, May 7, 2015 at 6:00PM in Banquet Hall A at the Mustang Town Center. The second workshop will be held on Thursday evening, May 14, 2015 at 6:00PM in the Community Room at the Library. Following the workshops, a public hearing regarding the FY 2015-16 Budget will be conducted on Tuesday evening, June 2, 2015 at 7:00 PM.

Respectfully submitted,


Timothy D. Rooney
City Manager

**CITY OF MUSTANG
PROPOSED BUDGET
FY 2015-2016**

	General Fund	Special Revenue Funds	Capital Project Funds	Debt Service Fund	Enterprise Fund	Internal Service Fund	Total Funds
BEGINNING FUND BALANCE/ NET WORKING CAPITAL - ESTIMATED	\$ 2,200,000	\$ 1,213,000	\$ 1,077,500	\$ 255,000	\$ 10,606,238	\$ 470,000	\$ 15,821,738
RESOURCES:							
Ad Valorem Taxes				353,000			353,000
Charges for Services	1,041,000				7,723,000		8,764,000
Other Fees		8,000				75,000	83,000
Tax and Franchise Fees	11,421,500				9,900,000		21,321,500
Licenses and Permits	279,600						279,600
Fines	451,515	5,000					456,515
Interest Income	8,000	4,360	5,500	1,000	8,850	3,000	30,710
Miscellaneous Revenues	185,300	10,000			63,020	6,000	264,320
Transfers	7,710,000	581,000	882,000		4,117,000		13,290,000
Total Resources	21,096,915	608,360	887,500	354,000	21,811,870	84,000	44,842,645
Total Available for Appropriations	23,296,915	1,821,360	1,965,000	609,000	32,418,108	554,000	60,664,383
APPROPRIATIONS:							
Mayor and Council	202,475						202,475
City Manager	482,831						482,831
Library	455,818	33,700	3,785				493,303
Parks and Recreation	978,695	49,900	7,236				1,035,831
General Government	1,501,000	5,000	800		317,620	250,000	2,074,420
Town Center	316,675		181,000				497,675
Ball Complex	536,675		70,640				607,315
Aquatics	222,870		70,895				293,765
Finance	617,555						617,555
Community Development	508,875		105,250				614,125
Police	2,951,616	61,900	210,950				3,224,466
Animal Control	72,795		1,000				73,795
Fire	1,982,075		202,000				2,184,075
Streets	175,000	653,500					828,500
Water			215,000		2,562,440		2,777,440
Sewer					1,169,510		1,169,510
Sanitation					980,000		980,000
Debt Service				314,520	3,643,750		3,958,270
2014B Construction Projects					7,195,238		7,195,238
Transfers	10,243,200				12,838,000		23,081,200
Total Appropriations	\$ 21,248,155	\$ 804,000	\$ 1,068,556	\$ 314,520	\$ 28,706,558	\$ 250,000	\$ 52,391,789
Estimated Ending Fund Balance/ Net Working Capital	\$ 2,048,760	\$ 1,017,360	\$ 896,444	\$ 294,480	\$ 3,711,550	\$ 304,000	\$ 8,272,594

NOTICE OF PUBLIC HEARING OF PROPOSED BUDGET

A public hearing on the FY 2015-2016 City of Mustang budget will be held at 7:00 p.m. on June 2, 2015, at Mustang City Hall for the purpose of discussing the City budget for the fiscal year beginning July 1, 2015. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. Copies of the proposed FY2015-2016 budget are available for review in the Office of the City Clerk, Library (Town Center) and City's Website @ www.cityofmustang.org

**CITY OF MUSTANG
PROPOSED BUDGET
FY 2015-2016**

	General Fund	Special Revenue Funds	Capital Project Funds	Debt Service Fund	Enterprise Fund	Internal Service Fund
APPROPRIATIONS:						
Mayor and Council	202,475					
City Manager	482,831					
Library	455,818	33,700	3,785			
Parks and Recreation	978,695	49,900	7,236			
General Government	1,501,000	5,000	800		317,620	250,000
Fund Balance	2,048,760	1,017,360	896,444	294,480	3,711,550	304,000
Town Center	316,675		181,000			
Ball Complex	536,675		70,640			
Aquatics	222,870		70,895			
Finance	617,555					
Community Development	508,875		105,250			
Police	2,951,616	61,900	210,950			
Animal Control	72,795		1,000			
Fire	1,982,075		202,000			
Streets	175,000	653,500				
Water			215,000		2,562,440	
Sewer					1,169,510	
Sanitation					980,000	
Debt Service				314,520	3,643,750	
2014B Construction Projects					7,195,238	
Transfers	10,243,200				12,838,000	
Total Appropriations	\$ 23,296,915	\$ 1,821,360	\$ 1,965,000	\$ 609,000	\$ 32,418,108	\$ 554,000
Summary						\$ 60,664,383

City of Mustang
Special Revenue Fund Summary
Fiscal Year 2015-2016

	General Reserve Fund	Impound Fee	Park Improvement	Alcohol Enforcement	Library Fund	Traffic Enforcement	Employee Flex Spending	Street Improvement	Totals
BEGINNING FUND BALANCE/ NET WORKING CAPITAL - ESTIMATED	\$3,000	\$30,000	\$40,000	\$9,200	\$20,000	\$7,200	\$3,600	1,100,000	\$1,213,000
RESOURCES:									
Fines					5,000				5,000
Park Development Fees			8,000						8,000
Interest Income	100	100	400	100	100	60		3,500	4,360
Miscellaneous Revenues					8,600		1,400	-	10,000
Transfers	6,000	30,000	66,000	8,000		15,000		456,000	581,000
Total Resources	6,100	30,100	74,400	8,100	13,700	15,060	1,400	459,500	608,360
Total Available for Appropriations	9,100	60,100	114,400	17,300	33,700	22,260	5,000	1,559,500	1,821,360
APPROPRIATIONS:									
Library					33,700				33,700
Parks and Recreation			49,900						49,900
General Government							5,000		5,000
Police		32,750		8,250		20,900			61,900
Fire								653,500	653,500
Streets/Drainage									
Transfers									
Total Appropriations	-	32,750	49,900	8,250	33,700	20,900	5,000	653,500	804,000
Estimated Ending Fund Balance/ Net Working Capital	\$9,100	\$27,350	\$64,500	\$9,050	\$0	1,360	\$0	906,000	\$1,017,360

City of Mustang
Capital Project Fund Summary
Fiscal Year 2015-2016

	Limited Purpose	2012 GO Bond Town Center Expansion	Totals
BEGINNING FUND BALANCE/ NET WORKING CAPITAL - ESTIMATED	\$910,000	\$167,500	\$1,077,500
RESOURCES:			
Interest Income	5,000	500	5,500
Grants			
Transfers	882,000		882,000
<i>Total Resources</i>	<u>887,000</u>	<u>500</u>	<u>887,500</u>
Total Available for Appropriations	<u>1,797,000</u>	<u>168,000</u>	<u>1,965,000</u>
APPROPRIATIONS:			
Library	3,785		3,785
Parks and Recreation	7,236		7,236
General Government	800		800
Town Center	13,000	168,000	181,000
Ball Complex	70,640		70,640
Aquatics	70,895		70,895
Community Development	105,250		105,250
Police	210,950		210,950
Animal Control	1,000		1,000
Fire	202,000		202,000
Water	215,000		215,000
<i>Total Appropriations</i>	<u>900,556</u>	<u>168,000</u>	<u>1,068,556</u>
Estimated Ending Fund Balance/ Net Working Capital	<u>\$896,444</u>	<u>\$0</u>	<u>\$896,444</u>

City of Mustang
MIA Enterprise Fund Accounts Summary
Fiscal Year 2015-2016

	Fund 66	Fund 68	Fund 70	Fund 82	Fund 98	
	2006 Refinancing 2014A Bond Account	MIA Operating Fund	MIA Reserve	Sewer Impact	1998A/B Refinancing 2013 Bond Account	Totals
BEGINNING FUND BALANCE/ NET WORKING CAPITAL - ESTIMATED 2014B RESTRICTED CARRYOVER	\$460,000	\$2,136,000 7,195,238	\$270,000	\$435,000	\$110,000	3,411,000 7,195,238
RESOURCES:						
Sales Tax		9,900,000				9,900,000
Charges for Services		7,583,000		140,000		7,723,000
Interest Income	200	7,000	500	1,000	150	8,850
Miscellaneous Revenues		63,020				63,020
Transfers	2,492,000	100,000	385,000		1,140,000	4,117,000
Total Resources	2,492,200	17,653,020	385,500	141,000	1,140,150	21,811,870
Total Available for Appropriations	2,952,200	26,984,258	655,500	576,000	1,250,150	32,418,108
APPROPRIATIONS:						
General Government	120	317,500				317,620
Water		2,562,440				2,562,440
Sewer		892,560	276,950			1,169,510
Sanitation		980,000				980,000
Debt Service	2,243,900	266,850			1,133,000	3,643,750
2014B Construction Projects		7,195,238				7,195,238
Transfers		12,738,000		100,000		12,838,000
Total Appropriations	2,244,020	24,952,588	276,950	100,000	1,133,000	28,706,558
Estimated Ending Fund Balance/ Net Working Capital	\$708,180	\$2,031,670	378,550	\$476,000	\$117,150	\$3,711,550

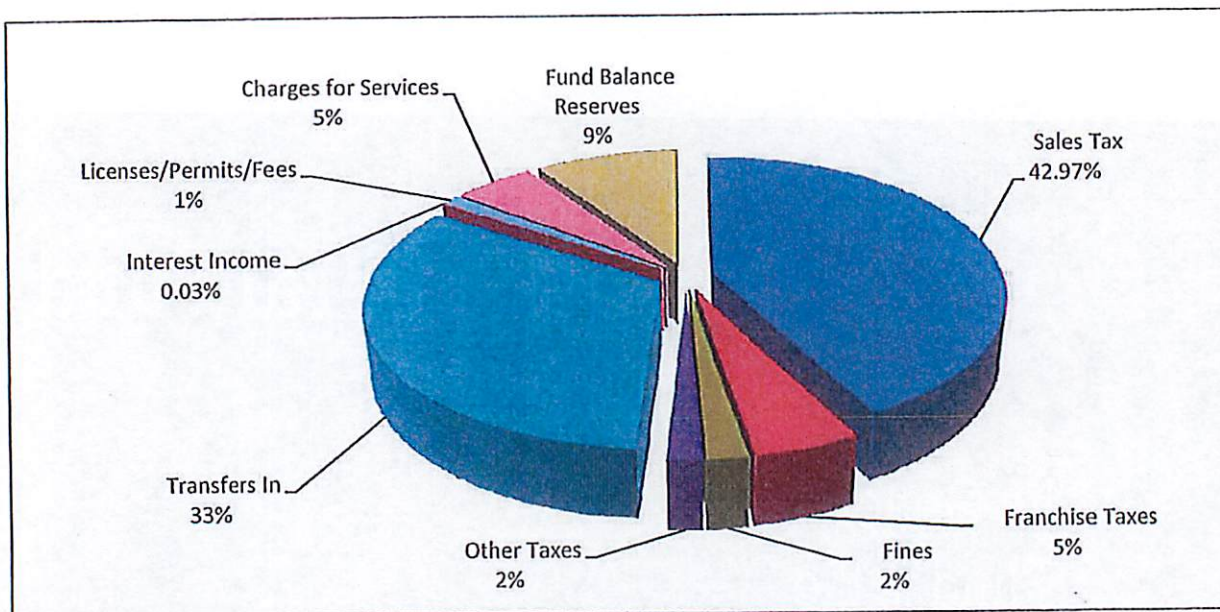
City of Mustang
ANALYSIS OF RESTRICTED FUNDS
June 30, 2015

Fund	Revenue Source	Enabling legislation (i.e. tax levy)	State Statute	Ordinance	Board Resolution
01 General Fund	Jail Fees	Restricted - State	Contractual restrictions Reimbursement for jail and improvements of lighting of streets and alley's construction, maintenance and repair of streets Library capital or programs Costs associated with operation of emergency telephone service Per donor request Concessions/office supplies	Ordinance #952	
	Commercial Vehicle Tax	Restricted - State			
	Library State Aid	Restricted - State (Grant Agreements)			
	911 Fees	Restricted - State	62 O.S. § 28.11-28.21		Res #10-040
	Donations	Restricted (donor)			
	Inventory	Nonspendable			
02 General Reserve	Interest income	Assigned	Maintenance of city facilities, infrastructure & other capital items All bond taxes collected shall be deposited to the general fund. The city council shall determine the use on an annual basis.		Res #06-017
03 Court Fund	Transfer from General Fund	Committed (Council)		Ordinance #1105	
	Transfer from MIA	Committed (Council)			
	Police fines and fees	NA			
04 Impound Fees	Impound Vehicle Fees	Restricted (enabling legislation)	\$100 impound fee used for dispatch, jail, records clerks, training and enforcement of traffic safety.	Ordinance #1102	
	Investment income	Assigned	Purchase of park land for improvement, development, and maintenance of park and recreational programs.		
05 Park Improvement	Park development fees	Restricted (enabling legislation)		Ordinance #708	Res #05-013
	Court cost assessed for parks	Assigned			
	Business license	Assigned	\$15 per business license	Ordinance #708	
	Investment income	Restricted			
06 Alcohol Laws	Police fines and fees	Restricted (enabling legislation)	Fines and fees relating to intoxicating substances and traffic related offense involving alcohol.	Ordinance #1087	
	Investment income	Assigned	Library operations, programs, and capital		
07 Library	Grants	Restricted - State (Grant Agreements) - External			
	Fines & fees (library)	Assigned			
	Interest income	Assigned			
	Miscellaneous - donations	Restricted (donor)			
08 Traffic Enforcement	Police fines and fees	Restricted (enabling legislation)	Capital and training expenses related to traffic enforcement.	Ordinance #920	
	Miscellaneous - alias fees	Assigned			
	Investment income	Assigned			
10 Employee Fees	Employee payroll deduction	NA	Employee health savings account		
12 2012 GO Bonds - Town Center Exp	Go Bond Proceeds - original	Restricted - External	Capital related to expand Town Center library	Ordinance #1071	
	Interest income	Assigned			
14 Street/Drainage	Investment income	Assigned			
	Miscellaneous	Assigned			
	Grants	Restricted (State Grants - ODOT/ODOC) - External	Street grants		
	Transfer from GF	Assigned (Budget)			
	Transfer from MIA	Restricted - Sanitation Contract (DEMA)	Sanitation franchise fees		
27 Sinking Fund	Ad Valorem Taxes	Restricted (enabling legislation)	Debt payments on GO Bonds	Art. 10 § 9, 10, & 15 OK Constitutional 62 O.S. § 361-5	
39 Limited Purpose	Investment income	Assigned	Capital outlay and improvements		Res #05-027
	Transfer from GF	Assigned	Capital outlay and improvements		
	Transfer from MIA	Restricted External (3rd penny remaining sales tax) - Taxes collected in excess of debt payments are set aside for early retirement of bonds.	Capital outlay and improvements		

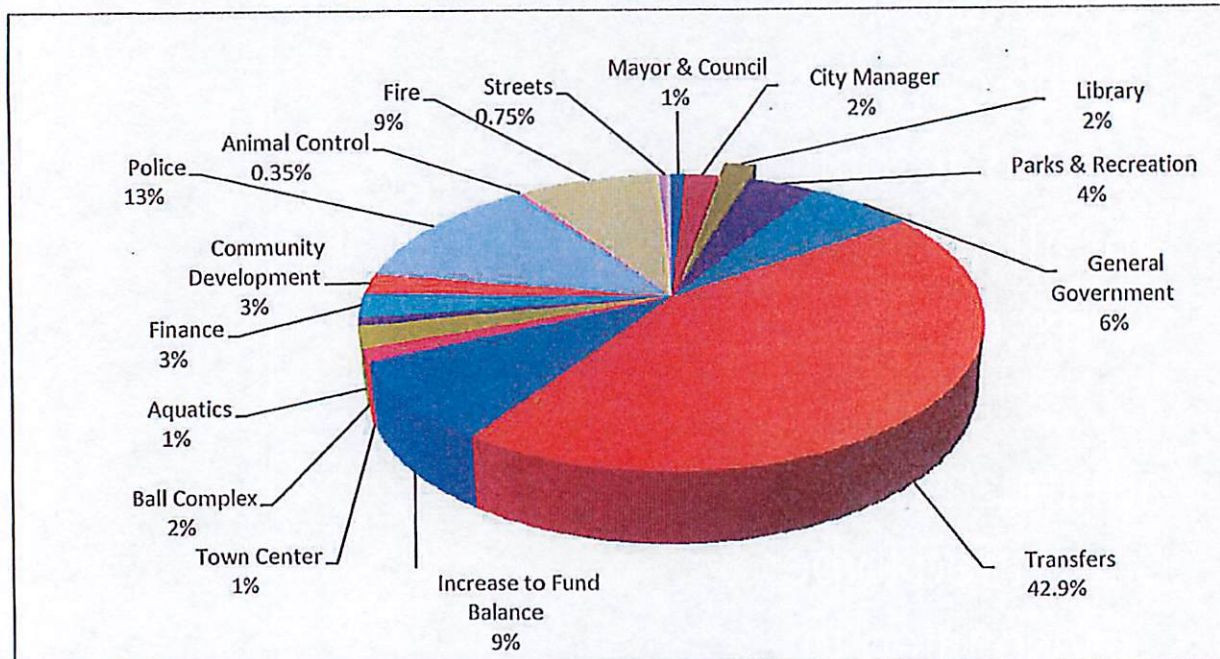
General Fund

The General Fund is the primary operating fund of the city. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

GENERAL FUND REVENUES - 2016 FISCAL YEAR



GENERAL FUND EXPENDITURES - 2016 FISCAL YEAR



CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>						
SERVICES	772,081.54	851,657.96	1,028,000.00	530,218.08	1,041,000.00	
TAXES & FRANCHISE	9,824,776.45	10,713,551.33	10,902,500.00	9,415,062.03	11,421,500.00	
FEES	250,793.79	265,834.24	260,100.00	220,553.09	279,600.00	
FINES	254,498.51	406,842.15	427,015.00	375,512.73	451,515.00	
MISCELLANEOUS REVENUE	266,001.18	381,157.89	3,309,607.00	1,400,361.22	2,393,300.00	
TRANSFERS	7,096,157.19	7,190,387.20	7,475,000.00	5,651,512.87	7,710,000.00	
*** TOTAL REVENUES ***	18,464,308.66	19,809,430.77	23,402,222.00	17,593,220.02	23,296,915.00	
<u>EXPENDITURE SUMMARY</u>						
MAYOR AND COUNCIL	212,592.51	214,928.80	215,250.00	143,538.37	202,475.00	
CITY MANAGER	545,529.85	478,547.58	473,215.00	364,424.25	482,831.00	
LIBRARY	389,224.07	401,602.05	427,868.00	348,135.77	455,818.00	
PARKS AND RECREATION	866,521.89	892,911.78	892,220.00	719,401.39	978,695.00	
GENERAL GOVERNMENT	1,792,165.59	1,282,151.20	2,846,049.00	2,308,568.85	1,501,000.00	
TRANSFERS	8,783,655.09	9,378,586.77	9,755,500.00	7,944,199.63	10,243,200.00	
INCREASE TO FUND BALANCE	0.00	0.00	1,573,208.00	0.00	2,048,760.00	
TOWN CENTER	265,167.40	331,807.48	325,581.00	269,080.57	316,675.00	
BALL COMPLEX	248,600.78	322,074.74	460,865.00	248,642.09	536,675.00	
AQUATICS	241,437.84	252,323.93	267,578.00	142,904.09	222,870.00	
FINANCE	450,549.45	477,519.35	602,715.00	439,680.72	617,555.00	
COMMUNITY DEVELOPMENT	488,113.66	533,325.56	517,059.00	370,620.79	508,875.00	
POLICE	2,705,063.20	2,824,681.67	2,962,724.00	2,169,730.68	2,951,616.00	
ANIMAL CONTROL	0.00	51,166.87	59,115.00	38,642.70	72,795.00	
HIGHWAY SAFETY GRANT	2,129.64	1,600.30	27,000.00	11,553.05	0.00	
FIRE	1,665,365.66	1,776,792.24	1,821,275.00	1,419,594.62	1,982,075.00	
STREETS	180,813.16	196,300.94	175,000.00	125,826.80	175,000.00	
*** TOTAL EXPENDITURES ***	18,836,929.79	19,416,321.26	23,402,222.00	17,064,544.37	23,296,915.00	
*** REVENUES OVER (UNDER) EXPENDITURES *** (372,621.13)		393,109.51	0.00	528,675.65	0.00	

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
SERVICES						
01-41174 LIBRARY ROOM RENTALS	0:00.	325.00	4,000.00	470.00	1,000.00	
01-41175 AQUATIC PROGRAMMING	47,555.59	48,917.00	54,000.00	13,132.00	54,000.00	
01-41176 AQUATIC PARTIES	16,683.50	20,982.00	21,000.00	11,582.00	22,000.00	
01-41177 AQUATIC GATE FEES	117,851.70	113,719.51	125,000.00	49,964.21	122,000.00	
01-41178 POOL CONCESSIONS	38,165.75	38,009.96	40,000.00	20,348.49	40,000.00	
01-41179 RECREATIONAL PROGRAMS	29,635.95	32,545.81	30,000.00	25,547.18	33,000.00	
01-41180 BASEBALL CONCESSIONS	0.00	29,261.34	115,000.00	21,451.50	115,000.00	
01-41181 SOFTBALL CONCESSIONS	97,795.99	122,485.68	115,000.00	71,013.51	125,000.00	
01-41182 MSA GATE FEES	5,042.00	0.00	6,000.00	266.00	6,000.00	
01-41183 SOCCER CONCESSIONS	0.00	0.00	9,000.00	0.00	0.00	
01-41184 BASEBALL LEAGUE/GATE FEES	0.00	2,385.00	14,000.00	1,651.00	14,000.00	
01-41185 SOFTBALL LEAGUE/GATE FEES	51,537.95	64,802.25	76,000.00	38,992.25	76,000.00	
01-41186 SOFTBALL MERCHANDISE SALES	3,544.97	3,360.00	3,000.00	1,940.00	4,000.00	
01-41187 AEROBIC FEES	16,975.00	16,320.00	18,000.00	12,009.00	18,000.00	
01-41188 COMMUNITY CENTER LEAGUE FEE	9,244.15	4,860.00	7,000.00	5,315.00	8,000.00	
01-41189 TOWN CENTER ROOM RENTALS	64,460.75	71,597.50	65,000.00	67,971.75	90,000.00	
01-41190 ASP/CAMPS	45,835.22	42,237.95	73,000.00	33,927.00	50,000.00	
01-41191 MEMBERSHIPS	159,861.27	157,942.71	160,000.00	113,290.69	160,000.00	
01-41192 PERSONAL TRAINER FEES	14,739.25	22,679.25	17,000.00	12,690.50	23,000.00	
01-41193 CAMPS (SUMMER/OTHER)	53,152.50	59,227.00	56,000.00	26,320.00	60,000.00	
01-41196 BASEBALL MERCHANDISE SALES	0.00	0.00	3,000.00	0.00	3,000.00	
01-41197 BASEBALL TOURNAMENTS	0.00	0.00	17,000.00	0.00	17,000.00	
TOTAL SERVICES	772,081.54	851,657.96	1,028,000.00	527,882.08	1,041,000.00	
TAXES & FRANCHISE						
01-42101 ALCOHOLIC BEVERAGE TAX	71,942.69	74,101.11	73,000.00	61,708.95	75,000.00	
01-42121 CADDO FRANCHISE	57,985.90	59,896.76	60,000.00	49,867.12	65,000.00	
01-42123 OEC FRANCHISE	57,820.41	55,770.32	69,000.00	66,302.64	68,000.00	
01-42125 OG & E FRANCHISE	299,311.30	302,583.24	300,000.00	326,723.69	310,000.00	
01-42127 ONG FRANCHISE	79,952.18	89,012.45	81,000.00	62,382.18	89,000.00	
01-42128 OTHER GAS FRANCHISE	843.22	1,232.45	1,000.00	671.85	1,000.00	
01-42129 TELEPHONE FRANCHISE	3,668.95	166.92	6,000.00	1,395.13	3,000.00	
01-42131 CABLE TV FRANCHISE	233,352.70	231,018.56	200,000.00	173,660.83	234,000.00	
01-42133 GASOLINE EXCISE TAX	32,363.35	33,758.40	34,000.00	28,843.16	35,000.00	
01-42149 MOTOR VEHICLE TAX	130,234.34	142,236.70	135,000.00	120,271.44	145,000.00	
01-42172 CIG/TOBACCO TAX	105,269.39	107,646.40	114,000.00	94,732.79	112,000.00	
01-42173 SALES TAX (4%)	8,491,961.44	9,252,174.04	9,430,000.00	8,053,025.68	9,900,000.00	
01-42174 CITY USE TAX (4%)	260,070.58	363,953.98	396,000.00	370,517.38	380,000.00	
01-42175 HOTEL TAX (5%)	0.00	0.00	3,500.00	1,101.22	4,500.00	
TOTAL TAXES & FRANCHISE	9,824,776.45	10,713,551.33	10,902,500.00	9,411,204.06	11,421,500.00	
FEES						
01-43110 ANIMAL LICENSE & FEES	4,497.00	5,007.50	5,000.00	2,776.00	5,000.00	
01-43145 BUSINESS/CONTRACTOR LIC.	67,669.77	74,116.74	70,000.00	62,169.72	80,000.00	

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
01-43150 INSPECTION FEES	25,031.05	31,262.31	30,500.00	15,942.08	30,000.00	
01-43155 DEEDS/PLATS/SPLITS	4,446.25	7,713.55	6,500.00	3,888.25	8,000.00	
01-43160 CONSTRUCTION PERMITS	142,827.72	137,827.64	136,000.00	123,465.04	145,000.00	
01-43161 STATE PERMIT FEE	5,597.00	4,206.50	5,900.00	5,710.00	4,400.00	
01-43165 OIL AND GAS INSPECTIONS	500.00	5,575.00	6,000.00	5,750.00	7,000.00	
01-43167 RETURN CHECK FEES	225.00	125.00	200.00	25.00	200.00	
TOTAL FEES	250,793.79	265,834.24	260,100.00	219,726.09	279,600.00	
FINES						
01-44116 JUVENILE PROGRAM	10,683.43	11,305.22	48,500.00	23,476.02	30,000.00	
01-44117 FINES-MUNICIPAL COURT	204,295.25	356,397.42	340,000.00	322,395.50	386,000.00	
01-44118 FINES - STATE JAIL FEES	9,353.30	12,502.45	10,515.00	8,717.43	10,000.00	
01-44119 FINES - LOCAL JAIL FEES	7,625.00	8,080.00	7,000.00	5,110.48	4,515.00	
01-44125 LIBRARY FINES	22,541.53	18,557.06	21,000.00	15,705.15	21,000.00	
TOTAL FINES	254,498.51	406,842.15	427,015.00	375,404.58	451,515.00	
MISCELLANEOUS REVENUE						
01-45100 DONATIONS	17,106.03	22,150.44	15,490.00	13,201.11	0.00	
01-45101 DONATIONS - CAMP	0.00	430.00	0.00	0.00	0.00	
01-45103 DONATIONS - ANIMAL CONTROL	0.00	0.00	2,200.00	1,955.00	0.00	
01-45104 DONATIONS - POLICE	0.00	4,660.00	7,800.00	7,467.33	0.00	
01-45110 ODEM - STORM SHELTER GRANT	0.00	11,329.86	1,046,170.00	998,925.31	0.00	
01-45111 GRANTS	31,548.41	32,530.81	6,000.00	5,766.50	0.00	
01-45112 HIGHWAY SAFETY GRANT	0.00	0.00	27,000.00	6,364.81	0.00	
01-45113 POLICE REIMBURSEMENT	93,690.00	101,566.40	139,200.00	103,141.53	130,000.00	
01-45120 911 COMMUNICATIONS	8,934.94	5,271.37	7,550.00	4,367.51	5,300.00	
01-45141 INTEREST ON INVESTMENTS	8,760.38	7,013.62	5,000.00	5,124.32	8,000.00	
01-45147 AUCTION SURPLUS	0.00	1,546.92	0.00	0.00	0.00	
01-45193 MISCELLANEOUS	72,677.08	92,528.98	49,400.00	44,837.92	50,000.00	
01-45194 INSURANCE REIMBURSEMENT	33,284.34	90,421.49	212,702.00	209,209.88	0.00	
01-45196 OTHER FORFEITURES-CRIMINAL	0.00	11,708.00	0.00	0.00	0.00	
01-45199 RESERVED CARRY-OVER	0.00	0.00	1,791,095.00	0.00	2,200,000.00	
TOTAL MISCELLANEOUS REVENUE	266,001.18	381,157.89	3,309,607.00	1,400,361.22	2,393,300.00	
TRANSFERS						
01-46867 TRANSFER FROM MIA-OPERATING	2,925,897.18	2,610,000.02	2,760,000.00	1,625,000.00	2,760,000.00	
01-46868 TRANSFER FROM MIA-SALES TAX	4,170,260.01	4,580,387.18	4,715,000.00	4,026,512.87	4,950,000.00	
TOTAL TRANSFERS	7,096,157.19	7,190,387.20	7,475,000.00	5,651,512.87	7,710,000.00	
*** TOTAL REVENUES ***	18,464,308.66	19,809,430.77	23,402,222.00	17,586,090.90	23,296,915.00	

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND
MAYOR AND COUNCIL
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR -----		PROPOSED BUDGET	BUDGET WORKSPACE
			ACTUAL BUDGET	YEAR TO DATE ACTUAL		

OTHER SERVICES & CHARGES

01-501-5310 EDUCATION AND TRAINING	701.19	375.00	500.00	0.00	400.00	
01-501-5326 TRAVEL REIMBURSEMENT	1,399.20	0.00	300.00	0.00	300.00	
01-501-5327 PROFESSIONAL SERVICES	39,457.50	16,000.00	30,000.00	18,941.24	21,000.00	
01-501-5335 CITY ATTORNEY	113,509.22	107,905.77	106,000.00	66,808.52	106,000.00	
01-501-5336 CITY ENGINEER	20,261.25	51,221.91	35,000.00	28,376.38	35,000.00	
01-501-5337 MUNICIPAL JUDGE	20,000.00	20,000.00	20,800.00	16,800.00	20,800.00	
01-501-5341 PRINTING	57.25	321.69	500.00	0.00	300.00	
01-501-5352 YOUTH & FAMILY SERVICES	5,000.00	5,000.00	5,000.00	0.00	5,000.00	
01-501-5353 OTHER SERVICES AND CHARGES	599.33	599.23	500.00	100.02	500.00	
01-501-5355 MEETING EXPENSES	306.32	692.64	500.00	140.63	325.00	
01-501-5392 MEMBERSHIPS & SUBSCRIPTIONS	305.00	305.00	350.00	0.00	350.00	
01-501-5397 CHAMBER OF COMMERCE	10,900.00	10,000.00	10,000.00	10,000.00	10,000.00	
TOTAL OTHER SERVICES & CHARGES	212,496.26	212,421.24	209,450.00	141,166.79	199,975.00	

501-5310	EDUCATION AND TRAINING	PERMANENT NOTES: OML Conference; Government Day; district meetings; and other. New Municipal Official Institution (\$85).
501-5327	PROFESSIONAL SERVICES	PERMANENT NOTES: Preparation of financial statements; CAFR; GASB compliance and accounting standards (\$3,000). Fiscal year 2016 contract (\$18,000 Anne Elfrink).
501-5335	CITY ATTORNEY	PERMANENT NOTES: Monthly retainer \$2,239.95/mo (estimate of 2% increase) to \$2,285/mo Legal fees average \$78.5k
501-5336	CITY ENGINEER	PERMANENT NOTES: EST Engineering and Meshek & Associates reviews subdivisions; general projects; and surveys.
501-5337	MUNICIPAL JUDGE	PERMANENT NOTES: Judge Huddleston (\$1,600/mo) Judge Chris Box (\$1,600) one time as Alternate Judge.
501-5352	YOUTH & FAMILY SERVICES	PERMANENT NOTES: Annual Youth & Family Service contract of \$5,000.
501-5353	OTHER SERVICES AND CHARGES	PERMANENT NOTES: Council Chamber beverages; ethics packets; and portraits.

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND
MAYOR AND COUNCIL

DEPARTMENT EXPENDITURES

MAYOR AND COUNCIL DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	CURRENT YEAR ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
501-5355	MEETING EXPENSES	PERMANENT NOTES: Council meeting expenses such as workshops including refreshments; meals; and receptions.					
501-5392	MEMBERSHIPS & SUBSCRIPTION	PERMANENT NOTES: Mayor and Council dues. Mayor's Council of Oklahoma.					
501-5397	CHAMBER OF COMMERCE	PERMANENT NOTES: Annual funding only - NO fees for lunches. City signs agreement in August for services rendered by Chamber of Commerce. \$10,000 annual fee. City provides office space.					
<u>MATERIALS AND SUPPLIES</u>							
01-501-5610	OTHER SUPPLIES	96.25	150.00	400.00	168.62	100.00	
TOTAL MATERIALS AND SUPPLIES		96.25	150.00	400.00	168.62	100.00	
501-5610	OTHER SUPPLIES	PERMANENT NOTES: Council packets; binders; name plates; plaques and certificates.					
<u>BONDS</u>							
01-501-5755	PROPERTY TAX REVALUATION	0.00	2,357.56	2,400.00	2,202.96	2,400.00	
TOTAL BONDS		0.00	2,357.56	2,400.00	2,202.96	2,400.00	
501-5755	PROPERTY TAX REVALUATION	PERMANENT NOTES: The law requires that municipalities assess real property taxes based on fair market value (Oct 1). Market value changes over time. Shifts tax burden to proper home owners.					
TOTAL MAYOR AND COUNCIL		212,592.51	214,928.80	212,250.00	143,538.37	202,475.00	

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

CITY MANAGER

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>PERSONAL SERVICES</u>						
01-511-5101 FULL TIME SALARIES	328,730.04	272,505.07	262,965.00	212,646.47	296,000.00	
01-511-5103 PART TIME/TEMPORARY	1,150.08	0.00	0.00	0.00	0.00	
01-511-5105 EDUCATION INCENTIVE	650.00	1,300.00	2,075.00	2,070.00	2,075.00	
01-511-5108 SOCIAL SECURITY (FICA)	25,263.65	20,974.10	17,625.00	15,943.28	19,650.00	
01-511-5111 RETIREMENT	42,108.41	32,080.38	28,050.00	21,447.08	30,300.00	
01-511-5112 INSURANCE	67,580.41	72,147.31	54,055.00	23,532.14	25,600.00	
01-511-5113 UNEMPLOYMENT INSURANCE	1,362.93	1,082.02	625.00	449.54	525.00	
01-511-5114 WORKERS COMP	4,012.00	8,599.96	0.00	0.00	1,200.00	
TOTAL PERSONAL SERVICES	470,857.52	408,688.84	365,395.00	276,088.51	375,350.00	
<u>OTHER SERVICES & CHARGES</u>						
01-511-5309 EDUCATION/TRAINING-IN HOUSE	0.00	0.00	500.00	133.11	500.00	
01-511-5310 EDUCATION AND TRAINING	2,345.29	1,434.00	2,315.00	1,769.33	2,529.00	
01-511-5322 CLEANING SERVICES	10,560.00	10,560.00	10,620.00	8,800.00	10,500.00	
01-511-5323 LABOR RELATIONS	0.00	550.00	600.00	550.00	500.00	
01-511-5325 MILEAGE REIMBURSEMENT	286.83	1,235.48	1,200.00	324.91	1,322.00	
01-511-5326 TRAVEL	0.00	936.77	490.00	364.20	520.00	
01-511-5327 PROFESSIONAL FEES	5,134.73	195.00	27,970.00	20,897.50	28,000.00	
01-511-5329 CITY PROSECUTOR	7,200.00	7,200.00	7,500.00	4,896.00	7,200.00	
01-511-5331 ADVERTISING & LEGALS	5,728.96	10,402.79	9,000.00	6,528.80	9,000.00	
01-511-5341 PRINTING	2,114.80	2,249.27	1,300.00	1,275.83	1,300.00	
01-511-5351 BLACKBOARD CONNECT	12,554.65	12,554.65	13,000.00	12,554.65	13,000.00	
01-511-5353 OTHER SERVICES & FEES	21,141.62	14,898.62	18,896.00	8,598.31	21,000.00	
01-511-5392 MEMBERSHIPS & SUBSCRIPTIONS	1,360.50	2,869.33	5,569.00	4,467.34	3,010.00	
TOTAL OTHER SERVICES & CHARGES	68,427.38	65,085.91	98,960.00	71,159.98	98,381.00	
<u>MATERIALS AND SUPPLIES</u>						
01-511-5601 OFFICE SUPPLIES	141.55	575.77	600.00	445.89	1,000.00	
01-511-5610 OTHER SUPPLIES	0.00	0.00	360.00	44.99	100.00	
01-511-5618 EMPLOYEE RELATIONS	6,103.40	4,197.06	7,900.00	6,605.98	8,000.00	
TOTAL MATERIALS AND SUPPLIES	6,244.95	4,772.83	8,860.00	7,096.86	9,100.00	
TOTAL CITY MANAGER	545,529.85	478,547.58	473,215.00	354,345.35	482,831.00	

2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL	INCLUDED IN
01	City Manager	511	REQUEST	FY 16 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5309	Education/Training (In-house)		\$500	\$500
	Outside speakers for general employee education/training			
5310	Education and Training (See <u>Travel</u> Form-Conference & Other)		\$2,529	\$2,529
	City Clerk - OML-OMCT Training (\$65); OMCTF Institute (\$199);			
	City Manager - OML Registration (\$445); CMOA Conference (\$250);			
	OMCTR (\$195)			
	Human Resource - State HR conference (\$375); monthly HR meetings (\$200)			
	Other seminars/webinars (\$800)			
5322	Cleaning Services		\$10,500	\$10,500
	Monthly cleaning services.			
5323	Labor Relations		\$500	\$500
	Annual fee renewal.			
5325	Mileage Reimbursement		\$1,322	\$1,322
	See details on <u>'Travel'</u> form.			
5326	Travel Reimbursement		\$520	\$520
	See details on <u>'Travel'</u> form			
5327	Professional Services		\$28,000	\$28,000
	Consulting services; county clerk filing fees (\$50); insurance broker (\$25,000)			
5329	City Prosecutor		\$7,200	\$7,200
	Legal services \$600 (monthly)			
5331	Advertising/Legals		\$9,000	\$9,000
	Publication notices(Mustang News; Mustang Times; Journal Records; OPUBCO)			
5341	Printing		\$1,300	\$1,300
	Envelopes/Letterhead (court dockets, citation books & receipts transferred to finance dept)			
5351	Blackboard Connect		\$13,000	\$13,000
	Annual contract			
5353	Other Services & Fees		\$21,000	\$21,000
	Municipal Code Supplement (\$2,025); Website Admin (\$3,000)			
	Municipal Code Annual Fee (\$700); Incode annual maintenance (\$6,500);			
	background checks, drug testing and other HR expenses. Business lunches/meetings.			
5392	Membership & Subscriptions		\$3,010	\$3,010
	See details on <u>'Memberships'</u> form.			
Total			\$98,381	\$98,381

Prepared By: City Manager Department

**2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
01	City Manager	511		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5601	Office Supplies		\$1,000	\$1,000
	Supplies used for work sessions and council meetings.			
5610	Other Supplies		\$100	\$100
	Miscellaneous supplies			
5618	Employee Relations		\$8,000	\$8,000
	Service awards; Christmas banquet; misc HR expenses			
	Total		\$9,100	\$9,100
	Grand Total		\$107,481	\$107,481

Prepared By: City Manager Department

**2015 - 2016 FISCAL BUDGET
REQUEST FOR TRAVEL**

FUND NO. 01 **DEPARTMENT** 511 - City Manager

Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Conference	Other	Total
All Positions	Business Meetings/Misc	Varies	Varies	\$0	\$1,000	\$0	\$0	\$0	\$0	\$1,000
City Manager	OML Conference	Fall	OKC	0	0	0	0	445	0	\$445
City Manager	CMAO Conference	Fall	TBA	0	0	0	0	250	0	\$250
City Manager	OMCTR Conference	TBA	TBA	0	0	0	0	195	0	\$195
City Clerk	OMCT Institute - Fall (3-day)	October	Stillwater, OK	0	110	270	0	199	0	\$579
City Clerk	OML Training	TBA	TBA	0	0	0	0	65	0	\$65
HR Director	State HR Conference	Apr/May	TBA	0	112	250	0	375	0	\$737
HR Director	Monthly HR Meetings	Varies	Varies	0	0	0	0	0	200	\$200
HR Director	Seminars/Webinars	Varies	Varies	0	100	0	0	0	800	\$900
				<u>\$0</u>	<u>\$1,322</u>	<u>\$520</u>	<u>\$0</u>	<u>\$1,529</u>	<u>\$1,000</u>	<u>\$4,371</u>

Prepared By: City Management

**2015 - 2016 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FUND NO. 01
DEPARTMENT City Manager - 511

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Timothy Rooney, City Manager	ICMA	Membership	\$ 880
Timothy Rooney, City Manager	NPELRA	Membership	175
Timothy Rooney, City Manager	Subscriptions	Renewals	500
Timothy Rooney, City Manager	CMOA	Membership	540
Timothy Rooney, City Manager	OML	Membership for City Manager, HR Director, City Clerk	150
Laura Anderson, HR Director	Society of Human Resource Management	Professional	190
Laura Anderson, HR Director	Oklahoma City Human Resources Society	Professional	75
Laura Anderson, HR Director	National Public Employers Labor Relations Association	Public Sector Labor Relations	175
Lisa Martin, City Clerk	Oklahoma Statute Supplement Books	Oklahoma Statute	140
Lisa Martin, City Clerk	OMCTFOA Dues	Professional Organization to obtain national certification	30
Lisa Martin, City Clerk	International Institute of Municipal Clerks	Professional Organization to obtain national certification through IIMC	155
PREPARED BY: <u>City Management</u>			TOTAL COSTS: \$ 3,010

C I T Y O F M U S T A N G
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2015

01 -GENERAL FUND

LIBRARY

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
PERSONAL SERVICES						
01-512-5101 FULL TIME SALARIES	184,963.82	197,105.14	196,750.00	166,033.92	205,550.00	
01-512-5102 OVERTIME/HOLIDAY PAY	0.00	0.00	0.00	0.00	0.00	
01-512-5103 PART TIME/TEMPORARY	60,567.56	58,290.15	68,700.00	55,344.22	93,550.00	
01-512-5105 EDUCATION INCENTIVE	770.00	1,420.00	1,425.00	1,420.00	1,425.00	
01-512-5108 SOCIAL SECURITY (FICA)	18,786.72	19,342.58	20,700.00	16,918.23	23,000.00	
01-512-5111 RETIREMENT	25,239.18	22,551.98	24,050.00	17,820.73	24,425.00	
01-512-5112 INSURANCE	21,458.73	23,343.70	24,500.00	20,576.68	24,800.00	
01-512-5113 UNEMPLOYMENT INSURANCE	1,824.77	1,421.25	1,500.00	945.54	1,625.00	
01-512-5114 WORKERS COMP	6,659.00	1,350.00	0.00	0.00	200.00	
TOTAL PERSONAL SERVICES	320,269.78	324,824.80	337,625.00	279,059.32	374,575.00	
OTHER SERVICES & CHARGES						
01-512-5310 EDUCATION AND TRAINING	1,190.04	1,095.70	5,109.00	2,080.17	3,760.00	
01-512-5311 POSTAGE	10.95	104.73	275.00	114.48	275.00	
01-512-5326 TRAVEL	0.00	0.00	250.00	0.00	160.00	
01-512-5327 PROFESSIONAL SERVICES	1,903.36	1,466.75	4,340.00	3,170.65	4,600.00	
01-512-5353 OTHER SERVICES & FEES	1,208.01	74.95	1,050.00	928.41	1,050.00	
01-512-5357 REFUNDS	0.00	5.00	195.00	0.00	200.00	
01-512-5360 COMPUTER MAINTENANCE	0.00	0.00	25.00	23.34	600.00	
01-512-5371 SERVICES/MACHINERY-EQUIPMEN	525.00	808.67	1,650.00	1,318.16	1,000.00	
01-512-5391 MISC CONTRACTUAL SERVICES	12,114.99	11,500.99	11,465.00	11,428.99	11,447.00	
01-512-5392 MEMBERSHIPS & SUBSCRIPTIONS	200.00	0.00	241.00	241.00	304.00	
TOTAL OTHER SERVICES & CHARGES	17,152.35	15,056.79	24,600.00	19,305.20	23,396.00	
MATERIALS AND SUPPLIES						
01-512-5601 OFFICE SUPPLIES	3,390.24	3,464.00	3,600.00	3,453.94	4,600.00	
01-512-5602 PERIODICAL SUBSCRIPTIONS	2,115.10	2,597.72	3,013.00	2,987.10	4,697.00	
01-512-5603 LIBRARY BOOKS	35,801.90	42,180.35	45,000.00	37,844.23	35,000.00	
01-512-5604 VISUAL AID	7,244.20	9,918.49	10,000.00	8,834.23	10,000.00	
01-512-5610 OTHER SUPPLIES	1,080.74	1,971.35	1,550.00	1,233.93	1,250.00	
01-512-5613 FUEL, OIL AND LUBRICANTS	0.00	164.39	500.00	107.06	500.00	
01-512-5617 PROGRAMS	1,827.94	1,000.00	1,000.00	562.50	1,000.00	
01-512-5621 VEHICLE REPAIR AND MAINT	76.56	180.00	290.00	274.00	300.00	
01-512-5631 SMALL TOOLS EQUIPMENT	265.26	244.16	100.00	0.00	400.00	
TOTAL MATERIALS AND SUPPLIES	51,801.94	61,720.46	65,053.00	55,296.99	57,747.00	
512-5603 LIBRARY BOOKS						
PERMANENT NOTES: Requirement of library grant funding.						
CAPITAL						
01-512-5914 COMPUTER EQUIP/SOFTWARE	0.00	0.00	590.00	580.04	100.00	
TOTAL CAPITAL	0.00	0.00	590.00	580.04	100.00	
TOTAL LIBRARY	389,224.07	401,602.05	427,868.00	354,241.55	455,818.00	

2015 - 2016 BUDGET

REQUEST FOR CHANGE IN POSITION(S)

DEPARTMENT/NUMBER: Library/512DIVISION: LibraryPOSITION TITLE(S): Youth Services Assistant - part
timeRANGE/STEP: Range 24/Step AYEARLY SALARY: \$16,871

JUSTIFICATION: Youth Services Assistant will staff the enclosed Children's Library during our 62 hours of operation each week. The position will provide programming and services to children, teens and their parents. We need to expand services to the age group of 12-17 with after-school, evening and Saturday programs. Currently, we are only able to offer eight programs per year for teens. These occur during the summer reading program. The Library hired one part time Youth Services Assistant using State Aid funds in FY15. This placed a hardship on the Library, as we normally use State Aid funding to purchase computer workstation replacements, supplies to process books, printer cartridges for both network printers (used by customers and staff), programmers for the Summer Reading Program and programmers for adult programs--such as Excel computer classes, etc. State Aid is not a dependable source as it has been cut 3-5% every year for the past four years by the Oklahoma Dept. of Libraries. Youth Services Assistant position will provide needed services as the Mustang Library serves a family-oriented community.

In addition, having an additional part time person will alleviate the occasional staff shortages. Many times when a staff member is absent due to vacation, sick leave, doctor/dentist appointments, etc., the Library Director must cover the Circulation Desk. This makes it challenging for the Director to meet her responsibilities when working at the Circulation Desk answering telephones, sending faxes, etc.

PREPARED BY: Desiree Webber, Library Director

**2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
01	Mustang Public Library	512		
5310	Education and Training		\$3,760.00	\$3,760.00
	Oklahoma Library Association(OLA) annual conference registration for library director-\$260; \$3,500 Tuition Reimbursement for Elizabeth Duke (2 semesters) and Lizzy Brown (3 semesters).			
5311	Postage		\$275.00	\$275.00
	For items requiring return receipts, delivery confirmation, for grant applications, grant reports, ODL reports, etc.; postage and insurance for books in the Let's Talk About It, Oklahoma program.			
5312	Telephone & Internet		\$0.00	\$0.00
	State and federal grants paid Internet access in FY 2015. Library Director has applied for FY 2016 grants. Expect grants to cover costs 100%. Expected savings of \$3,480.			
5326	Travel Reimbursement		\$160.00	\$160.00
	Please refer to "Travel" tab for details.			
5327	Professional Services		\$4,600.00	\$4,600.00
	Locksmith services for door locks, safe, book drop locks, and keys - \$300; carpet cleaning for 14,010 sq. feet - \$2,600; cleaning of library furniture: \$1,300; name badges for employees, board members and Friends board-\$50; newspapers ads for library board services - \$50, plus \$300 for contingencies with larger space.			
5353	Other Services & Fees		\$1,050.00	\$1,050.00
	Volunteer recognition dinner for library board, Friends of the Library board, volunteers and spouses \$750, supplies for board meetings - \$100, plus \$200 for contingencies.			
5357	Refunds (meeting room)		\$200.00	\$200.00
5360	Computer Maintenance		\$600.00	\$600.00
	To cover contingencies for installation of replacement computer workstations which is not covered by contract with SMART Technologies, along with replacement keyboards, mouses, backup drives, etc. for computer equipment.			
5371	Services/Machinery-Equipment		\$1,000.00	\$1,000.00
	Contingency for telephone repair or replace, handicapped door, network printer repair, uninterrupted power supply devices for electrical equipment, barcode scanners, safe combination, door bell, door counter etc.			
5391	Misc Contractual Services		\$11,447.00	\$11,447.00
	Faronics (computer protection software for public workstations) annual maintenance \$300. TLC automation software \$11,147.00, (Savings in postage is estimated to be approximately \$5,200/year due to email, text and automated telephone contact with TLC software. There has also been a savings in not wasting copy paper or using envelopes. TLC software has helped with reallocation of staff time to other duties due to PC Reservation and LPT:One software.)			
5392	Memberships and Subscriptions		\$304.00	\$304.00
	Please refer to "Membership" tab for details.			
Sub-Total:			\$23,396.00	\$23,396.00

5601	Office Supplies-Specialized supplies for the library More money needs to be allocated for network printer cartridges. Library will bring in approximately \$5,412.00 in revenue from printers. Need \$2,000 for printer cartridges; CD/DVD machine cleaning supplies \$200, Book processing labels and barcode supplies \$600, library cards with barcodes \$1,800.00.	\$4,600.00	\$4,600.00
5602	Periodical Subscriptions Zinio digital magazines (248 titles) - \$2,950, Demco periodical subscription service, \$655, Daily Oklahoman (including Sunday) \$260, Chronicles of Oklahoma \$35.00, Outdoor Oklahoma \$12, Oklahoma Today \$20, Wall Street Journal \$375, Mustang News \$18, Mustang Times \$20, Tuttle Times \$24, Oklahoma Observer (rec'd 1-year gift subscription), Yukon Review \$39, Journal Record \$189, plus \$100 to cover price increases.	\$4,697.00	\$4,697.00
5603	Library Books	\$35,000.00	\$35,000.00
5604	Books, including eBooks, for children, teens and adults. Audio Visual	\$10,000.00	\$10,000.00
5610	Audio books and DVDs for children, teens and adults, including nonfiction topics such as interviewing techniques, aerobics, first aid and gardening. Other Supplies General office supplies not provided by City of Mustang inventory.	\$1,250.00	\$1,250.00
5613	Fuel, Oil & Lubricants Fuel for library vehicle. Vehicle is used for staff to provide outreach services to schools, preschools and assisted living centers and for staff to attend training workshops.	\$500.00	\$500.00
5617	Youth fest/SR Programs These funds are expended on program presenters and program supplies.	\$1,000.00	\$1,000.00
5621	Vehicle Repair and Maintenance For oil changes and minor repairs on library van.	\$300.00	\$300.00
5631	Small Tools and Equipment paper cutters, pencil sharpeners, staplers, etc.	\$400.00	\$400.00
5914	Computer Equip/Software Cable modem to switch to Cox Internet service for Library.	\$100.00	\$100.00
Sub-Total:		\$57,847.00	\$57,847.00
Totals:		\$81,243.00	\$81,243.00

PREPARED BY: Desiree Webber, Library Director

**2015 - 2016 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO.
01

DEPARTMENT
Library/512

<i>Position</i>	<i>Reason for Trip</i>	<i>Dates</i>	<i>Location</i>	<i>Airfare</i>	<i>Mileage</i>	<i>Hotel</i>	<i>Meals</i>	<i>Misc</i>	<i>Total</i>
Desiree Webber, Library Director	Oklahoma Library Association Conference	April or May 2016	Tulsa, OK			\$100.00	\$60.00		160.00 0.00 0.00
				\$0.00	\$0.00	\$100.00	\$60.00	\$0.00	\$160.00

Prepared By: Desiree Webber, Library Director

**2015 - 2016 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 512 - Library

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Desiree Webber/Director	Oklahoma Library Association	Professional organization for the state. Meet and interact with peers.	\$121.00
Desiree Webber/Director	American Library Association	National professional organization with emphasis on library management. Interact with peers and stay current with best practices to best serve community.	183.00
PREPARED BY: <u>Desiree Webber, Library Director</u>			TOTAL COSTS: \$ 304.00

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

PARKS AND RECREATION

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
PERSONAL SERVICES					
01-513-5101 FULL TIME SALARIES	260,875.18	299,320.36	296,525.00	241,027.30	347,600.00
01-513-5102 OVERTIME/HOLIDAY PAY	535.12	221.44	50.00	25.31	0.00
01-513-5103 PART TIME/TEMPORARY	301,501.01	267,769.65	270,150.00	219,933.74	276,125.00
01-513-5105 EDUCATION INCENTIVE	1,420.00	1,420.00	1,425.00	1,420.00	1,425.00
01-513-5108 SOCIAL SECURITY (FICA)	43,273.25	42,336.37	46,575.00	34,724.76	50,575.00
01-513-5111 RETIREMENT	36,721.08	33,356.29	40,475.00	24,321.24	45,375.00
01-513-5112 INSURANCE	46,889.82	52,916.77	63,350.00	40,805.18	90,475.00
01-513-5113 UNEMPLOYMENT INSURANCE	4,818.16	3,429.65	3,850.00	2,792.51	3,800.00
01-513-5114 WORKERS COMP	12,280.00	27,199.92	0.00	0.00	2,700.00
TOTAL PERSONAL SERVICES	708,313.62	727,970.45	722,400.00	565,050.04	818,075.00
OTHER SERVICES & CHARGES					
01-513-5301 ADULT PROGRAM	0.00	5,571.50	9,600.00	6,777.10	6,750.00
01-513-5302 SPECIAL EVENTS	32,733.50	29,494.04	25,690.00	20,423.20	12,000.00
01-513-5303 CLASSES AND ACTIVITIES	0.00	967.92	1,356.00	616.18	2,000.00
01-513-5310 EDUCATION AND TRAINING	2,130.99	490.05	4,988.00	4,987.32	3,990.00
01-513-5325 MILEAGE REIMBURSEMENT	0.00	21.28	0.00	0.00	0.00
01-513-5326 TRAVEL	2,110.28	0.00	0.00	0.00	2,575.00
01-513-5327 PROFESSIONAL SERVICES	6,507.25	7,824.38	12,594.00	12,340.00	18,650.00
01-513-5331 ADVERTISING	195.00	0.00	75.00	0.00	250.00
01-513-5341 PRINTING	608.73	869.20	892.00	794.18	2,000.00
01-513-5353 OTHER SERVICES & FEES	19,010.27	7,887.62	7,373.00	6,575.25	6,625.00
01-513-5357 REFUNDS	2,387.06	3,076.65	2,000.00	1,877.75	2,000.00
01-513-5362 ELECTRICITY	47,616.72	54,018.61	47,500.00	34,030.64	48,000.00
01-513-5371 SERVICES/MACHINERY-EQUIP	1,999.57	1,399.16	4,203.00	4,151.98	2,000.00
01-513-5392 MEMBERSHIPS & SUBSCRIPTIONS	410.00	150.00	627.00	600.00	680.00
TOTAL OTHER SERVICES & CHARGES	115,709.37	111,770.41	116,898.00	93,173.60	107,520.00
MATERIALS AND SUPPLIES					
01-513-5601 OFFICE SUPPLIES	4,924.26	6,853.41	3,000.00	2,627.97	6,000.00
01-513-5610 OTHER SUPPLIES	4,491.94	5,983.23	5,000.00	3,975.95	6,000.00
01-513-5611 UNIFORMS	870.54	0.00	649.00	648.75	1,000.00
01-513-5613 FUEL, OIL & LUBRICANTS	8,557.42	9,855.75	10,515.00	5,561.84	10,000.00
01-513-5617 AFTER SCHOOL PROGRAM	13,207.34	14,489.95	16,900.00	10,475.92	17,500.00
01-513-5618 SENIOR PROGRAMS	3,790.22	4,880.26	3,875.00	3,315.56	4,000.00
01-513-5619 TSHIRTS/TROPHIES	2,010.93	2,332.99	2,873.00	2,230.25	3,000.00
01-513-5621 VEHICLE REPAIR & MAINT	4,033.65	8,775.33	9,960.00	9,750.01	5,000.00
01-513-5631 SMALL TOOLS & EQUIPMENT	612.60	0.00	0.00	0.00	600.00
TOTAL MATERIALS AND SUPPLIES	42,498.90	53,170.92	52,772.00	38,586.25	53,100.00
CAPITAL					
01-513-5914 CCMPUTER EQUIP/SOFTWARE	0.00	0.00	150.00	150.00	0.00
TOTAL CAPITAL	0.00	0.00	150.00	150.00	0.00
TOTAL PARKS AND RECREATION	866,521.89	892,911.78	892,220.00	696,959.89	978,695.00

**2015-2016 BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

FUND NO.	DEPARTMENT	DEPT NO	DEPARTMENTAL	INCLUDED IN
01	Parks & Recreation	513	REQUEST	FY 16 BUDGET
5301	Adult Programs Health and Fitness Fair, Mystery Dinner, Stroller Class, Personal Trainer Aerobic courses supplies & equipment, Couch to 5k classes, Fun Run and 5K storage unit for personal trainer supplies \$750.00 (increase in programs & personal trainer supplies)		\$ 6,750.00	\$ 6,750.00
5302	Special Events Dad and Daughter Dance, Seussville, Easter Event & Egg Hunts, Mother Daughter sleepover, Movies in the Park, 5th and 6th grade dances, Music in the Parks Spooktacular, Tree Fest, and other events		\$ 12,000.00	\$ 12,000.00
5303	Classes and Activities Babysitting course, Cookie Decorating, Toddler time,		\$ 2,000.00	\$ 2,000.00
5310	Education and Training ORPS conference, NRPA Conference for Assistant Director, DHS courses, When to work scheduler, 9 Minutes on-line staff training		\$ 3,990.00	\$ 3,990.00
5326	Travel Reimbursement: NRPA Conf. for Asst. Director, ORPS Conference		\$ 2,575.00	\$ 2,575.00
5327	Professional Services: Rec. Center Software Annual Support \$3500, Parks and Rec. Website (on-line registration) \$7,300 Phone support/service , Elevator Agreement Rec Pro Child Care Module \$1,850, Gozebo Christmas Lighting \$5,000		\$ 18,650.00	\$ 18,650.00
5331	Advertising: Newspaper activities, etc		\$ 250.00	\$ 250.00
5341	Printing: Flyers/inserts \$2000, contracts, forms Brochure 1x per year printing costs \$1200 (5000/per)		\$ 2,000.00	\$ 2,000.00
5353	Other Services: storage \$1100, Toilets Rentals Fitness Room Maintenance Agreement \$650, Fitness Room Repairs Magic Card Pro ID Card Printer \$2,625		\$ 6,625.00	\$ 6,625.00
5357	Refunds: Room Rental and Program Refunds		\$ 2,000.00	\$ 2,000.00
5362	Electricity: Parks Electricity (neighborhood parks & areas) (cost increased due to new lighting at soccer parking)		\$ 48,000.00	\$ 48,000.00
5371	Services/Machinery: Misc. services, game room, signs, etc.		\$ 2,000.00	\$ 2,000.00
5392	Membership: ORPS (4 members x 45ea.), NRPA \$500 agency membership		\$ 680.00	\$ 680.00
			<u>\$ 107,520.00</u>	<u>\$ 107,520.00</u>

2015-2016 BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES
 (continued)

FUND NO.	DEPARTMENT	DEPT NO	DEPARTMENTAL	INCLUDED IN
01	Parks & Recreation	513	REQUEST	FY 16 BUDGET
5601	Office Supplies: paper, folders, ribbon ID Machine, Reg. Tape ID Cards, laminate, binders, card stock, labeling tape		\$ 6,000.00	\$ 6,000.00
5610	Other Supplies: snacks & supplies, arts & crafts, prizes, babysitting bands Game Room supplies, sports supplies, rock wall rope & harness babysitting room supplies, first aid supplies,		\$ 6,000.00	\$ 6,000.00
5611	Uniforms: T-shirts PT staff, badges, shirts for FT Staff		\$ 1,000.00	\$ 1,000.00
5613	Fuel, Oil, Lubricants: Fuel for parks and recreation vehicles.		\$ 10,000.00	\$ 10,000.00
5617	After School Programs: Field Trips, supplies (crafts, balls, etc.) Camp Shirt & staff shirt, Whistles & Lanyards, bus costs, bait for fishing derbies, crafts, snacks, cups, etc, cell phones mini camp supplies, 1 day activities & kids night out co-sponsor summer reading guest speakers		\$ 17,500.00	\$ 17,500.00
5618	Senior Programs: Coffee, Trips, Pizza Day, Music Programs, Door Prizes, Special events, misc supplies.		\$ 4,000.00	\$ 4,000.00
5619	T-shirts & Trophies: 3 Basketball Leagues, Volleyball, programs, Youth Pee Wee basketball		\$ 3,000.00	\$ 3,000.00
5621	Vehicle Repair & Maintenance: Vans & Trucks Tires for vehicle, Upkeep & Repairs		\$ 5,000.00	\$ 5,000.00
5631	Small Tools & Equipment: Weight EQ, Game room items, re-felt pool tables		\$ 600.00	\$ 600.00
		PAGE TOTAL	\$ 53,100.00	\$ 53,100.00
		GRAND TOTAL	\$ 160,620.00	\$ 160,620.00

PREPARED BY: Justin Battles, Assistant City Manager

FUND NO: 01 - General Fund
DEPARTMENT: 513 - Parks and Recreation

POSITION	REASON FOR TRIP	DATES	LOCATION	DETAIL TRAVEL COST					TOTAL
				AIRFARE	MILEAGE	HOTEL	MEALS	MISC**	
Assistant Director	NRPA Conference	10/14-16	Las Vegas	500.00		600.00	175.00	40.00	1,315.00
Management	ORPS Conference		Tulsa	-	-	225.00	90.00		315.00
Sports Coordinator	ORPS Conference		Tulsa	-	-	225.00	90.00		315.00
Youth Coordinator	ORPS Conference		Tulsa	-	-	225.00	90.00		315.00
Adult Program Coordinator	ORPS Conference		Tulsa	-	-	225.00	90.00		315.00
TOTAL REQUESTED TRAVEL				\$500	\$0	\$1,500	\$535	\$40	\$2,575

Prepared By: Justin Battles, Assistant City Manager

Conference fee is located in Education of 513

2015-2016 BUDGET

REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS

FUND NO. 01 - GENERAL FUND

DEPARTMENT 513 - PARKS AND RECREATION

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
P&R Full Time Staff	NRPA Membership	Continuing Education & Certificate	\$ 500.00
Asst. Director	Oklahoma Recreation & Parks Society	State Agency	45.00
Adult Prog Coordinator	Oklahoma Recreation & Parks Society	State Agency	45.00
Camp Director	Oklahoma Recreation & Parks Society	State Agency	45.00
Sports Coordinator	Oklahoma Recreation & Parks Society	State Agency	45.00

PREPARED BY:

Justin Bottles, Assistant City Manager

TOTAL COSTS:

\$ 680.00

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
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OTHER SERVICES & CHARGES

01-515-5311 POSTAGE	51,819.63	51,247.96	53,000.00	39,905.98	52,000.00	
01-515-5312 TELEPHONE/INTERNET	74,009.79	81,764.20	80,000.00	55,533.45	75,000.00	
01-515-5313 COPIER	27,330.24	27,887.30	25,000.00	18,287.13	28,000.00	
01-515-5317 ELECTIONS	1,388.96	1,423.48	6,700.00	4,016.99	2,000.00	
01-515-5318 ACOG	8,352.00	9,247.00	10,000.00	9,451.00	10,000.00	
01-515-5323 OKLAHOMA MUNICIPAL LEAGUE	9,252.19	10,988.40	11,000.00	10,988.40	13,000.00	
01-515-5327 PROFESSIONAL SERVICES	18,902.25	579.32	16,000.00	5,250.00	6,000.00	
01-515-5341 PRINTING	2,484.45	2,804.45	3,000.00	2,109.75	3,000.00	
01-515-5350 GENERAL LIABILITY INSURANCE	69,502.64	59,015.36	105,325.00	77,692.68	80,000.00	
01-515-5351 AUTO INSURANCE	33,770.00	39,953.49	43,980.00	22,402.77	30,000.00	
01-515-5353 OTHER SERVICES & FEES	17,925.86	22,606.54	35,000.00	18,026.70	23,000.00	
01-515-5355 BUILDING & PROPERTY INSUR	0.00	74,687.05	88,330.00	88,326.25	89,000.00	
01-515-5356 PUBLIC OFFICIALS LIAB	394.00	598.75	600.00	598.75	600.00	
01-515-5360 ADMINISTRATIVE COMPUTER	46,079.07	46,707.98	50,000.00	47,600.73	48,000.00	
01-515-5361 NATURAL GAS/PROPANE	2,056.66	2,534.42	2,500.00	1,701.68	3,000.00	
01-515-5362 ELECTRICITY	6,775.98	8,275.87	13,000.00	5,808.23	8,000.00	
01-515-5371 SERVICES/MACHINERY-EQUIPMEN	384.00	951.44	1,500.00	0.00	1,000.00	
01-515-5375 ODEM - STORM SHELTER REIMB	0.00	0.00	1,046,170.00	993,088.06	0.00	
01-515-5390 SPAYED/NEUTERED REFUND	0.00	250.00	200.00	175.00	400.00	
01-515-5391 MISC CONTRACTUAL SERVICES	4,360.56	2,977.00	4,000.00	2,070.00	4,000.00	
01-515-5395 SILVER STAR CONTRACT PAYABL	668,823.20	799,305.89	918,790.00	656,796.87	900,000.00	
01-515-5396 SALES TAX PAYABLE	0.00	0.00	12,000.00	6,911.67	10,000.00	
01-515-5397 SNOW/ICE STORM EXPENSES	0.00	0.00	10,000.00	0.00	5,000.00	
01-515-5398 ECONOMIC DEV INCENTIVE	704,000.00	0.00	34,000.00	24,166.65	58,000.00	
01-515-5399 RESERVE EMERGENCY & SHORTEFA	0.00	0.00	10,000.00	0.00	0.00	
TOTAL OTHER SERVICES & CHARGES	1,747,611.48	1,243,805.90	2,580,095.00	2,090,908.74	1,449,000.00	

515-5311	POSTAGE	PERMANENT NOTES: Bulk postage/postage machine refills.
515-5312	TELEPHONE/INTERNET	PERMANENT NOTES: Cox telephone and internet services.
515-5313	COPIER	PERMANENT NOTES: Lease agreements with Standley Systems on copiers.
515-5317	ELECTIONS	PERMANENT NOTES: Primary and general elections.
515-5318	ACOG	PERMANENT NOTES: ACOG annual assessment fees.
515-5323	OKLAHOMA MUNICIPAL LEAGUE	PERMANENT NOTES: OML annual service fees. Services calculated on a formula

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND
GENERAL GOVERNMENT
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
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that involves municipalities population and sales tax obtained from OTC. Provide legislature and state agencies a unified collective municipal voice.

515-5327 PROFESSIONAL SERVICES PERMANENT NOTES:
Disclosure certificates; financial consulting; field testing and other professional services.

515-5353 OTHER SERVICES & FEES PERMANENT NOTES:
Trend-micro renewal; inmate labor; pest control services.

515-5356 PUBLIC OFFICIALS LIAB PERMANENT NOTES:
Public Official Bond/Rotary Bond.

515-5360 ADMINISTRATIVE COMPUTER PERMANENT NOTES:
Smart Technologies estimated agreement; Incode (monthly maintenance agreement); Incode annual maintenance fee; and other.

515-5391 MISC CONTRACTUAL SERVICES PERMANENT NOTES:
Storage rental \$230/mo and other miscellaneous contractual services.

515-5395 SILVER STAR CONTRACT PAYABPERMANENT NOTES:
Original contract with Silver Star \$725,925 plus additional projects.

515-5396 SALES TAX PAYABLE PERMANENT NOTES:
Transferred from Finance Department to General Government (fye2015).

515-5398 ECONOMIC DEV INCENTIVE PERMANENT NOTES:
Loves final payment fiscal year 2014 (\$352,000 annually).

515-5398 ECONOMIC DEV INCENTIVE CURRENT YEAR NOTES:
Signed agreement 2/4/2014 with KG Holdings, L.P. \$580,000, ten (10) year term. \$58,000 annually

MATERIALS AND SUPPLIES

01-515-5601 OFFICE SUPPLIES	23,991.70	20,225.78	23,880.00	14,031.02	24,000.00	
01-515-5610 OTHER SUPPLIES	454.20	846.92	1,620.00	1,182.63	1,000.00	
01-515-5612 CLEANING SUPPLIES	67.00	1,227.21	1,500.00	1,092.43	2,000.00	
01-515-5664 BUILDING MAINT/REPAIRS	20,041.21	16,045.39	238,954.00	201,354.03	25,000.00	
TOTAL MATERIALS AND SUPPLIES	44,554.11	38,345.30	265,954.00	217,660.11	52,000.00	

515-5664 BUILDING MAINT/REPAIRS PERMANENT NOTES:
FYE2015 - Police department roof repairs \$185,935.

TOTAL GENERAL GOVERNMENT	1,792,165.59	1,282,151.20	2,846,049.00	2,308,568.85	1,501,000.00	
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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

TRANSFERS

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

TRANSFERS

01-516-5802 TRANSFER TO GENERAL RESERVE	0.00	0.00	3,500.00	0.00	6,000.00	
01-516-5803 TRANSFER TO COURT	3,200.70	2,157.41	4,000.00	2,959.32	4,200.00	
01-516-5805 TRANSFER TO PARK IMPROVEMEN	5,325.00	5,655.00	6,000.00	5,685.00	6,000.00	
01-516-5814 TRANSFER TO STREET IMPROVEM	314,583.34	210,000.00	312,000.00	234,000.00	312,000.00	
01-516-5839 TRANSFER TO LIMITED PURPOSE	117,026.03	0.00	0.00	0.00	15,000.00	
01-516-5868 TRANSFER TO MIA - SALES TAX	8,340,520.02	9,160,774.36	9,430,000.00	7,701,555.31	9,900,000.00	
01-516-5869 TRANSFER TO RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00	
01-516-5882 TRANSFER TO SEWER INFRA	3,000.00	0.00	0.00	0.00	0.00	
TOTAL TRANSFERS	8,783,655.09	9,378,586.77	9,755,500.00	7,944,199.63	10,243,200.00	

516-5802 TRANSFER TO GENERAL RESERVE PERMANENT NOTES:

July 15, 2014 City Council approved ordinance no. 1105 adding a new article VI, hotel tax, sections 106-181 thru 106-209, providing for the levying on the rental of hotel and motel rooms within the city limits, a tax of five percent (5.0%) of the room rental rate. Sections 106-202: state that all taxes collected pursuant to this article shall be deposited into the General Fund. At the close of the fiscal year end, a transfer shall be made to earmark the funds in the General Reserve Fund.

516-5803 TRANSFER TO COURT

PERMANENT NOTES:
Transfer to Court Fund to cover bank and credit card fees.

516-5805

TRANSFER TO PARK IMPROVEMENT PERMANENT NOTES:

Transfer to Park Improvement Fund of \$15 for per business permits remitted to city.

516-5814

TRANSFER TO STREET IMPROVEMENT PERMANENT NOTES:

Annual street funding.

516-5839

TRANSFER TO LIMITED PURPOSE PERMANENT NOTES:

Transfer of 10% sales tax (2 cents) above \$500,000. Restrictions for capital and infrastructure per resolution 05-027.
Disabled in fiscal year 2014 - fund (2) dispatchers.
Disabled in fiscal year 2015 - fund (1) FF/(1) PO
Enable in fiscal year 2016 - overage of \$800,000.

516-5839

TRANSFER TO LIMITED PURPOSE CURRENT YEAR NOTES:

Enabled in fiscal year 2016 - set 10% sales tax (2 cents) above \$800,000.

516-5868

TRANSFER TO MIA - SALES TAX PERMANENT NOTES:

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

TRANSFERS

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

The City levies a four-cent sales tax on taxable sales within the city. The entire sales tax is recorded as revenue within the General Fund. Transfer four-cents of sales tax to the Mustang Improvement Authority as required by revenue bond indenture. Two cents transferred back to the General fund for operations.

516-5869

TRANSFER TO RISK MANAGEMENT

PERMANENT NOTES:
Reference 01-5xx-5114 workers comp fees.

TOTAL TRANSFERS

8,783,655.09 9,378,586.77 9,755,500.00 7,944,199.63 10,243,200.00

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

INCREASE TO FUND BALANCE
DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
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INCREASE TO FUND BALANCE

01-517-5555 F.B. RESERVED FOR EMERGENCY	0.00	0.00	1,573,208.00	0.00	2,048,760.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	1,573,208.00	0.00	2,048,760.00

517-5555 F.B. RESERVED FOR EMERGENCYPERMANENT NOTES:

Compliance with article 10, section 26 of Oklahoma Constitution. Article 10, does not allow a city to create a new financial obligation after the beginning of the fiscal year.
Fund balance carryover reserved for accrued comp absences; contracts grant match; emergencies; and commodity increases.

TOTAL INCREASE TO FUND BALANCE	0.00	0.00	1,573,208.00	0.00	2,048,760.00
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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

TOWN CENTER

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
PERSONAL SERVICES						
01-518-5101 FULL TIME SALARIES	32,915.76	35,747.40	35,450.00	28,992.46	37,425.00	
01-518-5103 PART TIME/TEMPORARY	4,331.27	9,464.88	8,625.00	7,649.78	4,575.00	
01-518-5105 EDUCATION INCENTIVE	770.00	770.00	775.00	770.00	775.00	
01-518-5108 SOCIAL SECURITY (FICA)	2,772.06	3,337.92	3,450.00	2,721.92	3,275.00	
01-518-5111 RETIREMENT	4,645.23	4,133.55	4,400.00	3,021.05	4,500.00	
01-518-5112 INSURANCE	13,664.57	15,609.82	17,025.00	10,874.48	14,550.00	
01-518-5113 UNEMPLOYMENT INSURANCE	345.82	301.62	300.00	178.33	225.00	
01-518-5114 WORKERS COMP	2,160.00	3,259.92	0.00	0.00	500.00	
TOTAL PERSONAL SERVICES	61,604.71	72,625.11	70,025.00	54,208.02	65,825.00	
OTHER SERVICES & CHARGES						
01-518-5322 CLEANING EXPENSE	51,311.93	51,859.09	59,300.00	42,776.00	61,800.00	
01-518-5353 OTHER SERVICES AND FEES	1,515.05	1,215.27	2,600.00	2,040.83	2,000.00	
01-518-5361 NATURAL GAS	5,705.85	10,219.68	8,053.00	6,263.21	9,000.00	
01-518-5362 ELECTRICITY	78,111.31	120,054.82	98,720.00	82,792.63	95,000.00	
01-518-5371 SERVICES/MACHINERY AND EQUI	27,328.55	26,807.62	32,522.00	31,605.59	31,000.00	
TOTAL OTHER SERVICES & CHARGES	163,972.69	210,156.48	201,195.00	165,478.26	198,800.00	
MATERIALS AND SUPPLIES						
01-518-5610 JANITORIAL SUPPLIES	14,441.31	22,473.40	21,085.00	14,535.96	22,400.00	
01-518-5631 SMALL TOOLS & EQUIPMENT	0.00	0.00	0.00	0.00	150.00	
01-518-5664 GROUNDS/BLDG MAINT SUPPLIES	25,148.69	26,552.49	33,276.00	33,150.53	29,500.00	
TOTAL MATERIALS AND SUPPLIES	39,590.00	49,025.89	54,361.00	47,686.49	52,050.00	
TOTAL TOWN CENTER	265,167.40	331,807.48	325,581.00	267,372.77	316,675.00	

2016 BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

FUND NO.	DEPARTMENT	DEPT NO	DEPARTMENTAL	INCLUDED IN
01	Town Center - Facility Maint.	518	REQUEST	FY 16 BUDGET
5322	Cleaning Expense: Cleaning Company \$4,435 per month Carpet Cleaning, Strip & Wax Floors 2x, cleaning after events		\$ 61,800.00	\$ 61,800.00
5353	Other Services All costs related to the facility and unknown repairs.		\$ 2,000.00	\$ 2,000.00
5361	Natural Gas		\$ 9,000.00	\$ 9,000.00
5362	Electricity: Facility and Grounds (increase due to add on at town center)		\$ 95,000.00	\$ 95,000.00
5371	Services/Machines: HVAC Mech. Fire Test and monitoring \$800 year. Security system \$800 Elevator Maint. Contract and State License \$2,400 State Law-Annual Fire Inspection \$1400, Miscellaneous Facility Service		\$ 31,000.00	\$ 31,000.00
5610	Janitorial Supplies: Average \$1,813 in cleaning supplies per month Mops, buckets, toilet paper, paper towels, soap, disinfectant wax, buffer pads, trash sacks, vacuum bags, brooms, etc. Light Bulbs \$700		\$ 22,400.00	\$ 22,400.00
5631	Small Tools & Equipment: Misc tool, specialty tools		\$ 150.00	\$ 150.00
5664	Facility Maint.: Electrical, Plumbing, HVAC, other unknowns Paint for town center, Supplies for staff work day repairs, cleaning		\$ 29,500.00	\$ 29,500.00
PAGE TOTAL			\$ 250,850.00	\$ 250,850.00

PREPARED BY: Justin Bollles, Assistant City Manager

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

BALL COMPLEX

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
PERSONAL SERVICES						
01-519-5101 FULL TIME SALARIES	0.00	0.00	18,000.00	16,401.74	61,850.00	
01-519-5102 OVERTIME/HOLIDAY PAY	1,810.98	1,986.49	2,310.00	3,335.18	2,000.00	
01-519-5103 PART TIME SALARIES	100,342.01	119,425.67	169,680.00	83,223.76	173,725.00	
01-519-5105 EDUCATION INCENTIVES	0.00	0.00	470.00	470.00	1,250.00	
01-519-5108 SOCIAL SECURITY (FICA)	7,723.07	9,184.82	14,825.00	7,906.74	18,125.00	
01-519-5111 RETIREMENT	0.00	0.00	2,600.00	1,908.28	7,350.00	
01-519-5112 INSURANCE	0.00	0.00	3,990.00	3,824.32	24,725.00	
01-519-5113 UNEMPLOYMENT INSURANCE	1,280.57	1,159.70	1,025.00	961.48	1,200.00	
01-519-5114 WORKERS COMP	3,670.00	9,199.92	0.00	0.00	1,000.00	
TOTAL PERSONAL SERVICES	114,826.63	140,956.60	212,900.00	118,031.50	291,225.00	
OTHER SERVICES & CHARGES						
01-519-5310 EDUCATION AND TRAINING	0.00	166.00	365.00	150.00	500.00	
01-519-5327 PROFESSIONAL SERVICES	2,730.00	4,150.00	3,000.00	1,920.00	4,850.00	
01-519-5340 SANCTION FEES	0.00	0.00	1,850.00	400.00	1,850.00	
01-519-5353 OTHER SERVICES & FEES	3,680.00	3,108.52	3,640.00	2,814.10	4,000.00	
01-519-5362 ELECTRICITY	15,871.82	24,312.98	55,000.00	16,086.28	30,000.00	
01-519-5371 SERVICES AND MACHINERY	0.00	0.00	4,800.00	4,800.00	0.00	
01-519-5381 EQUIPMENT RENTAL	0.00	0.00	500.00	403.06	500.00	
01-519-5391 MISC CONTRACTUAL SERVICES	2,008.54	6,296.32	2,635.00	2,634.38	2,500.00	
TOTAL OTHER SERVICES & CHARGES	24,290.36	38,033.82	71,790.00	29,207.82	44,200.00	
MATERIALS AND SUPPLIES						
01-519-5610 OTHER SUPPLIES	10,962.92	9,320.85	9,500.00	5,451.07	9,500.00	
01-519-5611 UNIFORMS	195.00	250.00	250.00	0.00	250.00	
01-519-5612 JANITORIAL SUPPLIES	3,215.89	6,080.09	8,200.00	1,866.01	10,000.00	
01-519-5613 FUEL, OIL, & LUBRICANTS	6,134.28	5,736.96	6,500.00	2,936.26	6,500.00	
01-519-5615 RESALE ITEMS	0.00	0.00	8,000.00	4,447.13	8,000.00	
01-519-5616 CONCESSION SUPPLIES	60,624.08	86,149.54	99,980.00	46,381.86	122,500.00	
01-519-5617 CONCESSION EQ, REP, & RENTA	0.00	0.00	4,520.00	2,908.54	2,500.00	
01-519-5621 EQUIP, REPAIR AND MAINT.	8,445.47	9,812.05	12,000.00	10,458.65	12,000.00	
01-519-5663 FIELD MAINTENANCE SUPPLIES	19,806.16	25,734.83	25,000.00	17,993.26	30,000.00	
TOTAL MATERIALS AND SUPPLIES	109,383.80	143,084.32	173,950.00	92,442.78	201,250.00	
CAPITAL						
01-519-5971 EQUIPMENT	99.99	0.00	0.00	0.00	0.00	
TOTAL CAPITAL	99.99	0.00	0.00	0.00	0.00	
TOTAL BALL COMPLEX	248,600.78	322,074.74	458,640.00	239,682.10	536,675.00	

2016 BUDGET

REQUEST FOR NEW POSITION(S)

DEPARTMENT/NUMBER: 519DEPARTMENT Parks & RecreationPOSITION TITLE(S): Head Groundskeeper

RANGE/STEP: _____

YEARLY SALARY: \$38,193.82 with roll ups, \$12/hr

Position will oversee and work on day to day operations at the softball, baseball, and soccer fields. Duties include mowing, painting & chalking lines, spraying fields, fertilizing, and general maintenance duties. Position will over see part time employees. Also will be required to get certifications for spraying chemicals and will be required to obtain the Certified Playground Inspector certificate.

PREPARED BY: _____

2016 BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

FUND NO. 01	DEPARTMENT Athletic Fields	DEPT NO 519	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
5310	Education/Training/Memberships: Seminars Turf/Fields		\$ 500.00	\$ 500.00
	when to work staff scheduler			
5327	Professional Services:		\$ 4,850.00	\$ 4,850.00
	Uic fee's for softball & flag football, POS Software & training (\$3,000) and annual support \$1,850			
5340	Sanction Fees: softball, flag football, and basketball		\$ 1,850.00	\$ 1,850.00
5353	Other Services/Fees: Winterize PW/WHP Concessions \$400,		\$ 4,000.00	\$ 4,000.00
	Restrooms \$1500, Dewinterize \$1250, Ice Machine Service \$450			
	Misc. Concession/Restroom repairs \$400			
5362	Electricity: Baseball & Softball Fields (increase due to baseball)		\$ 30,000.00	\$ 30,000.00
5381	Equipment Rental:		\$ 500.00	\$ 500.00
5391	Misc. Contract Services: Scoreboards, Irrigation, Laser Leveling		\$ 2,500.00	\$ 2,500.00
5610	Other Supplies: Outdoor Sports: Trophies, T-shirts,		\$ 9,500.00	\$ 9,500.00
	Chalk, Logo Painting, Flag Football equip., Field Marking Kits,			
	Chalk Trophies			
	T-Shirts (Softball 200/season x 3 -- 60/tourney x 6)			
	(Football 50/season x 2)			
5611	Uniforms: Concession Staff		\$ 250.00	\$ 250.00
5612	Janitorial/Non-resale items		\$ 10,000.00	\$ 10,000.00
	moved from 520 budget. In order to better handle inventory			
5613	Fuel, Oil, Lubricants:		\$ 6,500.00	\$ 6,500.00
	Fuel and oil changes			
5615	Resale Items: Softballs and Equipment		\$ 8,000.00	\$ 8,000.00
5616	Concession Supplies		\$ 122,500.00	\$ 122,500.00
	Increase due to moving Aquatic concession supplies			
5617	Concession Equipment Repairs & Rentals		\$ 2,500.00	\$ 2,500.00
	increase due to more equipment and softball having older equipment			
5621	Equipment Repair/Maintenance:		\$ 12,000.00	\$ 12,000.00
	Scoreboard parts, John Deere parts, Weed eaters, Blowers,			
	Water jugs, Fence/gate hinges, Irrigation, Misc. repairs			
	(increase due to baseball)			
5663	Field Maintenance Supplies: Soccer/WHP/PW		\$ 30,000.00	\$ 30,000.00
	Increase due to complex top dressing and Fertilizer			
	Fertilizer \$2500, Infield products \$5000, Mound Covers \$1500,			
	Misc. supplies (Hand tools, Water hoses, Zip ties, etc.) \$1000,			
	Chemicals \$750, Paint \$4500, plus additional.			
Total:			\$ 245,450.00	\$ 245,450.00

PREPARED BY: Justin Ballles, Assistant City Manager

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

AQUATICS	TWO YEARS	ONE YEAR	----- CURRENT YEAR -----			
DEPARTMENT EXPENDITURES	PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED	BUDGET
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	WORKSPACE
PERSONAL SERVICES						
01-520-5102 OVERTIME/HOLIDAY PAY	702.76	467.07	2,500.00	108.67	2,500.00	
01-520-5103 PART TIME/TEMPORARY	158,708.38	163,241.58	158,450.00	99,202.08	159,250.00	
01-520-5108 SOCIAL SECURITY	12,178.55	12,143.51	12,325.00	7,597.39	12,375.00	
01-520-5113 UNEMPLOYMENT INSURANCE	2,360.12	1,702.09	1,600.00	947.44	1,625.00	
01-520-5114 WORKERS COMP	6,025.00	11,949.96	0.00	0.00	400.00	
TOTAL PERSONAL SERVICES	179,974.81	189,504.21	174,875.00	107,855.58	176,150.00	
OTHER SERVICES & CHARGES						
01-520-5302 SPECIAL EVENTS	639.89	684.00	700.00	369.22	700.00	
01-520-5310 EDUCATION AND TRAINING	2,211.20	2,027.60	1,800.00	1,360.09	1,900.00	
01-520-5312 TELEPHONE	0.00	0.00	0.00	0.00	1,170.00	
01-520-5353 OTHER SERVICES AND FEES	1,411.98	2,562.82	26,700.00	741.98	3,000.00	
01-520-5362 ELECTRICITY	7,455.72	11,126.16	11,000.00	7,057.11	11,000.00	
01-520-5371 SERVICES AND MACHINERY	8,792.80	12,138.49	13,278.00	9,569.25	10,000.00	
TOTAL OTHER SERVICES & CHARGES	20,511.59	28,539.07	53,478.00	19,097.65	27,770.00	
520-5353 OTHER SERVICES AND FEES						
PERMANENT NOTES: FYE2015 pool leak repairs.						
MATERIALS AND SUPPLIES						
01-520-5610 OTHER SUPPLIES - CHEMICALS	14,112.89	10,403.89	13,000.00	5,073.86	13,000.00	
01-520-5611 UNIFORMS	800.00	825.00	825.00	0.00	900.00	
01-520-5612 JANITORIAL SUPPLIES	2,790.04	1,542.54	2,250.00	1,024.41	0.00	
01-520-5613 FUEL, OIL, LUBRICANTS	0.00	0.00	0.00	0.00	50.00	
01-520-5614 CLEANING SUPPLIES	0.00	121.15	1,250.00	0.00	2,000.00	
01-520-5616 CONCESSION SUPPLIES	20,010.72	19,085.44	20,000.00	7,744.64	0.00	
01-520-5619 T-SHIRTS & TROPHIES	250.00	291.88	400.00	0.00	500.00	
01-520-5631 SMALL TOOLS/EQUIPMENT	2,987.79	2,010.75	1,500.00	348.24	2,500.00	
TOTAL MATERIALS AND SUPPLIES	40,951.44	34,280.65	39,225.00	14,191.15	18,950.00	
TOTAL AQUATICS	241,437.84	252,323.93	267,578.00	141,144.38	222,870.00	

2016 BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

FUND NO.	DEPARTMENT	DEPT NO	DEPARTMENTAL	INCLUDED IN
01	Aquatics	520	REQUEST	FY 16 BUDGET
5302	Special Events: Flick N Float, Late Night Swim, Jr. Guard		\$ 700.00	\$ 700.00
5310	Education and Training: Red Cross fees & training materials, staff training, DVD for swim instructors & guards, CPO course for manager/assistant managers, education seminar for manager and assistant managers		\$ 1,900.00	\$ 1,900.00
5326	Travel Reimbursement: Pool conference, junior guard competition		\$ 1,170.00	\$ 1,170.00
5253	Other Services & Fees: OK State License, rental of Redlands for training, certification of lifeguard instructors, lifeguard games registration, pre-season repairs, when to work scheduling		\$ 3,000.00	\$ 3,000.00
5362	Electricity		\$ 11,000.00	\$ 11,000.00
5371	Services and Machinery: Pump repairs, opening and winterizing of plumbing and concession, funbrella repairs, misc. repairs		\$ 10,000.00	\$ 10,000.00
5610	Other Supplies - Chemicals: chlorine, acid, testing supplies		\$ 13,000.00	\$ 13,000.00
5611	Uniforms: shirts and whistles for pool staff		\$ 900.00	\$ 900.00
5613	Fuel		\$ 50.00	\$ 50.00
5614	Cleaning Supplies: hoses, nozzles, brushes, sprayers, first aid squeegees		\$ 2,000.00	\$ 2,000.00
5616	Concession Supplies: moved to 519, all concession supplies purchased together makes it easier to track		\$ -	\$ -
5619	T-Shirts and Trophies: Swim Team medals, ribbons, caps		\$ 500.00	\$ 500.00
5631	Small Tools and Equipment: rescue tubs, safety ropes, deck paint, supplies for opening, concession equipment, signage, umbrella stands		\$ 2,500.00	\$ 2,500.00
			<u>\$ 46,720.00</u>	<u>\$ 46,720.00</u>

PREPARED BY: Jean Heasley, Assistant Parks & Recreation Director

**2016 BUDGET
REQUEST FOR TRAVEL**

FUND NO.: 01
DEPARTMENT: 520

POSITION	REASON FOR TRIP	DATES	LOCATION	DETAIL TRAVEL COST				
				AIRFARE	MILEAGE	HOTEL	MEALS	MISC**
Assistant Manager & 2 pool managers	Texas Pool Conference	2/1-5	Galveston, TX			\$300	\$250	\$240
								\$ 790.00
Team Coach & Manager	Junior Guard Competition	27-Jun	Denton, TX			150	150	80
								\$ 380.00
								\$ -
								\$ -
TOTAL REQUESTED TRAVEL				\$0	\$450	\$400	\$320	\$0. \$ 1,170.00

**Misc. should include cab fare, airport transfers, and other items that are not food or lodging related.
Note: Conference Fees are in 520-5310, not this form.

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

FINANCE DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
PERSONAL SERVICES						
01-521-5101 FULL TIME SALARIES	278,043.70	299,586.40	369,100.00	276,076.44	368,125.00	
01-521-5102 OVERTIME/HOLIDAY PAY	264.38	309.63	600.00	0.00	750.00	
01-521-5103 PART TIME/TEMPORARY	0.00	0.00	0.00	0.00	8,575.00	
01-521-5105 EDUCATION INCENTIVE	2,240.00	2,240.00	2,900.00	2,360.00	2,375.00	
01-521-5108 SOCIAL SECURITY (FICA)	20,824.37	22,390.86	28,500.00	20,679.17	28,750.00	
01-521-5111 RETIREMENT	38,640.05	34,175.98	45,400.00	28,172.47	43,300.00	
01-521-5112 INSURANCE	50,280.69	57,667.39	69,550.00	50,641.31	80,100.00	
01-521-5113 UNEMPLOYMENT INSURANCE	1,848.12	1,157.26	1,425.00	922.78	1,450.00	
01-521-5114 WORKERS COMP	5,045.00	4,924.92	0.00	0.00	1,000.00	
TOTAL PERSONAL SERVICES	397,186.31	422,452.44	517,475.00	378,852.17	534,425.00	
OTHER SERVICES & CHARGES						
01-521-5310 EDUCATION AND TRAINING	4,453.75	3,480.02	2,850.00	1,365.39	4,750.00	
01-521-5325 MILEAGE REIMBURSEMENT	148.94	246.91	500.00	180.32	0.00	
01-521-5326 TRAVEL	1,965.70	30.25	2,030.00	24.50	2,050.00	
01-521-5327 PROFESSIONAL SERVICES	1,749.00	4,642.50	8,940.00	387.50	5,000.00	
01-521-5331 ADVERTISING/LEGALS	20.35	80.38	200.00	0.00	200.00	
01-521-5341 PRINTING	11,182.17	14,805.17	16,000.00	9,718.70	16,000.00	
01-521-5353 OTHER SERVICES & FEES	13,478.59	6,830.09	23,110.00	13,092.56	23,000.00	
01-521-5355 BANK FEES	7,183.74	10,139.48	12,000.00	9,760.82	12,000.00	
01-521-5371 SERVICES/MACHINERY-EQUIPMEN	7,566.82	13,500.27	13,000.00	10,203.22	13,000.00	
01-521-5392 MEMBERSHIPS & SUBSCRIPTIONS	91.56	472.50	1,045.00	1,045.00	1,130.00	
TOTAL OTHER SERVICES & CHARGES	47,840.62	54,227.57	79,675.00	45,778.01	77,130.00	
MATERIALS AND SUPPLIES						
01-521-5601 OFFICE SUPPLIES	186.81	111.68	1,000.00	688.72	1,000.00	
01-521-5610 OTHER SUPPLIES	1,127.76	197.80	1,060.00	438.82	1,000.00	
01-521-5613 FUEL, OIL & LUBRICANTS	63.25	81.90	300.00	0.00	500.00	
01-521-5631 SMALL TOOLS/EQUIPMENT	799.70	447.96	1,205.00	375.00	1,500.00	
TOTAL MATERIALS AND SUPPLIES	2,177.52	839.34	3,565.00	1,502.54	4,000.00	
CAPITAL						
01-521-5971 SERVICES/EQUIPMENT	3,345.00	0.00	2,000.00	0.00	2,000.00	
TOTAL CAPITAL	3,345.00	0.00	2,000.00	0.00	2,000.00	
TOTAL FINANCE	450,549.45	477,519.35	602,715.00	426,132.72	617,555.00	

**2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
01	Finance	521		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Education and Training Tuition reimbursement (1 empe @ 3 semesters @ \$700); 1 empe 2 semesters @ 700) Mandatory 'Limited Municipal Criminal Court of Record' training HB58		\$4,750	\$4,750
5325	Mileage Reimbursement See details on 'Travel' form.		\$0	\$0
5326	Travel Reimbursement See details on 'Travel' form (certification only)		\$2,050	\$2,050
5327	Professional Services Audit preparation (CAFR); GASB compliance and financial consulting; GASB 45 actuarial study. Interpreter court services \$300.		\$5,000	\$5,000
5331	Advertising/Legals Publication notices (budget; indebtedness; audit; CAFR)		\$200	\$200
5341	Printing Letterhead, business cards, fall/spring clean up flyers, misc flyers, utility billing forms and envelopes, compliance notices, 1099/W2 forms; checks.		\$16,000	\$16,000
5353	Other Services & Fees Annual maintenance for handhelds; annual software maintenance (UB; AR; AP; PR; FA; CT); CAFR application \$435, document shredding, technical SW support. Added \$6,400 (Court-Incode Annual Fees); software installs.		\$23,000	\$23,000
5355	Bank Fees Merchant statement fees, analysis fees, safety deposit box, check orders; and stop pays.		\$12,000	\$12,000
5371	Services/Machinery-Equipment (2) Sorter/inserter billing lease \$8500; SUV vehicle repairs repairs; maintenance on receipt printers/copiers. Repairs to computers, receipt machines, surge protectors, printers, copiers, data lines, check signer and hand-held's.		\$13,000	\$13,000
5392	Membership & Subscriptions See details on 'Memberships' form.		\$1,130	\$1,130
Total			\$77,130	\$77,130

Prepared By: Janet Watts, Finance Director

**2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

		Conf'd	DEPT # 521	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
FUND NO.	DEPARTMENT				
01	Finance				
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)			COST	
5601	Office Supplies Supplies used for day-to-day operations.			\$1,000	\$1,000
5610	Other Supplies Payroll and other checks; self-inking stamps; shredder oil; and key scan cards.			\$1,000	\$1,000
5613	Fuel, Oil & Lubricants Fuel for departmental vehicle			\$500	\$500
5631	Small Tools/Equipment Replacement of tools and equipment			\$1,500	\$1,500
5791	Services/Equipment Repairs to existing equipment			\$2,000	\$2,000
		Total		\$6,000	\$6,000
		Grand Total		\$83,130	\$83,130

Prepared By: Janet Watts, Finance Director

**2015 - 2016 FISCAL BUDGET
REQUEST FOR TRAVEL**

FUND NO.
01

DEPARTMENT
521

Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Conference	Total
Court Clerk	OMCCA Court - Spring (4-day) - Certification	May	Stillwater, OK	0	0	260	80	235	\$575
Finance Director	OMCT Institute - Fall (5-day) - Certification	October	Stillwater, OK	0	0	350	100	200	\$650
Finance Director	OMCT Institute - Spring (5-day) - Certification	Feb/Mar	Stillwater, OK	0	0	350	100	375	\$825
				\$0	\$0	\$960	\$280	\$810	\$2,050

Prepared By: Janet Watts, Finance Director

**2015 - 2016 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FUND NO. 01
DEPARTMENT Finance - 521

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Janet Watts/Finance Director	Association of Public Treasurers	Membership for certification	\$ 195
Tammi Noblitt/City Treasurer	Association of Public Treasurers	Membership for certification	90
Janet Watts/Finance Director	Government Finance Officers Association	Annual requirement to receive GFOA Award	190
City of Mustang	Government Finance Officers Association	Annual achievement award application	435
Finance Department	Mustang News	Annual subscription	25
Finance Department	Mustang Times	Annual subscription	20
Janet Watts/Finance Director	Oklahoma Municipal Clerks/Treasurer Financial Officers Association	Annual dues for certification	30
Tammi Noblitt/City Treasurer	Oklahoma Municipal Clerks/Treasurer Financial Officers Association	Annual dues for certification	30
Finance Department	Sam's Club	Membership for purchasing - department only	35
Mary Jo/Court Clerk	Oklahoma Municipal Court Clerk Association	Membership for certification	55
Mary Jo/Court Clerk	Secretary of State	Notary publication fee	25

TOTAL COSTS: \$ 1,130

PREPARED BY: Janet Watts, Finance Director

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

COMMUNITY DEVELOPMENT

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
PERSONAL SERVICES						
01-531-5101 FULL TIME SALARIES	313,468.77	338,666.38	327,155.00	239,658.53	326,100.00	
01-531-5102 OVERTIME/HOLIDAY PAY	0.00	0.00	1,225.00	0.00	1,275.00	
01-531-5103 PART TIME/TEMPORARY	1,595.00	310.00	7,720.00	7,438.25	0.00	
01-531-5105 EDUCATION INCENTIVE	1,420.00	1,420.00	1,425.00	650.00	1,300.00	
01-531-5108 SOCIAL SECURITY (FICA)	23,719.18	25,191.21	25,525.00	18,431.10	25,150.00	
01-531-5111 RETIREMENT	43,521.00	38,537.41	40,625.00	24,353.69	38,750.00	
01-531-5112 INSURANCE	57,488.65	61,529.65	63,300.00	41,477.59	69,075.00	
01-531-5113 UNEMPLOYMENT INSURANCE	1,792.00	1,084.01	1,225.00	727.43	1,025.00	
01-531-5114 WORKERS COMP	7,000.00	8,550.00	0.00	0.00	1,500.00	
TOTAL PERSONAL SERVICES	450,004.60	475,288.66	468,200.00	332,736.59	464,175.00	
OTHER SERVICES & CHARGES						
01-531-5310 EDUCATION/TRAINING	2,910.80	1,776.00	1,255.00	714.00	2,560.00	
01-531-5312 TELEPHONE	3,939.03	3,981.60	5,822.00	2,514.41	3,000.00	
01-531-5325 MILEAGE REIMBURSEMENT	122.29	296.74	300.00	90.85	500.00	
01-531-5326 TRAVEL	143.81	779.09	628.00	0.00	2,560.00	
01-531-5330 MOWING SERVICES	7,976.00	10,179.00	9,550.00	3,516.00	10,550.00	
01-531-5341 PRINTING	942.23	824.65	1,300.00	770.36	1,300.00	
01-531-5353 OTHER SERVICES & FEES	4,959.00	4,425.92	5,600.00	4,424.00	5,500.00	
01-531-5371 SERVICES/MACHINERY-EQUIPMEN	204.99	269.95	500.00	268.00	500.00	
01-531-5392 MEMBERSHIPS & SUBSCRIPTIONS	1,830.06	991.00	1,975.00	528.00	1,030.00	
TOTAL OTHER SERVICES & CHARGES	23,028.21	23,523.95	26,930.00	12,825.62	27,500.00	
531-5353 OTHER SERVICES & FEES						
PERMANENT NOTES: Offset 01-43161 state permit fee.						
MATERIALS AND SUPPLIES						
01-531-5601 OFFICE SUPPLIES	2,119.55	2,268.24	2,500.00	2,005.04	2,500.00	
01-531-5609 PUBLICATIONS	1,037.82	736.65	1,300.00	810.13	1,200.00	
01-531-5610 OTHER SUPPLIES	8.40	92.28	300.00	53.98	300.00	
01-531-5611 UNIFORMS	361.22	466.71	600.00	0.00	600.00	
01-531-5613 FUEL, OIL & LUBRICANTS	9,571.20	9,004.78	8,800.00	4,530.02	8,800.00	
01-531-5621 VEHICLE REPAIR & MAINT	1,319.66	3,791.04	7,314.00	6,266.50	3,500.00	
01-531-5631 SMALL TOOLS/EQUIPMENT	663.00	153.25	600.00	400.31	300.00	
TOTAL MATERIALS AND SUPPLIES	15,080.85	16,512.95	21,414.00	14,065.98	17,200.00	
CAPITAL						
01-531-5914 COMPUTER EQUIP/SOFTWARE	0.00	0.00	515.00	515.00	0.00	
01-531-5971 SERVICES/EQUIPMENT	0.00	18,000.00	0.00	0.00	0.00	
TOTAL CAPITAL	0.00	18,000.00	515.00	515.00	0.00	
TOTAL COMMUNITY DEVELOPMENT	488,113.66	533,325.56	517,059.00	360,143.19	508,875.00	

2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

FUND NO. 01	DEPARTMENT Community Development	DEPT # 531	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Education/Training Various fees for the classes, seminars and workshops that allow department personnel to earn the continuing education units necessary to retain OCIB, ODEQ, APA, OWRB and ODOC licensing and accreditation		\$2,560.00	\$2,560.00
5312	Telephone Funds cover department's mobile phones (4) and field internet service.		\$3,000.00	\$3,000.00
5325	Mileage Reimbursement See details on 'Travel' form.		\$500.00	\$500.00
5326	Travel Reimbursement See details on 'Travel' form.		\$2,560.00	\$2,560.00
5330	Mowing Services Includes ALL abatement costs (mowing, trash removal and more)		\$10,550.00	\$10,550.00
5341	Printing Cost of printing business forms, cards, etc.		\$1,300.00	\$1,300.00
5353	Other Services & Fees This account funds fees paid to the OUBCC.		\$5,500.00	\$5,500.00
5371	Services/Machinery - Equipment This will provide equipment for our inspectors		\$500.00	\$500.00
5392	Memberships & Subscriptions See details on 'Membership & Subscriptions' form.		\$1,030.00	\$1,030.00
5601	Office Supplies Printer cartridges, paper, envelopes, etc.		\$2,500.00	\$2,500.00
5609	Publications Required public notices are paid from this account.		\$1,200.00	\$1,200.00
5610	Other Supplies For uncategorized expenses.		\$300.00	\$300.00
5611	Uniforms Annual allowance to outfit 4 field personnel, 1 clerk		\$600.00	\$600.00
5613	Fuel, Oil & Lubricants Fuel, oil, coolant and other fluids for fleet maintenance.		\$8,800.00	\$8,800.00
5621	Vehicle Repair & Maintenance Parts, labor and supplies for our 2 old trucks and 1 middle aged one.		\$3,500.00	\$3,500.00
5631	Small Tools/Equipment Various tools and equipment used for office work and inspection operations.		\$300.00	\$300.00
Grand Total			\$44,700.00	\$44,700.00

Prepared By: Melissa Helsel, Community Development Director

**2015 - 2016 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO. 01

DEPARTMENT: 531 - Community Development

Position	Reason for Trip	Expense ESTIMATED			Airfare	Mileage	Hotel	Meals	Misc	Total
		Code	Dates	Location						
Code Enforcement Officer	OK Code Enforcement Association Fall Conference	AT	Sep-14	TBD				\$30.00	\$15.00	45.00
Code Enforcement Officer	OK Code Enforcement Association Spring Conference	AT	Feb-15	TBD			\$150.00	\$30.00	\$15.00	195.00
Building Inspectors	Personnel to earn continuing education units to retain OCIB	RT	Nov-15	OKC, OK				\$45.00		45.00
Building Inspectors	Personnel to earn continuing education units to retain OCIB	RT	Apr-16	OKC, OK				\$45.00		45.00
Director	ODEQ, APA, OWRB and ODOC licensing and accreditation	RT	Oct-15	Kansas City, MO			\$500.00	\$120.00	\$15.00	635.00
Sr. City Planner	Oklahoma Planning Association Workshop	AT	Oct-15	Kansas City, MO			\$500.00	\$120.00	\$15.00	635.00
Director	OWRB Floodplain Training	RT	May-16	Norman, OK				\$15.00	\$5.00	20.00
CDD Staff	Other professional training	AT	TBD	TBD		\$500.00		\$90.00	\$100.00	690.00
Director	OK Municipal League Conference	AT	Sep-15	Tulsa, OK			\$250.00	\$45.00	\$15.00	310.00
Director	OML Retail Summit	ED	Apr-16	MWC, OK			\$300.00	\$120.00	\$20.00	440.00
Director	ICSC Events/Economic Development Events	ED	TBD	TBD						
<p>Includes ALL abatement costs (mowing, trash removal and more) Expense Codes: ED: Economic Development RT: Required Training AT: Training Beyond Minimum Req.</p>										
Prepared By: <u>Melissa Helsel, Community Development Director</u>					\$0.00	\$500.00	\$1,400.00	\$660.00	\$200.00	\$3,060.00

**2015 - 2016 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 531 - Community Development

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Sharon Hulson	Okla. Code Enforcement Assn.	Continuing education units necessary to retain OCIB,	\$ 45.00
Sharon Hulson	Oklahoma Const. Ind. Board	ODEQ, APA, OWRB and ODOC licensing and accreditation	\$ 35.00
Melissa Helsel	American Planning Association	Professional membership	\$ 370.00
Jerry Calloway	SW Const. Codes Council	Building code education	\$ 35.00
Ron Harness	SW Const. Codes Council	Building code education	\$ 35.00
City of Mustang	International Code Council	Building code education	\$ 300.00
Jerry Calloway	Oklahoma Const. Ind. Board	Relicensing	\$ 35.00
Ron Calloway	Oklahoma Const. Ind. Board	Relicensing	\$ 35.00
CDD Staff	Mustang News	Subscription	\$ 20.00
CDD Staff	Mustang Times	Subscription	\$ 20.00
Senior Planner	American Planning Association	Includes ALL abatement costs (mowing, trash removal and more)	\$ 100.00

PREPARED BY: Melissa Helsel, Community Development Director

TOTAL COSTS: \$ 1,030.00

**2015-2016 FISCAL BUDGET
EDUCATION & TRAINING**

FORM 6

FUND NO. 01 - General Fund
DEPARTMENT 531 - Community Development

POSITION	ORGANIZATION	EXPENSE DETAIL	COST
Director	Oklahoma Planning Association Workshop	Continuing education units necessary to retain OCIB	\$ 750.00
Senior Planner	Oklahoma Planning Association Workshop	Continuing education units necessary to retain OCIB	\$ 750.00
Code Enforcement Off.	Ok Code Enforcement Association Spring Conference	ODEQ, APA, OWRB and ODOC licensing and accreditation	\$ 100.00
Inspectors/Director	Building Code Conferences	SW Construction Codes Training	\$ 330.00
Inspectors/Director	Building Code Conferences	OK Construction Industries Board Training	\$ 330.00
Various Staff Members	Other professional training	Various conferences, schools	\$ 300.00

Includes ALL abatement costs (moving, trash removal)

PREPARED BY: Melissa Helsel, Community Development Director

TOTAL COSTS: \$ 2,560.00

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

POLICE

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
PERSONAL SERVICES						
01-541-5101 FULL TIME SALARIES	1,557,094.82	1,640,325.12	1,742,525.00	1,398,281.95	1,793,100.00	
01-541-5102 OVERTIME/HOLIDAY PAY	64,777.34	50,549.19	52,000.00	43,051.72	52,000.00	
01-541-5103 PART TIME/TEMPORARY	22,534.88	0.00	0.00	0.00	0.00	
01-541-5105 EDUCATION INCENTIVE	7,670.00	7,490.00	8,150.00	8,140.00	8,970.00	
01-541-5108 SOCIAL SECURITY (FICA)	123,007.39	126,184.14	137,950.00	103,544.38	141,850.00	
01-541-5111 RETIREMENT	215,931.23	204,674.06	227,900.00	166,399.39	235,400.00	
01-541-5112 INSURANCE	269,056.04	312,705.12	418,025.00	237,302.02	372,900.00	
01-541-5113 UNEMPLOYMENT INSURANCE	8,205.58	5,767.64	6,850.00	4,503.97	5,625.00	
01-541-5114 WORKERS COMP	46,449.00	97,320.14	0.00	0.00	13,950.00	
TOTAL PERSONAL SERVICES	2,314,726.28	2,445,015.41	2,593,400.00	1,961,223.43	2,623,795.00	
OTHER SERVICES & CHARGES						
01-541-5310 EDUCATION & TRAINING	1,710.00	2,888.00	4,200.00	1,596.00	3,600.00	
01-541-5322 CLEANING SERVICES	16,290.00	15,690.00	18,000.00	12,455.00	18,000.00	
01-541-5326 TRAVEL	608.13	551.52	450.00	0.00	650.00	
01-541-5327 PROFESSIONAL SERVICES	1,830.00	1,000.00	1,250.00	825.00	1,250.00	
01-541-5338 LABOR RELATIONS	262.68	525.00	525.00	114.73	525.00	
01-541-5339 COMMUNITY RELATIONS	0.00	800.00	6,360.00	1,400.03	0.00	
01-541-5341 PRINTING	259.30	634.88	2,690.00	273.79	1,690.00	
01-541-5353 OTHER SERVICES & FEES	10,338.76	10,459.81	14,310.00	6,232.06	14,310.00	
01-541-5360 COMPUTER MAINTENANCE	5,793.76	5,907.06	13,200.00	6,341.26	9,410.00	
01-541-5361 NATURAL GAS	7,764.11	11,470.05	9,000.00	5,945.38	9,000.00	
01-541-5362 ELECTRICITY	36,604.17	46,061.96	44,310.00	32,556.60	44,310.00	
01-541-5371 SERVICES/MACHINERY-EQUIPME	35,821.85	38,441.20	49,440.00	29,551.95	41,009.00	
01-541-5381 RENTAL OF EQUIPMENT (OLETS)	4,200.00	4,200.00	4,200.00	3,150.00	4,200.00	
01-541-5392 MEMBERSHIPS & SUBSCRIPTIONS	2,047.46	1,636.94	1,729.00	818.42	1,927.00	
01-541-5393 FORFEITURE SHARING	0.00	11,646.95	60.00	0.00	0.00	
TOTAL OTHER SERVICES & CHARGES	123,530.22	151,913.37	169,724.00	101,260.22	149,881.00	
MATERIALS AND SUPPLIES						
01-541-5601 OFFICE SUPPLIES	1,241.50	672.30	1,225.00	298.17	1,225.00	
01-541-5610 OTHER SUPPLIES	5,321.23	5,786.20	7,525.00	4,130.09	7,525.00	
01-541-5611 UNIFORMS	6,458.13	16,546.55	7,420.00	4,016.50	11,395.00	
01-541-5612 UNIFORM CLEANING	2,672.97	2,359.00	4,400.00	2,187.00	4,500.00	
01-541-5613 FUEL, OIL & LUBRICANTS	59,658.79	59,517.64	60,000.00	33,138.41	55,265.00	
01-541-5621 VEHICLE REPAIR & MAINT	26,811.88	43,545.10	35,000.00	17,793.19	33,000.00	
01-541-5622 911 COMMUNICATIONS	6,957.44	5,689.72	7,550.00	3,254.50	7,550.00	
01-541-5624 STATE/LOCAL JAIL FUND	8,174.59	13,532.07	21,565.00	11,668.62	14,515.00	
01-541-5626 AMMUNITION/RANGE	8,873.69	14,269.05	17,465.00	11,382.80	17,465.00	
01-541-5627 RESERVE OFFICER PROGRAM	0.00	0.00	0.00	0.00	1,000.00	
01-541-5628 TACTICAL TEAM	5,549.50	2,850.39	5,500.00	1,779.08	5,500.00	
01-541-5664 BUILDING MAINTENANCE	26,628.66	15,270.40	25,850.00	12,271.15	19,000.00	
TOTAL MATERIALS AND SUPPLIES	158,348.38	180,038.42	193,500.00	101,919.51	177,940.00	

4-16-2015 09:25 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

POLICE

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
541-5624 STATE/LOCAL JAIL FUND	PERMANENT NOTES: Reconciles to state and local jail revenues.					
<u>BONDS</u>						
01-541-5793 LEASE PURCHASE PAYMENTS	94,667.59	0.00	0.00	0.00	0.00	
TOTAL BONDS	94,667.59	0.00	0.00	0.00	0.00	
<u>CAPITAL</u>						
01-541-5971 SERVICES/EQUIPMENT	13,790.73	47,714.47	6,100.00	5,327.52	0.00	
TOTAL CAPITAL	13,790.73	47,714.47	6,100.00	5,327.52	0.00	
541-5971 SERVICES/EQUIPMENT	PERMANENT NOTES: Fiscal year 2014 vehicle repairs due to May 2013 storms.					
TOTAL POLICE	2,705,063.20	2,824,681.67	2,962,724.00	2,169,730.68	2,951,616.00	

2015 - 2016 BUDGET

REQUEST FOR CHANGE IN POSITION(S)

DEPARTMENT/NUMBER: 541DIVISION: PatrolPOSITION TITLE(S): Recruit - (1)RANGE/STEP: 1BYEARLY SALARY: \$62,981.01**JUSTIFICATION:**

One additional entry level position of patrolman is being requested for FY 15-16 to continue the process of increasing staffing of the police department to 1.5 sworn personnel per 1000 population and to ease the transition of officers who are or will be retiring. This is based on the previously granted authority approved by City Council in FY12-13, however, was not initiated until FY15 due to lack of funds. Due to State and the Council on Law Enforcement Education and Training (CLEET) statutes and regulations, it normally takes between eight to twelve months to select, hire and fully train a recruit police officer. This request is also partially based on the increasing number of arrests (see data justification in memo) and a regional study of staffing rates for police in comparable cities. Increasing patrol staff will allow for better presence of police officers in the community and will provide an additional margin of officer safety to the existing officers who many times do not have an officer available to back them on dangerous calls.

BUDGET IMPACT= \$62,981.01

Estimate Includes Roll Ups (please see memo attachment)

PREPARED BY: Chuck Foley, Chief of Police

2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO. 01	DEPARTMENT Police	DEPT # 541	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Training and Education		\$3,600.00	\$3,600.00
	Training Courses	1,500.00		
	The law requires officers to attend (25) hours of continuing education and (2) hours of mental health training annually. Advanced training in a variety of professional topics. All Infolazyzer certified officers are require to recertify annually.			
	Tuition Reimbursement for college courses	2,100.00		
5322	Cleaning Services		\$18,000.00	\$18,000.00
	Annual Professional Cleaning Services	17,940.00		
	Additional Incidental Cleaning Costs-Corpet& Strip and Wax	60.00		
	Includes Outside/Inside Window Cleaning			
	The funding ensures the jail facility meets state inspection requirements.			
5326	Travel		\$650.00	\$650.00
	Lodging and per diem for employees to travel for training. See Form 3.			
5327	Professional Services		\$1,250.00	\$1,250.00
	Psychologist's Fee (1 X \$200)	200.00		
	Required MMPI Testing (1 X \$100.00)	100.00		
	Polygraph Fee (1 X \$200.00)	200.00		
	Pension Physical (1 X \$750.00)	750.00		
5338	Labor Relations		\$525.00	\$525.00
	Bargaining agreement and other issues to maintain a good working relationship.			
5341	Printing		\$1,690.00	\$1,690.00
	Call & Business Cards			
	Letterhead, Envelopes & Business Forms			
	Prisoner Meal Tickets			
	Certificates and Awards			
	General Printing Costs			
5353	Other Services & Fees		\$14,310.00	\$14,310.00
	Wireless Data Charges	9,410.00		
	Cellular Phone (\$33.50 a month)	402.00		
	Funds For use of Cellular Phone (.30 a minute X 400)	120.00		
	Photo-Video Costs	530.00		
	Court Filing Fees	500.00		
	Notary Fee's (1) New \$88.00 plus (2) Renewals \$80.00	248.00		
	Pike Pass Fees	100.00		
	Mobile Cop Licensing	3,000.00		
5360	Computer Maintenance-CPS, Access Data, etc.		\$9,410.00	\$9,410.00
	Sleuth Software Support (EIS)	6,500.00		
	Replace Hard Drives	320.00		
	Replace Printers, Mouse's, Key Boards, etc.	535.00		
	Network and Phone Repairs	235.00		
	Contingency for Software Upgrades.	320.00		
	Annual Licenses for New Computer Switches and Server			
	Backup Software	1,500.00		
5361	Natural Gas / Propane		\$9,000.00	\$9,000.00
5362	Electricity		\$44,310.00	\$44,310.00
5371	Services/Machinery-Equipment-etc.		\$41,009.00	\$41,009.00
	Radio Maintenance Agreement with Oklahoma City	11,300.00		
	Heat and Air Maintenance Agreement (All Inclusive)	20,309.00		
	Generator Maintenance Agreement	650.00		
	Service Agreement For Battery Backup System	4,700.00		
	Annual Fire Suppression Inspection Agreement	1,600.00		
	Annual Termite Inspection and Treatment Agreement	445.00		
	Hand Held Radio Batteries, Comm. System	1,000.00		
	Other Equipment Replacement and Repair	1,005.00		
	(Infolazyzer, Radar Units, Etc)			
5381	Rental of Equipment (OLEIS)		\$4,200.00	\$4,200.00
	OLEIS User Fee (\$350.00 Monthly)			
	Oklahoma Law Enforcement Telecommunications			
	System for the use of the NCIC/OLEIS computer system.			
5392	Memberships and Subscriptions		\$1,927.00	\$1,927.00
	(See Attached Form # 4)			
Sub-Total			\$149,881.00	\$149,881.00

2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES
 Continued

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
01	Police	541		
5601	Office Supplies		\$1,225.00	\$1,225.00
	Miscellaneous Office Supplies			
5610	Other Supplies		\$7,525.00	\$7,525.00
	Work and building supplies	2,230.00		
	Video supplies	1,280.00		
	Neighborhood Watch supplies	620.00		
	Paper towels, cups, toilet items, and trash bags	2,075.00		
	Coffee	1,320.00		
5611	Uniforms & Equipment		\$11,395.00	\$11,395.00
	General Uniform Needs	1,500.00		
	Damaged Equipment Replacement	1,000.00		
	New Officer Uniforms & Equipment (anticipated retirement)	3,485.00		
	Ballistic Vests (Per F.O.P. Contract) (5 x \$770.00) less 50% (grant)	1,925.00		
	Uniforms & Equipment 1-Expansion Patrolman	3,485.00		
5612	Uniform Cleaning		\$4,500.00	\$4,500.00
	Dry Cleaning for Sworn & Civilian Uniforms			
5613	Fuel, Oil & Lubricants		\$55,265.00	\$55,265.00
5621	Vehicle Repair & Maintenance		\$33,000.00	\$33,000.00
5622	911 Communications		\$7,550.00	\$7,550.00
	Misc. 911 and Communications Equipment			
	911 revenue fees are earmarked by state law to be expended on 911 communication enhancements and upgrades.			
5624	State / Local Jail Fund		\$14,515.00	\$14,515.00
	Prisoner Meals	4,410.00		
	Refill First Aid Kit	840.00		
	Blood Borne Pathogen Protection Gloves	420.00		
	Jail Cleaning (blankets, etc.)	1,100.00		
	Hep-B Vaccine & Annual TB Testing for Jailers	2,285.00		
	CPR Training	105.00		
	Jail Repairs	3,150.00		
	Canadian County Sheriff's Office	735.00		
	Jail Clothing, Shoes, Misc Expenses	800.00		
	Contingency Fund	670.00		
5626	Ammunition/Range-firearms training, range rental, etc.		\$17,465.00	\$17,465.00
	Contractual Practice, Qualification & Duty Ammunition	5,910.00		
	Shotgun, Rifle & MP-5 Ammunition	5,410.00		
	Range Equipment and Targets	350.00		
	Taser Expendables & Training Cartridges	2,060.00		
	Rental of Range	200.00		
	Weapon Replacement Parts	500.00		
	Training Equipment	3,035.00		
5627	Reserve Officer Program		\$1,000.00	\$1,000.00
	Uniforms (replacement and/or new hire)	800.00		
	Training	200.00		
	The department has (1) reserve officer and (2) interested applicants.			
5628	Tactical Team Sponsor 3 Officers in Multi-Agency County Wide		\$5,500.00	\$5,500.00
	Tactical Team			
	Tactical Training	1,000.00		
	Ammunition (practice and qualification)	3,000.00		
	Less lethal munitions and distraction devices	500.00		
	Misc. Equipment (protective vest, breaching tools, etc)	1,000.00		
	The department has (4) members assigned to the Canadian County Tactical Team.			
5664	Building Maintenance		\$19,000.00	\$19,000.00
	Repairing equipment that might malfunction in the heat and air system, generator, hot water system and plumbing.			
	Sub-total		\$177,940.00	\$177,940.00
	Total		\$327,821.00	\$327,821.00

Prepared By Chuck Foley, Police Chief

**2015 - 2016 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO.
01

DEPARTMENT
Police

Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Misc	Total
Chief / Captain	Command Staff Training	5 Nights	TBA			\$420.00	\$230.00		650.00
				\$0.00	\$0.00	\$420.00	\$230.00	\$0.00	\$650.00

Prepared By: Chuck Foley, Chief of Police

**2015 - 2016 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 541 - Police

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Police Chief	Oklahoma Association of Chief of Police	Professional Organization	\$83.00
Police Chief	FBI National Academy Association	Professional Organization	\$85.00
Police Chief	IACP	Professional Organization	\$150.00
Management Staff	Quinlan P.D. Arrest Law Bulletin	Subscription	\$277.00
Management Staff	Quinlan P.O. Grievance Bulletin	Subscription	\$277.00
Captain	Oklahoma Association of Chief of Police	Professional Organization	\$83.00
Captain	FBI National Academy Association	Professional Organization	\$85.00
Staff	Quinlan Search and Seizure Bulletin	Subscription	\$277.00
Staff	Okla. State Statute Supplements	Subscription	\$610.00

PREPARED BY: Chuck Foley, Chief of Police

TOTAL COSTS: \$ 1,927.00

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

ANIMAL CONTROL

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
PERSONAL SERVICES					
01-542-5101 FULL TIME SALARIES	0.00	26,041.25	26,825.00	21,983.46	27,075.00
01-542-5102 OVERTIME/HOLIDAY PAY	0.00	357.09	650.00	641.34	0.00
01-542-5103 PART TIME/TEMPORARY	0.00	0.00	0.00	0.00	11,100.00
01-542-5108 SOCIAL SECURITY (FICA)	0.00	1,965.17	2,125.00	1,669.72	2,925.00
01-542-5111 RETIREMENT	0.00	2,941.40	3,475.00	2,191.87	3,525.00
01-542-5112 INSURANCE	0.00	5,729.41	6,125.00	4,649.56	6,825.00
01-542-5113 UNEMPLOYMENT	0.00	210.74	225.00	122.32	300.00
01-542-5114 WORKERS COMP	0.00	1,054.78	0.00	0.00	50.00
TOTAL PERSONAL SERVICES	0.00	38,299.84	39,425.00	31,258.27	51,800.00
OTHER SERVICES & CHARGES					
01-542-5310 EDUCATION & TRAINING	0.00	0.00	400.00	0.00	400.00
01-542-5322 CLEANING SERVICES	0.00	0.00	0.00	0.00	1,500.00
01-542-5326 TRAVEL	0.00	0.00	0.00	0.00	1,610.00
01-542-5327 PROFESSIONAL SERVICES	0.00	960.00	2,400.00	1,067.50	2,000.00
01-542-5341 PRINTING	0.00	0.00	200.00	0.00	200.00
01-542-5353 OTHER SERVICES & FEES	0.00	1,579.65	3,500.00	1,442.95	3,020.00
01-542-5360 COMPUTER MAINTENANCE	0.00	0.00	500.00	23.34	500.00
01-542-5371 SERVICES/MACHINERY EQUIPHEN	0.00	439.68	750.00	0.00	750.00
01-542-5392 MEMBERSHIP & SUBSCRIPTIONS	0.00	0.00	150.00	0.00	310.00
TOTAL OTHER SERVICES & CHARGES	0.00	2,979.33	7,900.00	2,533.79	10,290.00
MATERIALS AND SUPPLIES					
01-542-5601 OFFICE SUPPLIES	0.00	0.00	100.00	0.00	150.00
01-542-5610 OTHER SUPPLIES	0.00	2,921.43	2,025.00	762.70	2,025.00
01-542-5611 UNIFORMS	0.00	376.58	580.00	54.47	580.00
01-542-5613 FUEL, OIL & LUBRICANTS	0.00	1,301.40	2,200.00	377.10	1,450.00
01-542-5621 VEHICLE REPAIR & MAINT	0.00	864.29	2,885.00	2,762.86	1,500.00
01-542-5664 BUILDING MAINT	0.00	4,424.00	4,000.00	893.51	5,000.00
TOTAL MATERIALS AND SUPPLIES	0.00	9,887.70	11,790.00	4,850.64	10,705.00
TOTAL ANIMAL CONTROL	0.00	51,166.87	59,115.00	38,642.70	72,795.00
*** TOTAL EXPENDITURES ***	0.00	51,166.87	59,115.00	38,642.70	72,795.00

2015 - 2016 BUDGET

REQUEST FOR CHANGE IN POSITION(S)

DEPARTMENT/NUMBER: 542DIVISION: Animal ControlPOSITION TITLE(S): (1) Part Time Animal Control Officer

RANGE/STEP: _____

YEARLY SALARY: \$11,841.76**JUSTIFICATION:**

This request for part-time personnel is based on a 20 hour work week. The Animal Control Program provides a vital service to the citizens of Mustang. The Police Department absorbed the Animal Control Program in August of 2012 and gained one Animal Control/Shelter Officer. The Animal Control/Shelter Officer (ACO) works a 40 hour work week to include shelter maintenance, care and feeding of animals on weekends that have been impounded for various reasons. When the ACO takes vacation or is on sick leave, the citizens receive reduced or no service, unless the situation is such that a police response is required. The ACO is still responsible for the care and feeding of the shelters population and does so even when on either sick or vacation leave. During calendar 2014, the ACO responded to over 2,400 calls (1,500 in 2013) for service and wrote over 70 citations. The addition of a part time Shelter Worker/Assistant ACO, limited to an average of 20 hours/week would increase the viability of the program and would better serve the citizens during any absences.

BUDGET IMPACT= \$11,841.76

Estimate Includes Roll Ups as provided by HR Director

PREPARED BY: Chuck Foley, Police Chief

**2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

Form No. 2

FUND NO. 01	DEPARTMENT Animal Control	DEPT # 542	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Training and Education Training Courses (See Attachment 1 for Proposal Training)		\$400.00	\$400.00
5322	Cleaning Services THIS IS A NEW ITEM: A request has been made to obtain cleaning services for Animal Shelter by the company who is successful in being selected by the city for this service. This will relieve the staff from having to do this and allow for more time to be spent at the shelter or in		\$1,500.00	\$1,500.00
5326	Travel (See Attachment Form 3 for Proposed Travel) Travel to Elk City, OK - Two round trips Lodging (10 nights X \$96.00) Per Diem (10 days X \$40.00)		\$1,610.00	\$1,610.00
5327	Professional Services - Veterinary	\$250.00	\$2,000.00	\$2,000.00
5341	Printing Metal Animal License Tags Door Hangers for Contact Notification	\$100.00 \$100.00	\$200.00	\$200.00
5353	Other Services & Fees Cell phone service (\$60 X 12 months) Rabies Vaccinations (Part time employee and booster if required) Laundry Services	\$720.00 \$800.00 \$1,500.00	\$3,020.00	\$3,020.00
5360	Computer Maintenance		\$500.00	\$500.00
5371	Services/Machinery-Equipment		\$750.00	\$750.00
5392	Memberships and Subscriptions		\$310.00	\$310.00
5601	Office Supplies		\$150.00	\$150.00
5610	Other Supplies		\$2,025.00	\$2,025.00
5611	Uniforms Uniform Pants, Shirt, Outerwear		\$580.00	\$580.00
5613	Fuel, Oil and Lubricants		\$1,450.00	\$1,450.00
5621	Vehicle Repair & Maintenance		\$1,500.00	\$1,500.00
5664	Building Maintenance		\$5,000.00	\$5,000.00
Total:			\$20,995.00	\$20,995.00

Prepared By: Chuck Foley, Police Chief

**2015 - 2016 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO.	DEPARTMENT								
01	542								
<i>Position</i>	<i>Reason for Trip</i>	<i>Dates</i>	<i>Location</i>	<i>Airfare</i>	<i>Mileage</i>	<i>Hotel</i>	<i>Meals</i>	<i>Misc</i>	<i>Total</i>
Animal Control Officer	Animal Control Certification - Oklahoma Animal Control Association	TBA	Elk City, OK						
					\$250.00	\$960.00	\$400.00		1,610.00
				\$0.00	\$250.00	\$960.00	\$400.00	\$0.00	\$1,610.00

Prepared By: Chuck Foley, Police Chief

2015 - 2016 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 542 - Animal Control

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Shelter Management Software	<u>www.sheltermanager.com</u>	Manage Shelter Operations	\$310.00

PREPARED BY: Chuck Foley, Police Chief TOTAL COSTS: \$ 310.00

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

FIRE

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>PERSONAL SERVICES</u>						
01-551-5101 FULL TIME SALARIES	1,059,096.54	1,107,727.28	1,115,450.00	910,572.90	1,245,200.00	
01-551-5102 OVERTIME/HOLIDAY PAY	32,732.84	24,720.88	35,000.00	30,811.68	45,000.00	
01-551-5103 PART TIME/TEMPORARY	3,053.00	10,420.91	20,000.00	14,709.25	20,175.00	
01-551-5105 EDUCATION INCENTIVE	2,350.00	3,000.00	3,000.00	3,000.00	3,475.00	
01-551-5108 SOCIAL SECURITY (FICA)	18,315.56	18,496.17	25,500.00	15,814.98	27,475.00	
01-551-5111 RETIREMENT	139,537.66	150,889.62	157,850.00	129,030.82	187,025.00	
01-551-5112 INSURANCE	170,006.06	206,625.08	234,500.00	155,362.64	223,450.00	
01-551-5113 UNEMPLOYMENT INSURANCE	4,438.55	3,477.27	3,525.00	2,975.72	3,275.00	
01-551-5114 WORKERS COMP	57,105.00	71,250.00	0.00	0.00	15,000.00	
TOTAL PERSONAL SERVICES	1,486,635.21	1,599,607.21	1,594,825.00	1,262,277.99	1,770,075.00	
<u>OTHER SERVICES & CHARGES</u>						
01-551-5310 EDUCATION AND TRAINING	6,089.00	5,396.27	13,400.00	7,115.03	9,000.00	
01-551-5326 TRAVEL	1,160.98	424.80	5,150.00	1,060.32	4,850.00	
01-551-5327 PROFESSIONAL SERVICES	5,008.32	6,201.17	8,000.00	3,694.75	6,500.00	
01-551-5330 MOWING	810.00	810.00	1,000.00	540.00	1,000.00	
01-551-5341 PRINTING	298.75	142.23	500.00	210.07	500.00	
01-551-5353 OTHER SERVICES & FEES	3,123.33	3,939.87	6,000.00	3,156.36	5,000.00	
01-551-5361 NATURAL GAS	3,109.39	3,885.03	4,000.00	2,513.89	4,000.00	
01-551-5362 ELECTRICITY	13,974.56	15,935.49	15,000.00	10,024.31	16,000.00	
01-551-5371 SERVICES/MACHINERY-EQUIPME	344.00	197.85	500.00	49.91	500.00	
01-551-5392 MEMBERSHIPS & SUBSCRIPTIONS	3,111.50	3,137.50	4,000.00	3,431.50	4,050.00	
TOTAL OTHER SERVICES & CHARGES	37,029.83	40,070.21	57,550.00	31,796.14	51,400.00	
<u>MATERIALS AND SUPPLIES</u>						
01-551-5601 OFFICE SUPPLIES	1,269.86	897.21	1,200.00	216.03	1,200.00	
01-551-5603 FIREWORKS	10,000.00	10,000.00	10,000.00	0.00	10,000.00	
01-551-5604 BEAN SUPPER	4,494.80	4,326.05	5,000.00	0.00	5,000.00	
01-551-5608 EMS SUPPLIES	6,256.54	7,003.90	7,700.00	5,386.14	7,500.00	
01-551-5609 TRAINING SUPPLIES	53.82	1,118.49	2,300.00	1,454.00	1,000.00	
01-551-5610 OTHER SUPPLIES	581.92	1,294.92	1,200.00	331.17	1,200.00	
01-551-5611 UNIFORMS	5,341.64	11,963.24	13,000.00	9,315.91	10,000.00	
01-551-5612 UNIFORM CLEANING	59.60	71.97	500.00	41.74	500.00	
01-551-5613 FUEL, OIL & LUBRICANTS	26,749.89	24,049.28	32,000.00	11,546.29	30,000.00	
01-551-5614 CLEANING/JANITORIAL SUPPLIE	2,767.54	2,553.82	3,000.00	1,328.74	3,000.00	
01-551-5615 PERSONAL PROTECTIVE EQUIPME	5,089.00	10,765.50	14,500.00	12,493.93	15,000.00	
01-551-5616 RADIO REPAIR/REPLACEMENT	14,377.27	8,257.25	12,000.00	5,038.24	12,000.00	
01-551-5617 STORM WARNING SIREN MAINTEN	22,988.23	6,402.51	5,000.00	1,865.00	2,000.00	
01-551-5620 FIRE PREVENTION	514.94	499.50	1,244.00	1,243.75	2,000.00	
01-551-5621 VEHICLE REPAIR & MAINT	11,811.71	25,455.47	27,000.00	8,643.71	27,000.00	
01-551-5626 FIRE HOSE/NOZZLES/APPLIANCE	4,073.50	4,440.00	6,000.00	5,148.00	10,200.00	
01-551-5631 SMALL TOOLS/EQUIPMENT	8,540.11	3,205.91	5,256.00	2,039.99	5,000.00	
01-551-5664 BUILDING MAINTENANCE	16,730.25	14,809.80	22,000.00	12,990.43	18,000.00	
TOTAL MATERIALS AND SUPPLIES	141,700.62	137,114.82	168,900.00	79,083.07	160,600.00	
TOTAL FIRE	1,665,365.66	1,776,792.24	1,821,275.00	1,373,157.20	1,982,075.00	

2015 - 2016 BUDGET

REQUEST FOR CHANGE IN POSITION(S)

DEPARTMENT/NUMBER: 551DIVISION: FIREPOSITION TITLE(S): FIREFIGHTER

RANGE/STEP: _____

YEARLY SALARY: \$61,800.00

JUSTIFICATION:

Call volume and work load has necessitated that Mustang consider additional paid firefighters. As the number of incidents continues to grow, and the workload of fire department personnel is increased, it is imperative that proper manning be provided.

Serious consideration must be given to increasing on-duty paid staffing of fire department personnel to ensure the safety of both citizens and firefighters.

In accordance with continuing our program of additional personnel, I am requesting an entry level firefighter position.

PREPARED BY: Carl W. Hickman, Fire Chief

2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO. 01	DEPARTMENT 551 Fire Department	DEPT # 551	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	TRAINING / EDUCATION Funding is used for tuition and workshop fees for fire department members.		\$9,000.00	\$9,000.00
5326	TRAVEL REIMBURSEMENT - see form 3		\$4,850.00	\$4,850.00
5327	PROFESSIONAL SERVICES This category is used for maintenance contracts and equipment testing.		\$6,500.00	\$6,500.00
5330	MOWING This category is used for professional lawn spraying.		\$1,000.00	\$1,000.00
5341	PRINTING Printing of stationery, business cards, forms, etc.		\$500.00	\$500.00
5353	OTHER SERVICES/FEES This fine item is used for infection control/immunizations, coffee, etc.		\$5,000.00	\$5,000.00
5361	NATURAL GAS / PROPANE		\$4,000.00	\$4,000.00
5362	ELECTRICITY		\$16,000.00	\$16,000.00
5371	SERVICES / MACHINERY Miscellaneous equipment replacement/repair.		\$500.00	\$500.00
5392	MEMBERSHIPS & SUBSCRIPTIONS - See Attached Detail - Form 4		\$4,050.00	\$4,050.00
	Sub-total		<u>\$51,400.00</u>	<u>\$51,400.00</u>
Prepared By: <u>Carl W. Hickman, Fire Chief</u>				

2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO. 01	DEPARTMENT 551 Fire Department	DEPT # 551	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5601	OFFICE SUPPLIES		\$1,200.00	\$1,200.00
5603	FIREWORKS This line item is used for the annual city fireworks display.		\$10,000.00	\$10,000.00
5604	BEAN SUPPER EXPENSES		\$5,000.00	\$5,000.00
5608	EMS SUPPLIES This category is used for medical supplies used on apparatus.		\$7,500.00	\$7,500.00
5609	TRAINING SUPPLIES This line item is used to purchase training manuals, training DVD's, etc.		\$1,000.00	\$1,000.00
5610	OTHER SUPPLIES Light bulbs, batteries, paint, etc.		\$1,200.00	\$1,200.00
5611	UNIFORMS Fire department uniforms, including department t-shirts, pants, etc.		\$10,000.00	\$10,000.00
5612	UNIFORM CLEANING		\$500.00	\$500.00
5613	FUEL, OIL & LUBRICANTS		\$30,000.00	\$30,000.00
5614	CLEANING/JANITORIAL SUPPLIES		\$3,000.00	\$3,000.00
5615	PERSONAL PROTECTIVE EQUIPMENT Includes replacement bunker gear.		\$15,000.00	\$15,000.00
5616	RADIO REPAIR / REPLACEMENT Used to repair/replace two-way radio equipment. Also included is the OKC radio contract.		\$12,000.00	\$12,000.00
5617	STORM WARNING SIREN MAINTENANCE This line item is utilized to repair, maintain & improve the city's storm warning siren system.		\$2,000.00	\$2,000.00
5620	FIRE PREVENTION This line item is used to support the department's fire prevention efforts.		\$2,000.00	\$2,000.00
5621	VEHICLE REPAIR & MAINTENANCE		\$27,000.00	\$27,000.00
5626	FIRE HOSE / NOZZLES / APPLIANCES Used for fire hose and nozzle purchases		\$10,200.00	\$10,200.00
5631	SMALL TOOLS / EQUIPMENT This line item is used for hand tools, nuts/bolts, etc.		\$5,000.00	\$5,000.00
5664	BUILDING MAINTENANCE This fund is used to maintain fire department facilities.		\$18,000.00	\$18,000.00
Sub-total			\$160,600.00	\$160,600.00
Grand Total			\$212,000.00	\$212,000.00

Prepared By: Carl W. Hickman, Fire Chief

**2015 - 2016 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO. DEPARTMENT

Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Misc	Total
Firefighters	National Fire Academy	Varies	Maryland	\$1,000.00			\$1,000.00		2,000.00
Firefighters	State Firefighters Convention	June '16	Varies			\$600.00	\$240.00		840.00
Fire Chief	Fire Chiefs Workshop	Jan '16	Stillwater, OK			\$300.00	\$80.00		380.00
Fire Chief	Okla. Fire Chiefs Conference	Apr '16	Varies			\$450.00	\$120.00		570.00
Fire Paramedics	Medic Update	June '16	Varies			\$400.00	\$160.00		560.00
Fire Inspector	OK Fire Marshals Conference	Oct '15	Varies			\$380.00	\$120.00		500.00
				<u>\$1,000.00</u>	<u>\$0.00</u>	<u>\$2,130.00</u>	<u>\$1,720.00</u>	<u>\$0.00</u>	<u>\$4,850.00</u>

Prepared By: Carl W. Hickman, Fire Chief

**2015 - 2016 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. _____
DEPARTMENT FIRE

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
All Firefighters	OK State Firefighters Association	Professional Organization	\$2,000.00
Fire Chief, Deputy Chief, Shift Capt.	OK Fire Chiefs Association	Professional Organization	130.00
Fire Chief	International Fire Chiefs Association	Professional Organization	275.00
Fire Chief	National Fire Protection Association	Professional Organization	200.00
Deputy Chief	Metro Fire Chiefs Association	Area Organization	10.00
Fire Chief, Deputy/Asst. Chief	OK Emergency Management Association	Professional Organization	75.00
Fire Prev. Officer	Fire Marshals Assoc. of Oklahoma	Professional Organization	25.00
Fire Department	National Fire Code Subscription	Subscription	1,200.00
FD Chaplain	National Fire Chaplains Assoc.	Professional Organization	100.00
FD Chaplain	Oklahoma State Fire Chaplains Association	Professional Organization	35.00

PREPARED BY: Carl W. Hickman, Fire Chief

TOTAL COSTS: \$ 4,050.00

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

01 -GENERAL FUND

STREETS	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
DEPARTMENT EXPENDITURES						
<u>OTHER SERVICES & CHARGES</u>						
01-561-5362 STREET LIGHTING	<u>159,314.34</u>	<u>193,590.39</u>	<u>170,000.00</u>	<u>124,363.30</u>	<u>170,000.00</u>	
TOTAL OTHER SERVICES & CHARGES	159,314.34	193,590.39	170,000.00	124,363.30	170,000.00	
<u>CAPITAL</u>						
01-561-5971 SERVICES/EQUIPMENT	<u>21,498.82</u>	<u>2,710.55</u>	<u>5,000.00</u>	<u>1,463.50</u>	<u>5,000.00</u>	
TOTAL CAPITAL	21,498.82	2,710.55	5,000.00	1,463.50	5,000.00	
TOTAL STREETS	<u>180,813.16</u>	<u>196,300.94</u>	<u>175,000.00</u>	<u>125,826.80</u>	<u>175,000.00</u>	
*** TOTAL EXPENDITURES ***	<u>18,836,929.79</u>	<u>19,416,321.26</u>	<u>23,402,222.00</u>	<u>16,874,133.18</u>	<u>23,296,915.00</u>	

General Fund Reserve

The General Reserve Fund was originally established by Resolution 06-017.

Original funding was deposited from other funds for maintenance of city facilities, infrastructure, and other capital purchases.

Ordinance No. 1105 was approved on July 15, 2015 to levy a tax of five percent (5%) on the rental of hotel and motel rooms within the city limits. All taxes collected shall be deposited into the city's General Fund. The city council shall determine on a yearly basis the use of the room tax funds.

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

02 -GENERAL RESERVE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>						
MISCELLANEOUS REVENUE	8.87	6.53	3,910.00	0.57	3,100.00	
TRANSFERS	0.00	0.00	3,500.00	0.00	6,000.00	
*** TOTAL REVENUES ***	8.87	6.53	7,410.00	0.57	9,100.00	
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	0.00	0.00	7,410.00	3,854.06	9,100.00	
*** TOTAL EXPENDITURES ***	0.00	0.00	7,410.00	3,854.06	9,100.00	
** REVENUES OVER(UNDER) EXPENDITURES **	8.87	6.53	0.00	(3,853.49)	0.00	

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

02 -GENERAL RESERVE

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<hr/>						
<u>MISCELLANEOUS REVENUE</u>						
02-45141 INTEREST ON INVESTMENTS	8.87	6.53	10.00	0.57	100.00	
02-45193 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	
02-45199 RESERVED CARRY-OVER	0.00	0.00	3,900.00	0.00	3,000.00	
TOTAL MISCELLANEOUS REVENUE	8.87	6.53	3,910.00	0.57	3,100.00	
<hr/>						
<u>TRANSFERS</u>						
02-46801 TRANSFER FROM GENERAL FUND	0.00	0.00	3,500.00	0.00	6,000.00	
02-46868 TRANSFER FROM MIA	0.00	0.00	0.00	0.00	0.00	
TOTAL TRANSFERS	0.00	0.00	3,500.00	0.00	6,000.00	
<hr/>						
*** TOTAL REVENUES ***	8.87	6.53	7,410.00	0.57	9,100.00	
<hr/>						

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

02 -GENERAL RESERVE

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>INCREASE TO FUND BALANCE</u>					
02-500-5555 INCREASE TO FUND BALANCE	0.00	0.00	3,500.00	0.00	9,100.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	3,500.00	0.00	9,100.00
500-5555 INCREASE TO FUND BALANCE					
PERMANENT NOTES:					
Monies shall be determined on a yearly basis the					
apportionment and use of the room tax funds per ordinance					
no. 1105.					
<u>CAPITAL</u>					
02-500-5971 SERVICES/EQUIPMENT	0.00	0.00	0.00	0.00	0.00
02-500-5980 CITY HALL MAINTENANCE	0.00	0.00	3,910.00	3,854.06	0.00
02-500-5985 FURNITURE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	0.00	3,910.00	3,854.06	0.00
TOTAL ADMINISTRATION	0.00	0.00	7,410.00	3,854.06	9,100.00
*** TOTAL EXPENDITURES ***	0.00	0.00	7,410.00	3,854.06	9,100.00

Impound Fee

The Impound Fee Fund was established by Ordinance 1102 on May 8, 2014 amending Chapter 114, Article IX to "Impoundment of Vehicles". An impound fee of \$100 by the person to whom the release is issued to cover towing service for the impoundment and storage.

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

04 -IMPOUND FEE FUND

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>						
MISCELLANEOUS REVENUE	0.00	0.00	100.00	13.20	30,100.00	
TRANSFERS	0.00	0.00	28,000.00	19,700.00	30,000.00	
*** TOTAL REVENUES ***	0.00	0.00	28,100.00	19,713.20	60,100.00	
<u>EXPENDITURE SUMMARY</u>						
IMPOUND FEES	0.00	0.00	28,100.00	0.00	60,100.00	
*** TOTAL EXPENDITURES ***	0.00	0.00	28,100.00	0.00	60,100.00	
*** REVENUES OVER(UNDER) EXPENDITURES ***	0.00	0.00	0.00	19,713.20	0.00	

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

04 -IMPOUND FEE FUND

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROFOSED BUDGET	BUDGET WORKSPACE
<u>MISCELLANEOUS REVENUE</u>						
04-45141 INTEREST ON INVESTMENTS	0.00	0.00	100.00	13.20	100.00	
04-45199 RESTRICTED CARRYOVER	0.00	0.00	0.00	0.00	30,000.00	
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	100.00	13.20	30,100.00	
<u>TRANSFERS</u>						
04-46803 TRANSFER FROM COURT	0.00	0.00	28,000.00	19,700.00	30,000.00	
TOTAL TRANSFERS	0.00	0.00	28,000.00	19,700.00	30,000.00	
*** TOTAL REVENUES ***	0.00	0.00	28,100.00	19,713.20	60,100.00	

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

04 -IMPOUND FEE FUND
IMPOUND FEES.

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

OTHER SERVICES & CHARGES

04-541-5310 TRAINING

0.00

0.00

0.00

0.00

2,250.00

TOTAL OTHER SERVICES & CHARGES

0.00

0.00

0.00

0.00

2,250.00

INCREASE TO FUND BALANCE

04-541-5555 INCREASE TO FUND BALANCE

0.00

0.00

28,100.00

0.00

27,350.00

TOTAL INCREASE TO FUND BALANCE

0.00

0.00

28,100.00

0.00

27,350.00

MATERIALS AND SUPPLIES

04-541-5610 OTHER SUPPLIES

0.00

0.00

0.00

0.00

5,000.00

TOTAL MATERIALS AND SUPPLIES

0.00

0.00

0.00

0.00

5,000.00

CAPITAL

04-541-5971 SERVICES/EQUIPMENT

0.00

0.00

0.00

0.00

25,500.00

TOTAL CAPITAL

0.00

0.00

0.00

0.00

25,500.00

541-5971 SERVICES/EQUIPMENT

CURRENT YEAR NOTES:

Replace/upgrade audio logging recorder for police/fire
radios and 911 (\$13,500)

(3) mobile computers used in patrol vehicles (\$12,000)

TOTAL IMPOUND FEES

0.00

0.00

28,100.00

0.00

60,100.00

*** TOTAL EXPENDITURES ***

0.00

0.00

28,100.00

0.00

60,100.00

**2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

Form No. 2

FUND NO. 04	DEPARTMENT 541 -Police-Impound Fee Fund	DEPT # 541	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Training and Education		\$2,250.00	\$2,250.00
5610	Other Supplies		\$5,000.00	\$5,000.00
5971	Services/Equipment - Capital		\$25,500.00	\$25,500.00
Grand Total:			<u>\$32,750.00</u>	<u>\$32,750.00</u>

Prepared By: Chuck Foley, Chief of Police

Park Improvement

The Park Improvement fund is used to account for the revenue received from business licenses (\$15 per license) required by ordinance; court costs assessed for parks; and park fees from subdivisions. Funds are restricted for improvements to and development of the park system.

4-14-2015 11:08 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

05 -PARK IMPROVEMENT

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>					
FEES	8,100.00	4,350.00	6,000.00	4,122.00	8,000.00
MISCELLANEOUS REVENUE	247.89	297.17	114,900.00	9,864.43	40,400.00
TRANSFERS	48,607.17	54,999.70	58,000.00	52,797.76	66,000.00
*** TOTAL REVENUES ***	56,955.06	59,646.87	178,900.00	66,784.19	114,400.00
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	89,467.99	44,230.30	178,900.00	5,462.89	114,400.00
*** TOTAL EXPENDITURES ***	89,467.99	44,230.30	178,900.00	5,462.89	114,400.00
** REVENUES OVER(UNDER) EXPENDITURES **	(32,512.93)	15,416.57	0.00	61,321.30	0.00

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

05 -PARK IMPROVEMENT

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>FEES</u>					
05-43155 PARK DEVELOPMENT FEES	8,100.00	4,350.00	6,000.00	4,122.00	8,000.00
TOTAL FEES	8,100.00	4,350.00	6,000.00	4,122.00	8,000.00
<u>MISCELLANEOUS REVENUE</u>					
05-45110 TRAIL DESIGN GRANT-STP-109E	0.00	0.00	9,600.00	9,600.00	0.00
05-45141 INTEREST ON INVESTMENTS	247.89	297.17	300.00	264.43	400.00
05-45193 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
05-45199 RESERVED CARRY-OVER	0.00	0.00	105,000.00	0.00	40,000.00
TOTAL MISCELLANEOUS REVENUE	247.89	297.17	114,900.00	9,864.43	40,400.00
<u>TRANSFERS</u>					
05-46801 TRANSFER FROM GENERAL FUND	5,325.00	5,655.00	6,000.00	5,685.00	6,000.00
05-46803 TRANSFER FROM COURT	43,282.17	49,344.70	52,000.00	47,112.76	60,000.00
TOTAL TRANSFERS	48,607.17	54,999.70	58,000.00	52,797.76	66,000.00
*** TOTAL REVENUES ***	56,955.06	59,646.87	178,900.00	66,784.19	114,400.00

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

05 -PARK IMPROVEMENT
ADMINISTRATION
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>INCREASE TO FUND BALANCE</u>						
05-500-5555 INCREASE TO FUND BALANCE	0.00	0.00	32,100.00	0.00	64,500.00	
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	32,100.00	0.00	64,500.00	
<u>MATERIALS AND SUPPLIES</u>						
05-500-5610 PARK IMPROVEMENT	22,904.38	9,389.20	146,800.00	5,462.89	49,900.00	
TOTAL MATERIALS AND SUPPLIES	22,904.38	9,389.20	146,800.00	5,462.89	49,900.00	
500-5610 PARK IMPROVEMENT	CURRENT YEAR NOTES: Additional items for dog park \$5,000 Playground mulch (3) \$8,400 Picnic tables and benches \$5,000 Playground repairs \$2,500 Park signage (2) \$3,000 Landscaping and trees \$7,000 12x12 pavilion (2) \$14,000 W1-F1 @ baseball park \$5,000					
<u>CAPITAL</u>						
05-500-5913 SOCCER CONSTRUCTION	65,000.00	0.00	0.00	0.00	0.00	
05-500-5971 SERVICES/EQUIPMENT	1,563.61	34,841.10	0.00	0.00	0.00	
TOTAL CAPITAL	66,563.61	34,841.10	0.00	0.00	0.00	
TOTAL ADMINISTRATION	89,467.99	44,230.30	178,900.00	5,462.89	114,400.00	
*** TOTAL EXPENDITURES ***	89,467.99	44,230.30	178,900.00	5,462.89	114,400.00	

2015-2016 BUDGET

CAPITAL OUTLAY REQUEST

FUND NO.	<u>05 - Park Improvements</u>
DEPARTMENT	<u>500 - Park Improvements</u>

<u>ITEM DESCRIPTION</u>	<u>QTY</u>	<u>UNIT COST</u>	<u>*OTHER COSTS</u>	<u>TOTAL COSTS</u>
Additional Items for Dog Park				\$5,000

Total	\$5,000
-------	---------

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

*In the space provided please provide information justifying the item requested.
In addition provide possible funding sources including outside funding and/or
revenue to be generated.*

The local grouped friends of the Mustang Animal Shelter has been fundraising money to improve the current area designated dog park. Staff is requesting the above funding to add additional play items and other items as needed. This will assist in making the dog park an area the community can be proud of.

PREPARED BY: Justin Battles, Assistant City Manager

2015-2016 BUDGET

CAPITAL OUTLAY REQUEST

FUND NO.	05 - Park Improvements
DEPARTMENT	500 - Park Improvements

ITEM DESCRIPTION	QTY	UNIT COST	*OTHER COSTS	TOTAL COSTS
Playground Mulch	3	\$2,800		\$8,400
Picnic Tables and Benches				\$5,000
Misc. Playground Repairs				\$2,500
Park Signage	2	\$1,500		\$3,000
			Total	\$18,900

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition provide possible funding sources including outside funding and/or revenue to be generated.

Playground mulch will be for all parks as needed. Additional picnic tables and benches will be for Centennial Park and Elliot Park. Park Signage will be for Curtis Park and Elliot Park.

PREPARED BY: Justin Battles, Assistant City Manager

2015-2016 BUDGET

CAPITAL OUTLAY REQUEST

FUND NO.	05 - Park Improvements
DEPARTMENT	500 - Park Improvements

ITEM DESCRIPTION	QTY	UNIT COST	*OTHER COSTS	TOTAL COSTS
Landscaping & Trees for Parks				\$7,000

Total	\$7,000
-------	---------

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition provide possible funding sources including outside funding and/or revenue to be generated.

Staff would like to do some additional landscaping and trees at Centennial Park, Old City Park, and Meadows park. Most would be done at the entry of the parks around signage.

PREPARED BY: Justin Battles, Assistant City Manager

2015-2016 BUDGET

CAPITAL OUTLAY REQUEST

FUND NO. 05 - Park Improvements
DEPARTMENT 500 - Park Improvements

ITEM DESCRIPTION	QTY	UNIT COST	*OTHER COSTS	TOTAL COSTS
12 x 12 Pavilion	2	\$7,000		\$14,000

Total \$14,000

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition provide possible funding sources including outside funding and/or
revenue to be generated.

Building two 12ft by 12 ft. pavilions in Wild Horse Park to be located by the new
community garden. This will assist with the market and the volunteers working the
garden and provide an aesthetic look to the area.

PREPARED BY: Justin Bailes, Assistant City Manager

2015-2016 BUDGET

CAPITAL OUTLAY REQUEST

FUND NO.	05 - Park Improvements
DEPARTMENT	500 - Park Improvements

ITEM DESCRIPTION	QTY	UNIT COST	*OTHER COSTS	TOTAL COSTS
Wi-Fi at Baseball Park				\$5,000

Total	\$5,000
-------	---------

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition provide possible funding sources including outside funding and/or
revenue to be generated

Installing a password protected Wi-Fi system at the baseball park will run the POS system as well as provide tournament and league directors access to online brackets and schedules.

PREPARED BY: Justin Battles, Assistant City Manager

Alcohol Enforcement

The Alcohol
Enforcement Fund is
used to account for
fines and fees
generated as a
result of intoxicating
substances and
traffic related
offences.

Ordinance #1087
established the
fund.

C I T Y O F M U S T A N G
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

06 -ENFORCE OF ALCOHOL LAWS

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>						
MISCELLANEOUS REVENUE	0.00	2.10	3,510.00	6.11	9,300.00	
TRANSFERS	<u>0.00</u>	<u>3,235.00</u>	<u>11,000.00</u>	<u>4,162.00</u>	<u>8,000.00</u>	
*** TOTAL REVENUES ***	<u>0.00</u>	<u>3,237.10</u>	<u>14,510.00</u>	<u>4,168.11</u>	<u>17,300.00</u>	
<u>EXPENDITURE SUMMARY</u>						
POLICE ENFORCEMENT	<u>0.00</u>	<u>0.00</u>	<u>14,510.00</u>	<u>0.00</u>	<u>17,300.00</u>	
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>0.00</u>	<u>14,510.00</u>	<u>0.00</u>	<u>17,300.00</u>	
** REVENUES OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>3,237.10</u>	<u>0.00</u>	<u>4,168.11</u>	<u>0.00</u>	

4-16-2015 10:18 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

06 -ENFORCE OF ALCOHOL LAWS

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<hr/>						
<u>MISCELLANEOUS REVENUE</u>						
06-45141 INTEREST ON INVESTMENTS	0.00	2.10	10.00	6.11	100.00	
06-45199 RESERVED CARRY-OVER	<u>0.00</u>	<u>0.00</u>	<u>3,500.00</u>	<u>0.00</u>	<u>9,200.00</u>	
TOTAL MISCELLANEOUS REVENUE	0.00	2.10	3,510.00	6.11	9,300.00	
<hr/>						
<u>TRANSFERS</u>						
06-46803 TRANSFER FROM COURT	0.00	3,235.00	11,000.00	4,162.00	8,000.00	
TOTAL TRANSFERS	<u>0.00</u>	<u>3,235.00</u>	<u>11,000.00</u>	<u>4,162.00</u>	<u>8,000.00</u>	
<hr/>						
*** TOTAL REVENUES ***	0.00	3,237.10	14,510.00	4,168.11	17,300.00	
	=====	=====	=====	=====	=====	

4-16-2015 10:18 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

06 -ENFORCE OF ALCOHOL LAWS
POLICE ENFORCEMENT
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>OTHER SERVICES & CHARGES</u>						
06-541-5310 TRAINING	0.00	0.00	0.00	0.00	2,000.00	_____
06-541-5326 TRAVEL	0.00	0.00	0.00	0.00	1,500.00	_____
06-541-5353 OTHER SERVICES AND FEES	0.00	0.00	0.00	0.00	500.00	_____
06-541-5360 COMPUTER MAINTENANCE	0.00	0.00	0.00	0.00	750.00	_____
06-541-5371 SERVICES/MACHINERY - EQUIP	0.00	0.00	0.00	0.00	2,250.00	_____
TOTAL OTHER SERVICES & CHARGES	0.00	0.00	0.00	0.00	7,000.00	_____
<u>INCREASE TO FUND BALANCE</u>						
06-541-5555 INCREASE TO FUND BALANCE	0.00	0.00	14,510.00	0.00	9,050.00	_____
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	14,510.00	0.00	9,050.00	_____
<u>MATERIALS AND SUPPLIES</u>						
06-541-5610 OTHER SUPPLIES	0.00	0.00	0.00	0.00	1,250.00	_____
TOTAL MATERIALS AND SUPPLIES	0.00	0.00	0.00	0.00	1,250.00	_____
 TOTAL POLICE ENFORCEMENT	 0.00	 0.00	 14,510.00	 0.00	 17,300.00	 _____
*** TOTAL EXPENDITURES ***	0.00	0.00	14,510.00	0.00	17,300.00	_____

**2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

Form No. 2

FUND NO. 06	DEPARTMENT 541 - Police-Enforcement of Alcohol Laws	DEPT # 541	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Training and Education		\$2,000.00	\$2,000.00
5326	Travel		\$1,500.00	\$1,500.00
5353	Other Services and Fees		\$500.00	\$500.00
5360	Computer Maintenance		\$750.00	\$750.00
5371	Services/Machinery/Equipment		\$2,250.00	\$2,250.00
5610	Other Supplies - film, fingerprint supplies etc.		\$1,250.00	\$1,250.00
Grand Total:			\$8,250.00	\$8,250.00

Prepared By: Chuck Foley, Chief of Police

Library Fund

The Library Fund
is used to account
for restricted state
grant agreements
and fines
generated as a
result of overdue
library materials.
Funds are used for
library operations,
local programs,
and capital
purchases.

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

07 -LIBRARY FUND

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>					
SERVICES	0.00	118.25	1,800.00	1,027.05	2,000.00
FINES	3,004.10	3,162.52	5,780.00	3,139.85	5,000.00
MISCELLANEOUS REVENUE	<u>7,572.76</u>	<u>20,812.58</u>	<u>44,940.00</u>	<u>29,678.87</u>	<u>26,700.00</u>
*** TOTAL REVENUES ***	<u>10,576.86</u>	<u>24,093.35</u>	<u>52,520.00</u>	<u>33,845.77</u>	<u>33,700.00</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>14,761.01</u>	<u>35,639.62</u>	<u>52,520.00</u>	<u>10,813.57</u>	<u>33,700.00</u>
*** TOTAL EXPENDITURES ***	<u>14,761.01</u>	<u>35,639.62</u>	<u>52,520.00</u>	<u>10,813.57</u>	<u>33,700.00</u>
*** REVENUES OVER (UNDER) EXPENDITURES ***	<u>4,184.15</u>	<u>(11,546.27)</u>	<u>0.00</u>	<u>23,032.20</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

07 -LIBRARY FUND

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>SERVICES</u>					
07-41160 BEVERAGE SALES	0.00	118.25	1,800.00	1,027.05	2,000.00
TOTAL SERVICES	0.00	118.25	1,800.00	1,027.05	2,000.00
<u>FINES</u>					
07-44150 FINES & FEES	3,004.10	3,162.52	5,780.00	3,139.85	5,000.00
TOTAL FINES	3,004.10	3,162.52	5,780.00	3,139.85	5,000.00
<u>MISCELLANEOUS REVENUE</u>					
07-45100 DONATIONS	6,272.84	5,273.87	11,450.00	10,725.27	6,000.00
07-45110 LIBRARY MEMORIAL	20.00	41.64	25.00	25.00	100.00
07-45111 GRANTS	1,125.00	15,420.70	18,390.00	18,893.30	0.00
07-45141 INTEREST ON INVESTMENTS	154.92	76.37	75.00	35.30	100.00
07-45193 MISCELLANEOUS	0.00	0.00	0.00	0.00	500.00
07-45199 RESERVED CARRY-OVER	0.00	0.00	15,000.00	0.00	20,000.00
TOTAL MISCELLANEOUS REVENUE	7,572.76	20,812.58	44,940.00	29,678.87	26,700.00
*** TOTAL REVENUES ***	10,576.86	24,093.35	52,520.00	33,845.77	33,700.00

**2015 - 2016 FISCAL BUDGET
Library Fund Income**

Form No. 6

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL
07	Mustang Public Library	512	Proposal
<i>ACCT CODE</i>	<i>Income</i>		<i>Proposed Budget</i>
07-41160	Beverage Sales		\$2,000.00
07-44150	Fines & Fees		\$5,000.00
07-45100	Donations		\$6,000.00
07-45110	Library Memorial		\$100.00
07-45141	Interest on Investments		\$100.00
07-45193	Cleaning of CDs/DVDs		\$500.00
07-45199	Reserved Carry-Over		\$20,000.00
	Total Proposed Income		<u>\$33,700.00</u>

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

07 -LIBRARY FUND

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>INCREASE TO FUND BALANCE</u>						
07-507-5555 FUND BALANCE CARRYOVER	0.00	0.00	3,000.00	0.00	0.00	
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	3,000.00	0.00	0.00	
<u>MATERIALS AND SUPPLIES</u>						
07-507-5610 MISCELLANEOUS	14,761.01	35,639.62	30,830.00	10,813.57	18,700.00	
07-507-5611 MISCELLANEOUS - GRANT	0.00	0.00	2,650.00	0.00	15,000.00	
07-507-5630 STATE AID GRANT	0.00	0.00	13,040.00	0.00	0.00	
TOTAL MATERIALS AND SUPPLIES	14,761.01	35,639.62	46,520.00	10,813.57	33,700.00	
<u>TRANSFERS</u>						
07-507-5807 TRANSFER TO GENERAL FUND	0.00	0.00	3,000.00	0.00	0.00	
TOTAL TRANSFERS	0.00	0.00	3,000.00	0.00	0.00	
TOTAL ADMINISTRATION	14,761.01	35,639.62	52,520.00	10,813.57	33,700.00	
*** TOTAL EXPENDITURES ***	14,761.01	35,639.62	52,520.00	10,813.57	33,700.00	

**2015 - 2016 FISCAL BUDGET
Library Fund Expenses**

Form No. 7

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL
07	Mustang Public Library	512	Proposal
ACCT CODE	<i>Expenses</i>		<i>Proposed Budget</i>
07-507-5555	Fund Balance Carryover		\$0.00
07-507-5610	Miscellaneous		\$18,700.00
07-507-5630	State Aid Grant		\$15,000.00
			<hr/>
	Total Proposed Expenses		<u><u>\$33,700.00</u></u>

Traffic Enforcement

The Traffic
Enforcement Fund is
used to account for
fines and fees
restricted for capital
and training
expenses related to
traffic enforcement.

Ordinance #920
established
legislative
restriction.

4-14-2015 10:58 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

08 -PD TRAFFIC ENFORCEMENT

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>						
MISCELLANEOUS REVENUE	44.63	25.32	10,650.00	25.81	7,260.00	
TRANSFERS	<u>10,838.91</u>	<u>12,268.12</u>	<u>14,000.00</u>	<u>11,708.73</u>	<u>15,000.00</u>	
*** TOTAL REVENUES ***	<u>10,883.54</u>	<u>12,293.44</u>	<u>24,650.00</u>	<u>11,734.54</u>	<u>22,260.00</u>	
<u>EXPENDITURE SUMMARY</u>						
POLICE ENFORCEMENT	<u>11,214.54</u>	<u>13,348.84</u>	<u>24,650.00</u>	<u>4,897.54</u>	<u>22,260.00</u>	
*** TOTAL EXPENDITURES ***	<u>11,214.54</u>	<u>13,348.84</u>	<u>24,650.00</u>	<u>4,897.54</u>	<u>22,260.00</u>	
*** REVENUES OVER (UNDER) EXPENDITURES ***	<u>331.00</u>	<u>(1,055.40)</u>	<u>0.00</u>	<u>6,837.00</u>	<u>0.00</u>	

4-14-2015 10:58 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

08 -PD TRAFFIC ENFORCEMENT

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>MISCELLANEOUS REVENUE</u>						
08-45141 INTEREST ON INVESTMENTS	44.63	25.32	50.00	25.81	60.00	
08-45199 RESTRICTED CARRY-OVER	<u>0.00</u>	<u>0.00</u>	<u>10,600.00</u>	<u>0.00</u>	<u>7,200.00</u>	
TOTAL MISCELLANEOUS REVENUE	44.63	25.32	10,650.00	25.81	7,260.00	
<u>TRANSFERS</u>						
08-46803 TRANSFER FROM COURT	<u>10,838.91</u>	<u>12,268.12</u>	<u>14,000.00</u>	<u>11,708.73</u>	<u>15,000.00</u>	
TOTAL TRANSFERS	<u>10,838.91</u>	<u>12,268.12</u>	<u>14,000.00</u>	<u>11,708.73</u>	<u>15,000.00</u>	
*** TOTAL REVENUES ***	10,883.54	12,293.44	24,650.00	11,734.54	22,260.00	

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

08 -PD TRAFFIC ENFORCEMENT
POLICE ENFORCEMENT
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>OTHER SERVICES & CHARGES</u>					
08-541-5310 TRAINING	326.00	0.00	3,000.00	590.00	3,000.00
08-541-5326 TRAVEL	500.05	0.00	3,000.00	168.19	3,000.00
08-541-5360 COMPUTER MAINTENANCE	1,818.65	6,276.84	6,500.00	294.00	6,500.00
08-541-5371 SERVICES/MACHINERY - EQUIPH	8,365.69	2,221.08	7,000.00	3,743.14	7,000.00
TOTAL OTHER SERVICES & CHARGES	11,010.39	8,497.92	19,500.00	4,795.33	19,500.00
<u>INCREASE TO FUND BALANCE</u>					
08-541-5555 INCREASE TO FUND BALANCE	0.00	0.00	3,750.00	0.00	1,360.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	3,750.00	0.00	1,360.00
<u>MATERIALS AND SUPPLIES</u>					
08-541-5610 OTHER SUPPLIES	204.15	648.92	1,400.00	102.21	1,400.00
TOTAL MATERIALS AND SUPPLIES	204.15	648.92	1,400.00	102.21	1,400.00
<u>CAPITAL</u>					
08-541-5971 SERVICES/EQUIPMENT	0.00	4,202.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	4,202.00	0.00	0.00	0.00
TOTAL POLICE ENFORCEMENT	11,214.54	13,348.84	24,650.00	4,897.54	22,260.00
*** TOTAL EXPENDITURES ***	11,214.54	13,348.84	24,650.00	4,897.54	22,260.00

2015 - 2016 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO. 08	DEPARTMENT 541 - Police Traffic Enforcement	DEPT # 541	DEPARTMENTAL REQUEST	INCLUDED IN FY 16 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Training Traffic Enforcement/Safety/Education training. Staff may also be sent to specialized training in the detection of intoxicated drivers, such as A-Ride training or combating underage alcohol use; 2 Much 2 Lose (2M2L) or similar.		\$3,000.00	\$3,000.00
5326	Travel Lodging and per diem for employees who have to travel to training. Out-of-state training is extremely limited and is only applicable for training which is necessary and can not be found in Oklahoma. Many specialized training classes are held out of state.		\$3,000.00	\$3,000.00
5360	Computer Maintenance Computer Software and Operation Computer Equipment (Scanners, Printers)	\$5,000.00 \$1,500.00	\$6,500.00	\$6,500.00
5371	Services/Machinery-Equipment- etc. Purchase and Repair of Traffic Related Equipment To purchase and repair traffic related equipment such as Intoxilyzer, speed trailer, batteries, cameras, camera supplies, emergency/warning equipment and measuring devices.		\$7,000.00	\$7,000.00
5610	Other Supplies- film, fingerprint supplies, etc. Educational Materials for the Public Supplies for Traffic Related Equipment Traffic enforcement/investigation supplies and educational materials for the public. The educational materials may be handouts, pencils and other materials on traffic education/safety. The department will purchase supplies necessary for traffic enforcement/investigation. The department will purchase supplies for traffic related equipment for DUI enforcement such as the intoxilyzer.	\$700.00 \$700.00	\$1,400.00	\$1,400.00
Grand Total:			\$20,900.00	\$20,900.00

Prepared By: Chuck Foley, Chief of Police

Employee Flex Spending

The City offers its employees a Flexible Spending Program, which is allowable under Internal Revenue Code, Section 125. The program allows employees to deposit a portion of their pre-tax income into the account maintained for health care expenditures.

4-14-2015 10:58 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

10 -EMPLOYEE FLEX SPENDING

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>						
MISCELLANECUS REVENUE	3,106.67	3,263.85	10,000.00	0.00	5,000.00	
*** TOTAL REVENUES ***	3,106.67	3,263.85	10,000.00	0.00	5,000.00	
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	0.00	0.00	10,000.00	0.00	5,000.00	
TRANSFERS	16,126.33	0.00	0.00	0.00	0.00	
*** TOTAL EXPENDITURES ***	16,126.33	0.00	10,000.00	0.00	5,000.00	
*** REVENUES OVER (UNDER) EXPENDITURES ***	13,019.66	3,263.85	0.00	0.00	0.00	

C I T Y O F M U S T A N G
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2015

10 -EMPLOYEE FLEX SPENDING

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>MISCELLANEOUS REVENUE</u>					
10-45199 EMPLOYEE WITHHOLDINGS	3,106.67	3,263.85	6,000.00	0.00	1,400.00
10-45200 RESERVED CARRY-OVER	0.00	0.00	4,000.00	0.00	3,600.00
TOTAL MISCELLANEOUS REVENUE	3,106.67	3,263.85	10,000.00	0.00	5,000.00
*** TOTAL REVENUES ***	3,106.67	3,263.85	10,000.00	0.00	5,000.00

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

10 -EMPLOYEE FLEX SPENDING
ADMINISTRATION
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>PERSONAL SERVICES</u>					
10-500-5125 EMPLOYEE REIMBURSEMENTS	0.00	0.00	10,000.00	0.00	5,000.00
TOTAL PERSONAL SERVICES	0.00	0.00	10,000.00	0.00	5,000.00
500-5125 EMPLOYEE REIMBURSEMENTS					
PERMANENT NOTES: The City offers its employees a flexible spending program which is allowable under the Internal Revenue Code, Section 125. The program allows city employees to deposit a portion of their pre-tax income into the account held for health care expenditures. Employees receive reimbursement via payroll through the General Fund. The Employee Flex Spending Fund reimburses the General Fund at year end.					
TOTAL ADMINISTRATION	0.00	0.00	10,000.00	0.00	5,000.00
	=====	=====	=====	=====	=====

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

10 -EMPLOYEE FLEX SPENDING

TRANSFERS

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

TRANSFERS

10-516-5801 TRANSFER TO GENERAL FUND

16,126.33

0.00

0.00

0.00

0.00

TOTAL TRANSFERS

16,126.33

0.00

0.00

0.00

0.00

TOTAL TRANSFERS

16,126.33

0.00

0.00

0.00

0.00

*** TOTAL EXPENDITURES ***

16,126.33

0.00

10,000.00

0.00

5,000.00

2012 GO Bonds – Town Center Expansion

The City issued
\$2,050,000
general obligation
bonds, series
2012, dated June 1,
2012 for the
purpose of
expanding the
Town Center and
Library facilities.

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

12 -2012 GO BOND-TOWN CENTER

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>						
MISCELLANEOUS REVENUE	<u>10,797.44</u>	<u>1,418.83</u>	<u>340,500.00</u>	<u>481.23</u>	<u>168,000.00</u>	
*** TOTAL REVENUES ***	<u>10,797.44</u>	<u>1,418.83</u>	<u>340,500.00</u>	<u>481.23</u>	<u>168,000.00</u>	
<u>EXPENDITURE SUMMARY</u>						
GENERAL GOVERNMENT	<u>634,929.55</u>	<u>1,080,362.07</u>	<u>340,500.00</u>	<u>139,091.95</u>	<u>168,000.00</u>	
*** TOTAL EXPENDITURES ***	<u>634,929.55</u>	<u>1,080,362.07</u>	<u>340,500.00</u>	<u>139,091.95</u>	<u>168,000.00</u>	
*** REVENUES OVER(UNDER) EXPENDITURES ***	<u>(624,132.11)</u>	<u>(1,078,943.24)</u>	<u>0.00</u>	<u>(138,610.72)</u>	<u>0.00</u>	

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

12 -2012 GO BOND-TOWN CENTER

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<hr/>						
MISCELLANEOUS REVENUE						
12-45141 INTEREST INCOME	10,797.44	1,418.83	500.00	481.23	500.00	
12-45198 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	
12-45200 RESTRICTED CARRY-OVER	0.00	0.00	340,000.00	0.00	167,500.00	
TOTAL MISCELLANEOUS REVENUE	<u>10,797.44</u>	<u>1,418.83</u>	<u>340,500.00</u>	<u>481.23</u>	<u>168,000.00</u>	
*** TOTAL REVENUES ***	10,797.44	1,418.83	340,500.00	481.23	168,000.00	
	=====	=====	=====	=====	=====	=====

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

12 -2012 GO BOND-TOWN CENTER
GENERAL GOVERNMENT
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
BONDS						
12-515-5753 BOND ISSUANCE COST	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
TOTAL BONDS	0.00	0.00	0.00	0.00	0.00	
CAPITAL						
12-515-5971 CONSTRUCTION COST	<u>634,929.55</u>	<u>1,080,362.07</u>	<u>340,500.00</u>	<u>139,091.95</u>	<u>168,000.00</u>	
TOTAL CAPITAL	634,929.55	1,080,362.07	340,500.00	139,091.95	168,000.00	
515-5971 CONSTRUCTION COST						
PERMANENT NOTES: Financial resources are restricted for construction of capital facility (Town Center Expansion only)						
TOTAL GENERAL GOVERNMENT	634,929.55	1,080,362.07	340,500.00	139,091.95	168,000.00	
*** TOTAL EXPENDITURES ***	634,929.55	1,080,362.07	340,500.00	139,091.95	168,000.00	

Street /Drainage Improvement

The Street/Drainage Improvement Fund is a special revenue fund used to account for the proceeds of specified revenue sources that are restricted or committed to expenditures for street projects and repair.

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

14 -STREET/DRAINAGE IMP

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	207,309.40	390,635.36	780,000.00	2,172.52	1,103,500.00
TRANSFERS	455,551.75	384,986.70	482,400.00	334,362.74	456,000.00
*** TOTAL REVENUES ***	662,861.15	775,622.06	1,262,400.00	336,535.26	1,559,500.00
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	451,193.46	1,288,945.99	1,262,400.00	44,551.50	1,559,500.00
*** TOTAL EXPENDITURES ***	451,193.46	1,288,945.99	1,262,400.00	44,551.50	1,559,500.00
** REVENUES OVER(UNDER) EXPENDITURES **	211,667.69	(513,323.93)	0.00	291,983.76	0.00

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

14 -STREET/DRAINAGE IMP

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>MISCELLANEOUS REVENUE</u>						
14-45111 GRANT REVENUE	203,697.80	387,315.23	0.00	0.00	0.00	
14-45141 INTEREST ON INVESTMENTS	3,611.60	3,320.13	3,000.00	2,172.52	3,500.00	
14-45200 BUDGETED CARRY-OVER	0.00	0.00	777,000.00	0.00	1,100,000.00	
TOTAL MISCELLANEOUS REVENUE	207,309.40	390,635.36	780,000.00	2,172.52	1,103,500.00	
<u>TRANSFERS</u>						
14-46801 TRANSFER FROM GENERAL FUND	314,583.34	210,000.00	312,000.00	234,000.00	312,000.00	
14-46868 TRANSFER FROM MIA	140,968.41	174,986.70	170,400.00	100,362.74	144,000.00	
TOTAL TRANSFERS	455,551.75	384,986.70	482,400.00	334,362.74	456,000.00	
*** TOTAL REVENUES ***	662,861.15	775,622.06	1,262,400.00	336,535.26	1,559,500.00	

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

14 -STREET/DRAINAGE IMP
ADMINISTRATION
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
OTHER SERVICES & CHARGES						
14-514-5336 ENGINEERING FEES	62,682.38	61,330.25	75,000.00	1,452.50	70,000.00	
TOTAL OTHER SERVICES & CHARGES	62,682.38	61,330.25	75,000.00	1,452.50	70,000.00	
514-5336 ENGINEERING FEES						
PERMANENT NOTES: Engineering fees associated with surveys on street and drainage projects.						
INCREASE TO FUND BALANCE						
14-514-5555 INCREASE TO FUND BALANCE	0.00	0.00	950,900.00	0.00	906,000.00	
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	950,900.00	0.00	906,000.00	
MATERIALS AND SUPPLIES						
14-514-5610 OTHER SUPPLIES	469.35	0.00	500.00	0.00	500.00	
14-514-5623 CONCRETE AND PANELS	307.00	185,249.77	10,000.00	0.00	10,000.00	
14-514-5624 STREET PROJECTS	384,834.73	1,042,365.97	200,000.00	43,099.00	445,000.00	
14-514-5625 DRAINAGE IMPROVEMENT	0.00	0.00	1,000.00	0.00	1,000.00	
14-514-5626 SIDEWALK CONSTRUCTION	2,900.00	0.00	25,000.00	0.00	25,000.00	
14-514-5627 SIGNALIZATION	0.00	0.00	0.00	0.00	102,000.00	
TOTAL MATERIALS AND SUPPLIES	388,511.08	1,227,615.74	236,500.00	43,099.00	583,500.00	
514-5623 CONCRETE AND PANELS						
PERMANENT NOTES: Concrete and panel replacement.						
514-5624 STREET PROJECTS						
PERMANENT NOTES: Street projects.						
514-5624 STREET PROJECTS						
CURRENT YEAR NOTES: Heights(60% in fye 2016) \$105,000 89th Street (Morgan to County Line) \$340,000						
514-5627 SIGNALIZATION						
CURRENT YEAR NOTES: Signalization (WHP)						
TOTAL ADMINISTRATION	451,193.46	1,288,945.99	1,262,400.00	44,551.50	1,559,500.00	
*** TOTAL EXPENDITURES ***	451,193.46	1,288,945.99	1,262,400.00	44,551.50	1,559,500.00	

Debt Service

The City Debt Service Fund is used to account for ad-valorem taxes levied by the city for use in retiring general obligation bonds, court-assessed judgments, and their related interest and fiscal agent fees. In State law, this fund is referred to as the Sinking Fund. Current obligations are the 2012 General Obligation Bond Projects - Ball Field and the Town Center Expansion.

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

27 -DEBT SERVICE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>					
TAXES & FRANCHISE	325,702.41	315,991.75	400,000.00	298,787.77	353,000.00
MISCELLANEOUS REVENUE	0.00	0.00	271,000.00	615.42	256,000.00
*** TOTAL REVENUES ***	325,702.41	315,991.75	671,000.00	299,403.19	609,000.00
<u>EXPENDITURE SUMMARY</u>					
G O BONDS	77,752.50	332,752.50	322,900.00	33,903.75	314,520.00
JUDGMENTS	0.00	0.00	348,100.00	0.00	294,480.00
*** TOTAL EXPENDITURES ***	77,752.50	332,752.50	671,000.00	33,903.75	609,000.00
*** REVENUES OVER (UNDER) EXPENDITURES ***	247,949.91	(16,760.75)	0.00	265,499.44	0.00

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

27 -DEBT SERVICE

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>TAXES & FRANCHISE</u>						
27-42105 AD VALOREM TAX	322,550.73	314,438.43	370,000.00	296,067.51	350,000.00	
27-42106 AD VALOREM - PAST YEARS	<u>3,151.68</u>	<u>1,553.32</u>	<u>30,000.00</u>	<u>2,720.26</u>	<u>3,000.00</u>	
TOTAL TAXES & FRANCHISE	325,702.41	315,991.75	400,000.00	298,787.77	353,000.00	
<u>MISCELLANEOUS REVENUE</u>						
27-45141 INTEREST	0.00	0.00	1,000.00	615.42	1,000.00	
27-45199 RESERVED CARRY-OVER	<u>0.00</u>	<u>0.00</u>	<u>270,000.00</u>	<u>0.00</u>	<u>255,000.00</u>	
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	271,000.00	615.42	256,000.00	
*** TOTAL REVENUES ***	325,702.41	315,991.75	671,000.00	299,403.19	609,000.00	
	=====	=====	=====	=====	=====	=====

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

27 -DEBT SERVICE

G O BONDS

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	CURRENT YEAR ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<hr/>						
BONDS						
27-508-5750 12 PRINCIPAL PAYMENT	0.00	255,000.00	255,000.00	0.00	255,000.00	
27-508-5751 12 INTEREST PAYMENT	77,452.50	77,452.50	67,600.00	33,753.75	59,220.00	
27-508-5752 12 FISCAL AGENT FEES	300.00	300.00	300.00	150.00	300.00	
TOTAL BONDS	77,752.50	332,752.50	322,900.00	33,903.75	314,520.00	
508-5750 12 PRINCIPAL PAYMENT	PERMANENT NOTES: 2012 GO BONDS \$3.6m. Bank of Oklahoma (BOK2878 loan). Principal payment 6/1/2016 \$255,000 on 2012 GO Bonds.					
508-5751 12 INTEREST PAYMENT	PERMANENT NOTES: Mill levy 2.58 fye 2016 (ref amortization schedule) 3.25% interest fye 2016. \$29,610 semi-annual payments. Maturity 6/1/2027.					
508-5752 12 FISCAL AGENT FEES	PERMANENT NOTES: Semi-annual fiscal agent fees \$150.					
TOTAL G O BONDS	77,752.50	332,752.50	322,900.00	33,903.75	314,520.00	

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

27 -DEPT SERVICE

JUDGMENTS

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>INCREASE TO FUND BALANCE</u>					
27-509-5555 INCREASE TO FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>348,100.00</u>	<u>0.00</u>	<u>294,480.00</u>
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	348,100.00	0.00	294,480.00
TOTAL JUDGMENTS	0.00	0.00	348,100.00	0.00	294,480.00
*** TOTAL EXPENDITURES ***	77,752.50	332,752.50	671,000.00	33,903.75	609,000.00

Limited Purpose (Capital)

The Limited Purpose Fund is a capital project fund used to purchase capital outlay, including the acquisition or construction of capital facilities, or other capital assets. The restricted 3rd penny sales tax collected (MIA) in excess of debt payments are set aside to the Limited Purpose Fund.

Proposal to amend Resolution 05-027 to read '10% of sales tax revenue received in excess of \$800,000 in a month'.

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

39 -LIMITED PURPOSE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	4,425.36	4,866.27	1,560,120.00	3,782.84	915,000.00
TRANSFERS	711,579.37	829,912.93	960,500.00	790,329.82	882,000.00
*** TOTAL REVENUES ***	716,004.73	834,779.20	2,520,620.00	794,112.66	1,797,000.00
<u>EXPENDITURE SUMMARY</u>					
CITY MANAGER	0.00	0.00	1,000.00	862.85	0.00
LIBRARY	0.00	60,075.80	7,525.00	5,482.50	3,785.00
PARK AND RECREATIONS	139,154.94	38,203.55	119,010.00	90,050.44	7,236.00
GENERAL GOVERNMENT	0.00	15,250.00	753,885.00	104,060.41	897,244.00
TRANSFER	0.00	0.00	416,000.00	416,000.00	0.00
TOWN CENTER	23,896.00	62,500.00	160,800.00	1,975.00	13,000.00
BALL COMPLEX	0.00	241,672.87	295,115.00	13,112.83	70,640.00
AQUATICS	1,848.00	1,617.70	25,715.00	1,515.00	70,895.00
FINANCE	0.00	0.00	21,650.00	20,167.99	0.00
COMMUNITY DEVELOPMENT	2,481.00	24,999.00	40,800.00	8,945.00	105,250.00
POLICE	103,082.79	199,044.11	204,400.00	202,576.06	210,950.00
ANIMAL CONTROL	0.00	2,484.77	0.00	0.00	1,000.00
FIRE	143,327.69	34,675.00	110,000.00	46,291.69	202,000.00
STREETS	0.00	0.00	98,700.00	0.00	0.00
WATER	0.00	13,865.00	65,895.00	13,275.00	215,000.00
SEWER	19,084.40	27,781.25	200,125.00	167,378.70	0.00
*** TOTAL EXPENDITURES ***	432,874.82	722,169.05	2,520,620.00	1,091,693.47	1,797,000.00
** REVENUES OVER(UNDER) EXPENDITURES **	283,129.91	112,610.15	0.00	(297,580.81)	0.00

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

39 -LIMITED PURPOSE

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>MISCELLANEOUS REVENUE</u>					
39-45111 GRANTS	0.00	382.50	0.00	0.00	
39-45141 INTEREST ON INVESTMENTS	4,425.36	4,483.77	4,500.00	3,282.84	5,000.00
39-45193 MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00
39-45199 RESERVED CARRY-OVER	0.00	0.00	640,120.00	0.00	0.00
39-45200 BUDGETED CARRY-OVER	0.00	0.00	915,000.00	0.00	910,000.00
TOTAL MISCELLANEOUS REVENUE	4,425.36	4,866.27	1,560,120.00	3,782.84	915,000.00
<u>TRANSFERS</u>					
39-46801 TRANSFER FROM GF - RESTRICTED	117,026.03	0.00	0.00	0.00	15,000.00
39-46867 TRANSFER FROM MIA-EXCESS SALE	594,553.34	829,912.93	960,500.00	790,329.82	867,000.00
TOTAL TRANSFERS	711,579.37	829,912.93	960,500.00	790,329.82	882,000.00
*** TOTAL REVENUES ***	716,004.73	834,779.20	2,520,620.00	794,112.66	1,797,000.00

Limited Purpose Fund - Departmental Capital Request

	DEPT #	DEPARTMENTAL REQUEST COST
JUSTIFICATION (TYPES OF COSTS INCURRED)		
Shelf signage	512	\$2,595
Replacement of chairs for computer lab		\$1,040
Storage shelving		\$150
LIBRARY		\$3,785
Sound equipment for aerobic/fitness	513	\$1,350
Upgrade gym sound system with CD player		\$1,011
(5) Elite desktop computers		\$4,875
PARKS AND RECREATION		\$7,236
Reserve for fund balance	515	\$896,444
City Hall security lock down		\$800
GENERAL GOVERNMENT		\$897,244
Repair and paint front foyer of TC	518	\$5,000
Paint metal on front/rear of TC		\$8,000
TOWN CENTER		\$13,000
Temporary fence at softball complex (4)	519	\$24,500
30x40 metal shop building		\$24,000
Concession point of sale equipment (4)		\$3,140
Brick for concession/restrooms @ soccer and baseball		\$19,000
BALL COMPLEX		\$70,640
Point of sale equipment (2)	520	\$1,995
Pavilion @ aquatic center		\$11,900
Crack repair on pool surface/repainting		\$57,000
AQUATIC CENTER		\$70,895
Extended cab truck (inspector)	531	\$30,250
Comprehensive plan update		\$60,000
New plat maps and water		\$15,000
COMMUNITY DEVELOPMENT		\$105,250
Dual side laminating ID printer/software	541	\$10,700
Replacement windows 7 to existing Windows XP desktops		\$8,000
Add'l supplemental HVAC for 911/server/radio		\$10,000
Painting of exterior wood/metal surfaces of building		\$10,000
Prior year lease payments (FY14 & FY15)		\$129,225
New year lease payments (FY16)		\$43,025
POLICE		\$210,950
Replace Windows XP with Windows 7	542	\$1,000
ANIMAL CONTROL		\$1,000
FIT testing machine	551	\$13,000
12-lead heart monitor (life-pak 15)		\$35,000
(2) desktop computers		\$4,000
(5) storm siren replacements & upgrades		\$150,000
FIRE		\$202,000
Infrastructure	572	\$15,000
Paint water tower		\$200,000
WATER		\$215,000
TOTAL CAPITAL REQUEST		\$1,797,000

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

39 -LIMITED PURPOSE
LIBRARY

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

CAPITAL

39-512-5971 SERVICES/EQUIPMENT
TOTAL CAPITAL

0.00
0.00

60,075.80
60,075.80

7,525.00
7,525.00

5,482.50
5,482.50

3,785.00
3,785.00

512-5971 SERVICES/EQUIPMENT

CURRENT YEAR NOTES:

Shelf signage \$2,595

Replacement chairs for computer lab \$1,040

Storage shelving \$150

TOTAL LIBRARY

0.00

60,075.80

7,525.00

5,482.50

3,785.00

**2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

**FUND NO. 01 - General Fund
DEPARTMENT 512 - Library**

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Shelf signage	36	\$72.08	(rounding)	\$2,595.00
2	Replacement chairs for computer lab	5	\$189.00	\$95.00	\$1,040.00
3	storage shelving	3	\$50.00		\$150.00
					<u>\$3,785.00</u>

**INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.*

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.*

Library shelving has changed with the expansion and the purchase of additional shelving units. Signage on shelving needs to be replaced. New directional signage needs to be installed and new signage for the Group Study Room (previously the Story Time Room) needs to be installed.

After the remodeling project, all furniture in the original library space was recovered except for the five chairs in the computer lab. It is more cost effective to replace the chairs. After thirteen years of service, the furniture needs to be replaced.

New storage shelving needs to be purchased for the Storage Room. Book shelves were installed in this room for storage but the width of the shelving is not wide enough to store some items such as the historical issues of the Mustang newspapers.

PREPARED BY: Desiree Webber, Library Director

4-14-2015 10:25 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

39 -LIMITED.PURPOSE
PARK AND RECREATIONS

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

CAPITAL

39-513-5971 SERVICES/EQUIPMENT
TOTAL CAPITAL

139,154.94
139,154.94

38,203.55
38,203.55

119,010.00
119,010.00

90,050.44
90,050.44

7,236.00
7,236.00

513-5971 SERVICES/EQUIPMENT

CURRENT YEAR NOTES:

Sound equipment for aerobic and fitness \$1,350

Upgrade gym sound system with upgrade CD player \$1,011

Elite desktop computers (5) \$4,875

TOTAL PARK AND RECREATIONS

139,154.94

38,203.55

119,010.00

90,050.44

7,236.00

2015-2016 BUDGET

CAPITAL OUTLAY REQUEST

FUND NO. 39 - Limited Purpose
 DEPARTMENT 513 - Parks and Recreation

ITEM DESCRIPTION	QTY	UNIT COST	*OTHER COSTS	TOTAL COSTS
Sound equipment for Aerobic and Fitness				\$ 1,350.00
CD Player				
Neoprene Body pack Belt Pouch				
wireless headset microphone system				
installation				

Total: \$ 1,350.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
 In addition provide possible funding sources including outside funding and/or
 revenue to be generated.

Current system is out dated. Required to offer quality classes.

PREPARED BY: Jean Heasley, Assistant Parks and Recreation Director

2015-2016 BUDGET

CAPITAL OUTLAY REQUEST

FUND NO. 39 - Limited Purpose
DEPARTMENT 513 - Parks and Recreation

ITEM DESCRIPTION	QTY	UNIT COST	*OTHER COSTS	TOTAL COSTS
Update Gym Sound System				\$ 1,011.00
updated CD player				
wireless headset microphone				
Body pack belt Pouch				
cables				
installation				

Total: \$ 1,011.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition provide possible funding sources including outside funding and/or
revenue to be generated.

Current system does not work and needs repairs. System is needed for aerobic and fitness
course taught in gym, as well as other activities.

PREPARED BY: Jean Heasley, Assistant Parks and Recreation Director

2015-2016 BUDGET

CAPITAL OUTLAY REQUEST

FUND NO. 39 - Limited Purpose
 DEPARTMENT 513 - Parks and Recreation

ITEM DESCRIPTION	QTY	UNIT COST	*OTHER COSTS	TOTAL COSTS
Elite desktop computers	5	\$975		\$ 4,875.00
4GB 500GB DVDRW W7P				
Monitors				

Total: \$ 4,875.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
 In addition provide possible funding sources including outside funding and/or
 revenue to be generated.

These desktop computers would replace Recreation center outdated XP Computer at Front Desk and several offices. XP computers cannot be update to handle staff needs. The XP computers will be reused as part of the Point of Sale System at Concession at Sports complex's and Aquatic center.

PREPARED BY: Jean Heasley, Assistant Parks and Recreation Director

4-11-2015 10:25 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

39 -LIMITED PURPOSE

GENERAL GOVERNMENT

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

INCREASE TO FUND BALANCE

39-515-5552 INCREASE TO FUND BALANCE	0.00	0.00	630,400.00	0.00	896,444.00	
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	630,400.00	0.00	896,444.00	

515-5552 INCREASE TO FUND BALANCE PERMANENT NOTES:
Restricted for next fiscal carryover.

CAPITAL

39-515-5971 SERVICES/EQUIPMENT	0.00	15,250.00	123,485.00	104,060.41	800.00	
TOTAL CAPITAL	0.00	15,250.00	123,485.00	104,060.41	800.00	

515-5971 SERVICES/EQUIPMENT CURRENT YEAR NOTES:
City Hall security lock down \$800.

TOTAL GENERAL GOVERNMENT	0.00	15,250.00	753,885.00	104,060.41	897,244.00	
	=====	=====	=====	=====	=====	=====

2015 - 2016 FISCAL BUDGET

CAPITAL OUTLAY REQUEST

FUND NO. 39 - Limited Purpose
DEPARTMENT 515 - General Government

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
	SECURITY SYSTEM	1			800.00

***INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.**

In the space provided please provide information justifying the item requested.

In addition, provide possible funding sources including outside funding or revenue to be generated.

Security Lockdown Door Button.

PREPARED BY: Janet Watts, Finance Director

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

39 -LIMITED PURPOSE

TOWN CENTER

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

CAPITAL

39-518-5971 SERVICES/EQUIPMENT

23,896.00

62,500.00

160,800.00

1,975.00

13,000.00

TOTAL CAPITAL

23,896.00

62,500.00

160,800.00

1,975.00

13,000.00

518-5971 SERVICES/EQUIPMENT

CURRENT YEAR NOTES:

Repair and paint areas in front foyer of town center \$5,000
Paint metal on front and rear of building \$8,000

TOTAL TOWN CENTER

23,896.00

62,500.00

160,800.00

1,975.00

13,000.00

**2015-2016 BUDGET
CAPITAL OUTLAY REQUEST**

FUND NO. 39 - Limited Purpose
DEPARTMENT 518 - Town Center

<u>ITEM DESCRIPTION</u>	<u>QTY</u>	<u>UNIT COST</u>	<u>*OTHER COSTS</u>	<u>TOTAL COSTS</u>
Repair and Paint Areas in front foyer				\$ 5,000.00
Paint Metal on front and rear of Town Center				\$ 8,000.00
				<u>\$ 13,000.00</u>

***INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.**

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding and/or
revenue to be generated.*

Foyer has areas of damage from water leaks and needs painting . Area has high ceilings. Paint
chipping metal on front and rear of Town Center.

PREPARED BY: Justin Battles, Assistant City Manager

4-14-2015 10:25 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

39 -LIMITED PURPOSE

BALL COMPLEX

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

CAPITAL

39-519-5971 SERVICES/EQUIPMENT
TOTAL CAPITAL

0.00
0.00

241,672.87
241,672.87

295,115.00
295,115.00

13,112.83
13,112.83

70,640.00
70,640.00

519-5971 SERVICES/EQUIPMENT

CURRENT YEAR NOTES:

Temporary fence at softball complex (4) \$24,500
30x40 metal shop building \$24,000
Concession point of sale equipment (4) \$3,140
Brick for concession/restrooms at soccer and baseball
\$19,000

TOTAL BALL COMPLEX

0.00

241,672.87

295,115.00

13,112.83

70,640.00

**2016 BUDGET
CAPITAL OUTLAY REQUEST**

FUND NO. 39 - Limited Purpose
DEPARTMENT 519 - Baseball Complex

ITEM DESCRIPTION	QTY	UNIT COST	*OTHER COSTS	TOTAL COSTS
Temp. Fence at Softball	4	\$ 24,500.00		\$ 24,500.00

\$ 24,500.00

***INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.**

EXAMPLE: SAFETY LIGHTS OR RADIOS FOR VEHICLES.

*In the space provided please provide information justifying the item requested.
 In addition, provide possible funding sources including outside funding and/or revenue
 to be generated.*

To provide a more safe temporary fence for the youth, Also to cut down on the
 time of installation and removal of fence to help cut down on staff time.

PREPARED BY: Justin Battles, Assistant City Manager

2016 BUDGET

CAPITAL OUTLAY REQUEST

FUND NO. 39 - Limited Purpose
 DEPARTMENT 519 - Baseball Complex

ITEM DESCRIPTION	QTY	UNIT COST	*OTHER COSTS	TOTAL COSTS
Maintenance Building	1	\$24,000.00		\$ 24,000.00

\$ 24,000.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.
 EXAMPLE: SAFETY LIGHTS OR RADIOS FOR VEHICLES.

*In the space provided please provide information justifying the item requested.
 In addition, provide possible funding sources including outside funding and/or revenue
 to be generated.*

30 x 40 Metal shop building to store new equipment that has been bought in the past, for the sports complex. Current building is out of room. Will protect the equipment bought by the city and the youth associations. Will be placed by existing metal building between softball and baseball complex.

PREPARED BY: Justin Battles, Assistant City Manager

**2016 BUDGET
CAPITAL OUTLAY REQUEST**

FUND NO. 39 - Limited Purpose
DEPARTMENT 519 - Baseball Complex

ITEM DESCRIPTION	QTY	UNIT COST	*OTHER COSTS	TOTAL COSTS
Concession Point of Sale Equip.				
Printer (small receipts)	4	285.00		\$ 1,140.00
Cash Drawer	4	175.00		\$ 700.00
Orbit Scanner	4	325.00		\$ 1,300.00

\$ 3,140.00

***INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.
 EXAMPLE: SAFETY LIGHTS OR RADIOS FOR VEHICLES.**

*In the space provided please provide information justifying the item requested.
 In addition, provide possible funding sources including outside funding and/or revenue
 to be generated.*

Software will assist with reducing staff errors, track voids and transactions efficiently. System will also keep track of inventory levels, make reordering easier and more efficient. Will provide customer with faster and more accurate services at concession sites.

PREPARED BY: Justin Battles, Assistant City Manager

**2016 BUDGET
CAPITAL OUTLAY REQUEST**

FUND NO. 39 - Limited Purpose
DEPARTMENT 519 - Baseball Complex

ITEM DESCRIPTION	QTY	UNIT COST	*OTHER COSTS	TOTAL COSTS
Brick for Concession and Restrooms at Soccer and Baseball				\$ 10,000.00
Brick Installation and Supplies				\$ 9,000.00
				\$ 19,000.00

***INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.
 EXAMPLE: SAFETY LIGHTS OR RADIOS FOR VEHICLES.**

*In the space provided please provide information justifying the item requested.
 In addition, provide possible funding sources including outside funding and/or revenue
 to be generated.*

The concession/restroom facilities interior was completed in the previous budget year. In order to finish the exterior of the building the way the architect has designed staff is requesting funding to brick the building giving it a nice finished looked.

PREPARED BY: Justin Battles, Assistant City Manager

4-14-2015 10:25 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

39 -LIMITED PURPOSE

AQUATICS

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
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CAPITAL

39-520-5971 SERVICES/EQUIPMENT
TOTAL CAPITAL

1,848.00	1,617.70	25,715.00	1,515.00	70,895.00	
1,848.00	1,617.70	25,715.00	1,515.00	70,895.00	

520-5971 SERVICES/EQUIPMENT

CURRENT YEAR NOTES:

Point of sale equipment (2), cash drawers (2), scanner, and
laptop computer \$1,995
Pavillion at aquatic center \$11,900
Crack repair on pool surface and repainting \$57,000

TOTAL AQUATICS

1,848.00	1,617.70	25,715.00	1,515.00	70,895.00	
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**2015-2016 BUDGET
CAPITAL OUTLAY REQUEST**

FUND NO. 39 - Limited Purpose
DEPARTMENT 520 - Aquatics

ITEM DESCRIPTION	QTY	UNIT COST	*OTHER COSTS	TOTAL COSTS
Point of Sale Equipment				
Printers (Small Receipts)	2	285.00		\$ 570.00
Cash Drawer	2	175.00		\$ 350.00
Orbit Scanner	1	325.00		\$ 325.00
Laptop Computer	1	750.00		\$ 750.00

\$ 1,995.00

***INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.
EXAMPLE: SAFETY LIGHTS OR RADIOS FOR VEHICLES.**

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding and/or revenue
to be generated.*

Additional equipment requested to operate system is in 519. Software will assist with reducing staff errors, track voids and transactions efficiently. System will also keep track of inventory levels, make reordering easier and more efficient. Will provide customer with faster and more accurate services.

Note: Use of XP computers will come from Recreation Center computers that are requested to be replaced.

PREPARED BY: Jean Heasley, Assistant Parks & Recreation Director

2015-2016 BUDGET

CAPITAL OUTLAY REQUEST

FUND NO. 39 - Limited Purpose
 DEPARTMENT 520 - Aquatics

ITEM DESCRIPTION	QTY	UNIT COST	*OTHER COSTS	TOTAL COSTS
Pavillon at Aqualic Center				\$11,900.00

\$11,900.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.
 EXAMPLE: SAFETY LIGHTS OR RADIOS FOR VEHICLES.

*In the space provided please provide information justifying the item requested.
 In addition, provide possible funding sources including outside funding and/or revenue
 to be generated.*

Provide area for groups and birthday party rentals at Aqualic Center. Would be available to
 rent and provide additional income and expand to daytime party rentals.

PREPARED BY: Jean Heasley, Assistant Parks & Recreation Director

2015-2016 BUDGET

Form 5

FUND NO.	<u>39 - Limited Purpose</u>
DEPARTMENT	<u>520 - Aquatics</u>

<u>ITEM DESCRIPTION</u>	<u>QTY</u>	<u>UNIT COST</u>	<u>*OTHER COSTS</u>	<u>TOTAL COSTS</u>
Crack repair on pool surface				\$22,000
Repainting of pool surface				\$35,000

\$ 57,000.00

***INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.
EXAMPLE: SAFETY LIGHTS OR RADIOS FOR VEHICLES.**

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding and/or revenue
to be generated.*

Cracks in the pool have become unsightly and a possible area for leaks. Proposal would clean out crack areas and seal. Painting pool surface would bring new life to aquatic facility.

PREPARED BY: Jean Heasley, Assistant Parks & Recreation Director

**CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015**

TWO YEARS	ONE YEAR	----- CURRENT YEAR -----			
PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED	BUDGET
ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	WORKSPACE

CURRENT YEAR NOTES:
Extended cab 4WD inspector's truck \$30,250
Comprehensive plan update \$60,000
New plat maps and water \$15,000

**2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

**FUND NO. 39 - Limited Purpose
DEPARTMENT 531 - Community Development**

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
	1 Extended Cab 4WD Inspector's Truck		\$ 26,800.00		\$ 26,800.00
	1 Extended Warranty		\$ 500.00		\$ 500.00
	1 Additional Equipment		\$ 200.00		\$ 200.00
	1 Tag, title		\$ 50.00		\$ 50.00
	1 Contingency		\$ 2,700.00		\$ 2,700.00
					\$ 30,250.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

Last year we replaced one of our existing trucks with a new unit. We currently have another truck that has high miles and has been having many functional problems. Repairs in the last year for this truck totaled \$1120, and there are several other problems with the vehicle that must be fixed for the truck to be safe. It is a 2003 Chevrolet C2500 Extended Cab 4WD Z-51 (119,235 mi.)

On this truck the transmission slips occasionally, the fuel cap indicator light comes on frequently, despite the replaced fuel cap. It has been indicated that the truck has an exhaust leak. Sometimes the vehicle dies when the driver comes to a stop, especially when cold.

The unit we are proposing will be a new, extended cab 1/2-ton pickup with the following minimum equipment: air conditioning, anti-lock brakes, airbags, two hooks, 4WD, traction control, locking differential and automatic transmission.

Price as quoted is per state contract as of February 24, 2015.

PREPARED BY: Melissa Helsel, Community Development Director

**2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 531 - Community Development

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Comprehensive Plan Update	1			\$ 60,000.00

**INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.*

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.*

Community Development Department Staff has communicated with several consulting firms to discuss the possibility of entering into a contract to assist with updating our Vision 20/20 Comprehensive Plan. The city has changed a lot since our last update in 2003, and typically comprehensive plans are updated every five years, so we are overdue. City staff can contribute staff time and information, but mapping and other expertise is needed to help staff provide a professional final product.

Compared to other cities in the region, this is a conservative estimate, but staff will make up the difference in time and information for the project.

PREPARED BY: Melissa Helsel, Community Development Director

2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 531 - Community Development

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	New Plat Maps and Water Atlases				\$ 15,000.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

The Community Development Department's Plat Maps, Sewer and Water Atlases, and Zoning Map are outdated. JGVE originally created these atlases and maps for us, and still has the base data. They have estimated that they can update and print all maps and atlases for \$15,000.

PREPARED BY: Melissa Helsel, Community Development Director

4-14-2015 10:25 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

39 -LIMITED PURPOSE

POLICE

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
CAPITAL						
39-541-5971 SERVICES/EQUIPMENT	49,924.21	30,944.84	19,750.00	19,738.70	38,700.00	
39-541-5973 LEASE PURCHASE PAYMENTS	<u>53,158.58</u>	<u>168,099.27</u>	<u>184,650.00</u>	<u>182,837.36</u>	<u>172,250.00</u>	
TOTAL CAPITAL	103,082.79	199,044.11	204,400.00	202,576.06	210,950.00	
541-5971 SERVICES/EQUIPMENT						
						CURRENT YEAR NOTES:
						-Dual side dual laminating ID printer/software \$10,700
						-Replace Windows XP with Windows 7 \$8,000
						-Additional supplemental HVAC for Police-911/Server/Radio \$10,000
						-Painting of exterior wood/metal surfaces of police building \$10,000
541-5973 LEASE PURCHASE PAYMENTS						CURRENT YEAR NOTES:
						Police vehicle capital lease payments:
						FY14 lease - 1/31/2016 \$64,486.04
						2014 (3) Chevy Tahoes/(2) Impalas - RCB Bank
						FY15 lease - 6/20/2016 \$64,720.04
						2015 (3) Chevy Tahoes/(1) Dodge Ram FU - RCB Bank
						2016 (3) NEW vehicles \$43,025
TOTAL POLICE	103,082.79	199,044.11	204,400.00	202,576.06	210,950.00	

2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 541 - Police

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
	Dual side dual laminating ID printer				
	2 and software	1	\$10,700.00		\$10,700.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.*

This ID printer & software plus supplies would be used for the discrete creation of public safety commission cards for police and ID cards for fire.

PREPARED BY: Chuck Foley, Chief of Police

2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 541 - Police

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
	Replacement Windows 7 or better desktop PC to replace existing Windows XP desktops.	8	\$1,000.00		\$8,000.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

Replacement Windows 7 or better desktop PC to replace existing Windows XP desktops. Windows XP is no longer supported by Microsoft. We are encountering difficulty in communicating with and using software and other equipment due to desktops already upgraded to Windows 7 or better conflicting with the Windows XP devices.

PREPARED BY: Chuck Foley, Chief of Police

2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 541 - Police

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
	Additional supplemental HVAC for				
2	Police-911/Server/Radio Room.		\$8,000.00	\$2,000.00	\$10,000.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

Supplemental HVAC for Police-911/Server/Radio Room. During high heat months the temperature critical equipment in this room is exposed to higher temperatures than equipment can tolerate and maintain optimal performance. Up to this point we have not had any catastrophic failures of equipment, however, more electronics are in the server room than before due to the cutover to COX and the most recent equipment upgrade for the telephone system. The additional electronics will contribute more heat sources that may increase the temperature to failure levels for some devices.

PREPARED BY: Chuck Foley, Chief of Police

2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 541 - Police

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
	Painting of exterior wood/metal 2 surfaces of police building		\$10,000.00		\$10,000.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

The paint on the police building was most likely applied in 2001, staff moved into the building in February 2002. The exposed wood and metal surfaces of the building have paint peeling, which has exposed bare wood and metal surfaces and degraded the appearance of the building. If the painting is not done within the next year, this may end up in more costly replacement of wood or metal materials that will then need to be painted as well.

PREPARED BY: Chuck Foley, Chief of Police

**2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 541 - Police

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
	Three 2015 or 2016 vehicles commensurate for police fleet needs includes all Emergency Equipment Installation and Labor. Purchased via 3 year lease/purchase agreement. Fiscal year cost represents total payment for first year of a three year municipal lease/purchase agreement.				
				\$127,800.00	\$42,600.00
	One Time Documentation Fee			\$425.00	\$425.00
	First Years Municipal Lease/Purchase			Total	<u>\$43,025.00</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.*

Three 2015 or 2016 vehicles commensurate for police fleet needs includes all Emergency Equipment Installation and Labor. Purchased via 3 year lease/purchase agreement. Fiscal year cost represents total payment for first year of a three year municipal lease/purchase agreement.

PREPARED BY: Chuck Foley, Chief of Police

4-14-2015 10:25 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

39 -LIMITED PURPOSE

ANIMAL CONTROL

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

CAPITAL

39-542-5971 SERVICES/EQUIPMENT

0.00

2,484.77

0.00

0.00

1,000.00

TOTAL CAPITAL

0.00

2,484.77

0.00

0.00

1,000.00

542-5971

SERVICES/EQUIPMENT

CURRENT YEAR NOTES:

Replace Windows XP with Windows 7 \$1,000

TOTAL ANIMAL CONTROL

0.00

2,484.77

0.00

0.00

1,000.00

2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39
DEPARTMENT 542

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
	Replacement Windows 7 or better desktop PC to replace existing Windows XP desktop.	1	\$1,000.00		\$1,000.00

**INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.*

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

Replacement Windows 7 or better desktop PC to replace existing Windows XP desktop. Windows XP is no longer supported by Microsoft. We are encountering difficulty in communicating with and using software and other equipment due to desktops already upgraded to Windows 7 or better conflicting with the Windows XP devices.

PREPARED BY: Chuck Foley, Police Chief

4-14-2015 10:25 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

39 -LIMITED PURPOSE

FIRE

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
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CAPITAL

39-551-5971 SERVICES/EQUIPMENT

TOTAL CAPITAL

143,327.69	34,675.00	110,000.00	46,291.69	202,000.00	
143,327.69	34,675.00	110,000.00	46,291.69	202,000.00	

551-5971 SERVICES/EQUIPMENT

CURRENT YEAR NOTES:

- (1) FIT Testing Machine - \$13,000
- (1) 12-Lead Heart Monitor (life-pak 15) - \$35,000
- (2) Desktop Computers - \$4,000
- (5) Storm Siren Replacements & Upgrades - \$150,000

TOTAL FIRE

143,327.69	34,675.00	110,000.00	46,291.69	202,000.00	
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2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 551 - Fire Department

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
	1 Fit Testing Machine	1	13,000.00		13,000.00

**INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.*

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.*

A fit testing machine is used to measure the proper fit of an air mask/respirator on an individual. By law, we must fit test all firefighters using air masks annually.

Our current fit testing machine is over 10 years old, cannot easily be calibrated, and is obsolete.

It is recommended we replace this safety equipment with a new machine.

PREPARED BY: Carl W. Hickman, Fire Chief

2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 551 - Fire Department

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
	2 12-Lead Heart Monitor (Life-Pak 15)	1	35,000.00		35,000.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
be generated.*

A 12-lead heart monitor is used by paramedics to assist in determining heart issues in patients. We have one Life-Pak 15 and a Life-Pak 12 in use.

This purchase would replace the Life-Pak 12 - allowing for both monitors to be up-to-date and compatible.

PREPARED BY: Carl W. Hickman, Fire Chief

2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 551 - Fire Department

PRIORITY ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
3 Desktop Computer	2	2,000.00		4,000.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

This project would add a computer at the desks of two fire lieutenants, and would allow computer access by all firefighters on a shift.

Currently, there are not enough computers for all firefighters to use simultaneously.

PREPARED BY: Carl W. Hickman, Fire Chief

2015 - 2016 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 551 - Fire Department

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
	4 Storm Siren Replacement & Upgrade	5	25,000.00	25,000.00	150,000.00

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

This project would replace the five oldest storm sirens in Mustang (\$25,000 each). The project also places software in the EOC that would monitor each siren independently and would provide for more consistent maintenance and routine testing.

This project would save manpower and fuel on siren test days by monitoring the system instead of visually/audibly observing each of the sirens. Weekly testing would be much more consistent.

NOTE: We could do part of this project in FY15-16 and the remainder in FY 16-17, spreading out the associated costs between years.

PREPARED BY: Carl W. Hickman, Fire Chief

4-14-2015 10:25 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

39 -LIMITED PURPOSE
WATER

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

CAPITAL

39-572-5921 REPAIR & MAINT PARTS

0.00

13,865.00

63,895.00

13,275.00

0.00

39-572-5971 SERVICES/EQUIPMENT

0.00

0.00

2,000.00

0.00

215,000.00

TOTAL CAPITAL

0.00

13,865.00

65,895.00

13,275.00

215,000.00

572-5921 REPAIR & MAINT PARTS

PERMANENT NOTES:

Per Resolution 05-027 transfer from General Fund to Limited
Purpose must be restricted to infrastructure improvements
(roads, water or sewer supply). Reference 39-46801.

572-5971 SERVICES/EQUIPMENT

PERMANENT NOTES:

Resolution 05-027 \$15,000 infrastructure

572-5971 SERVICES/EQUIPMENT

CURRENT YEAR NOTES:

\$200,000 water tower painting

TOTAL WATER

0.00

13,865.00

65,895.00

13,275.00

215,000.00

4-14-2015 10:25 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

39 -LIMITED PURPOSE

SEWER

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

CAPITAL

39-575-5921 REPAIR & MAINTENANCE SEWER	19,084.40	27,781.25	200,125.00	167,378.70	0.00	
TOTAL CAPITAL	19,084.40	27,781.25	200,125.00	167,378.70	0.00	
TOTAL SEWER	19,084.40	27,781.25	200,125.00	167,378.70	0.00	
*** TOTAL EXPENDITURES ***	432,874.82	722,169.05	2,520,620.00	1,091,693.47	1,797,000.00	

2014A Series Notes

The City has pledged the 4th penny of future sales tax to repay the Series 2006 Revenue Bonds. The 4th penny sales tax is legally restricted by a vote of the citizens and cannot be spent on any other items. Proceeds from the notes provided financing for community facilities in 1999.

Debt service payments are received and paid within this fund. Taxes collected in excess of the debt service payments are set aside for the early retirement of debt as serial bonds become due.

On May 13, 2014 the 2014A Notes refinanced the Series 2006 Revenue Bonds for the purpose of reducing maturity years by 3.33 years, note amount of \$7,740,000, interest rate reduced from 5.0% to 2.1% with Branch Banking and Trust Company (BB&T).

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

66 -2014A REVENUE BOND FUND

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>						
MISCELLANEOUS REVENUE	6,289.84	5,295.17	3,670,000.00	84.90	460,200.00	
TRANSFERS	<u>2,085,102.20</u>	<u>2,290,193.56</u>	<u>2,509,000.00</u>	<u>1,837,521.22</u>	<u>2,492,000.00</u>	
*** TOTAL REVENUES ***	<u>2,091,392.04</u>	<u>2,295,488.73</u>	<u>6,179,000.00</u>	<u>1,837,606.12</u>	<u>2,952,200.00</u>	
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	<u>690,639.12</u>	<u>844,291.03</u>	<u>6,179,000.00</u>	<u>1,175,987.02</u>	<u>2,952,200.00</u>	
*** TOTAL EXPENDITURES ***	<u>690,639.12</u>	<u>844,291.03</u>	<u>6,179,000.00</u>	<u>1,175,987.02</u>	<u>2,952,200.00</u>	
*** REVENUES OVER(UNDER) EXPENDITURES ***	<u>1,400,752.92</u>	<u>1,451,197.70</u>	<u>0.00</u>	<u>661,619.10</u>	<u>0.00</u>	

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

66 -2014A REVENUE BOND FUND

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>MISCELLANEOUS REVENUE</u>						
66-45141 INTEREST ON INVESTMENTS	6,262.01	5,295.17	100.00	84.90	200.00	
66-45193 MISCELLANEOUS	27.83	0.00	0.00	0.00	0.00	
66-45199 RESERVED CARRY-OVER	0.00	0.00	3,669,900.00	0.00	460,000.00	
TOTAL MISCELLANEOUS REVENUE	6,289.84	5,295.17	3,670,000.00	84.90	460,200.00	
<u>TRANSFERS</u>						
66-46867 TRANSFER FROM MIA - 2014A PAY	1,681,867.52	1,598,682.83	2,353,000.00	1,714,915.83	2,247,000.00	
66-46868 TRANSFER FROM MIA - EXCESS TA	403,234.68	691,510.73	156,000.00	122,605.39	245,000.00	
TOTAL TRANSFERS	2,085,102.20	2,290,193.56	2,509,000.00	1,837,521.22	2,492,000.00	
*** TOTAL REVENUES ***	2,091,392.04	2,295,488.73	6,179,000.00	1,837,606.12	2,952,200.00	

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

66 -2014A REVENUE BOND FUND
ADMINISTRATION
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>OTHER SERVICES & CHARGES</u>						
66-500-5355 BANK FEES	40.00	138.80	200.00	90.00	120.00	
TOTAL OTHER SERVICES & CHARGES	40.00	138.80	200.00	90.00	120.00	
500-5355 BANK FEES						
PERMANENT NOTES: \$10 per month.						
<u>INCREASE TO FUND BALANCE</u>						
66-500-555 RESTRICTED FUND BALANCE	0.00	0.00	3,906,200.00	0.00	0.00	
66-500-5555 RESTRICTED FUND BALANCE	0.00	0.00	0.00	0.00	708,180.00	
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	3,906,200.00	0.00	708,180.00	
<u>BONDS</u>						
66-500-5754 2014A ADMIN FEES	1,250.03	2,666.75	4,100.00	1,500.02	2,100.00	
TOTAL BONDS	1,250.03	2,666.75	4,100.00	1,500.02	2,100.00	
500-5754 2014A ADMIN FEES						
PERMANENT NOTES: Quarterly payments from Bancfirst.						
<u>TRANSFERS</u>						
66-500-5898 2014A PRINCIPAL PAYMENT	0.00	0.00	2,114,200.00	1,085,000.00	2,135,000.00	
66-500-5899 2014A INTEREST PAYMENT	689,349.09	615,635.48	154,300.00	89,397.00	106,800.00	
TOTAL TRANSFERS	689,349.09	615,635.48	2,268,500.00	1,174,397.00	2,241,800.00	
500-5898 2014A PRINCIPAL PAYMENT						
PERMANENT NOTES: Series 2014A refinanced series 2006 Refunding Revenue Bonds (Refinanced 1998 and 1999 Indentures) Sales Tax Bond 1999 Funded New Police Station, Aquatic, Softball Complex, and New Town Center. 2006 Refinanced (partially). The 4th penny sales tax is dedicated to debt. Originally designated to streets.						
500-5898 2014A PRINCIPAL PAYMENT						
CURRENT YEAR NOTES: Principal payments of \$1,080,000 (Dec1) and \$1,055,000 (Jun1)						
500-5899 2014A INTEREST PAYMENT						
PERMANENT NOTES: Interest payments on 2014A revenue bonds. Refinanced 2006 notes.						
500-5899 2014A INTEREST PAYMENT						
CURRENT YEAR NOTES: Interest payments (Dec1) \$59,063 (Jun1) \$47,723						

4-14-2015 09:17 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

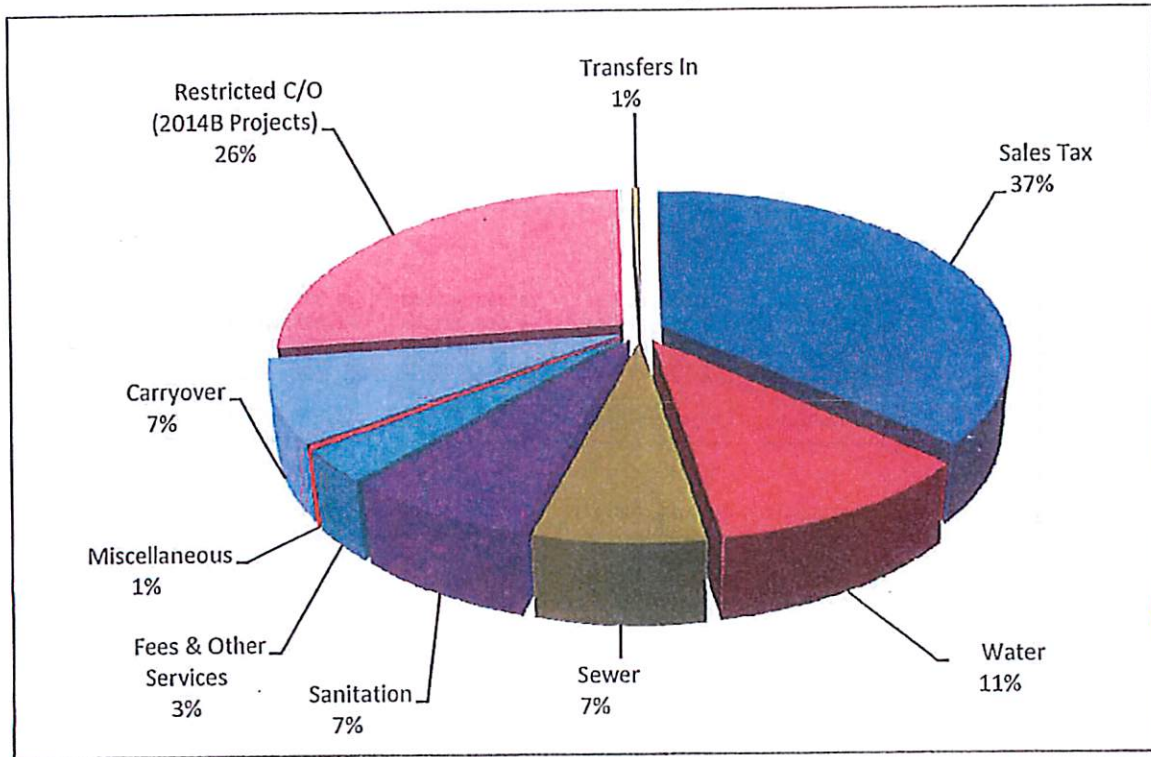
66 -2014A REVENUE BOND FUND
ADMINISTRATION
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>CAPITAL</u>					
66-500-5991 COST OF ISSUANCE	0.00	225,850.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	225,850.00	0.00	0.00	0.00
 TOTAL ADMINISTRATION	 690,639.12	 844,291.03	 6,179,000.00	 1,175,987.02	 2,952,200.00
*** TOTAL EXPENDITURES ***	690,639.12	844,291.03	6,179,000.00	1,175,987.02	2,952,200.00

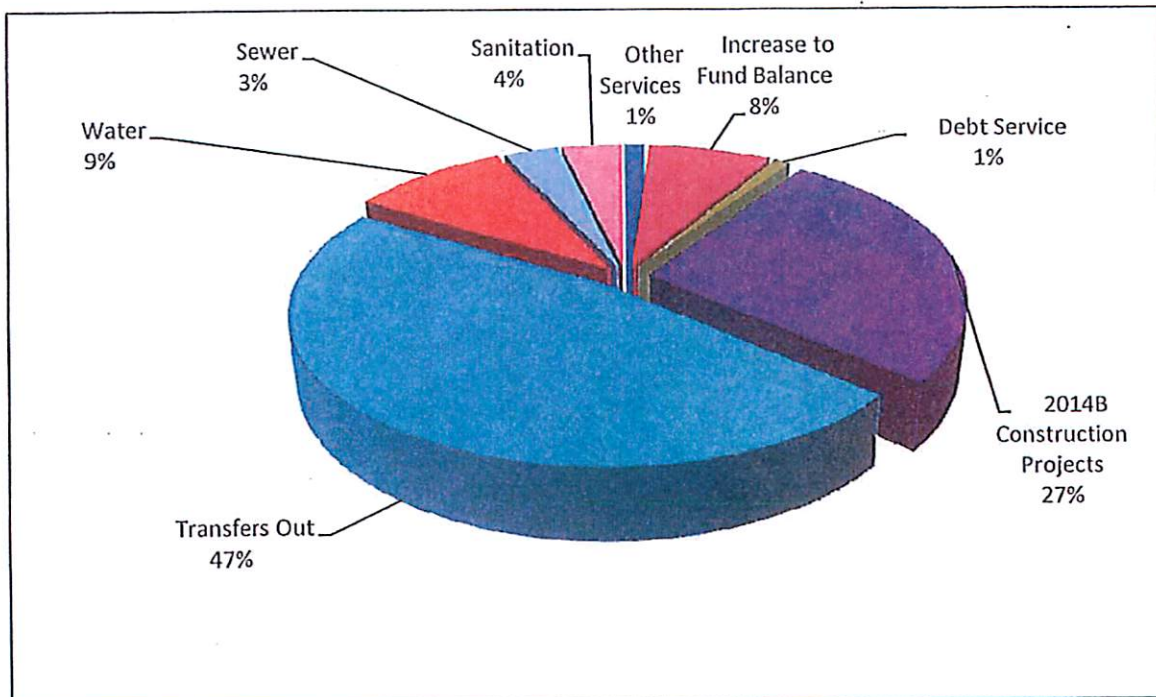
Mustang Improvement Authority

The Mustang Improvement Authority (MIA) was created June 4, 1963 to finance, develop and operate the water, sewer, and solid waste activities. It is used to account for business-like activities provided to the general public. These activities are financed primarily by user charges and similar to the private sector. This fund accounts for activities of the public trust in providing water, wastewater, sanitation, and recycling to the public.

MIA FUND REVENUES - 2016 FISCAL YEAR



MIA FUND EXPENDITURES - 2016 FISCAL YEAR



CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

68 -IMPROVEMENT AUTHORITY

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>						
TAXES & FRANCHISE	8,340,520.02	9,160,774.36	9,430,000.00	7,701,555.31	9,900,000.00	
FEES	7,271,057.40	7,049,865.52	7,864,000.00	5,755,473.29	7,583,000.00	
MISCELLANEOUS REVENUE	823,359.41	147,142.11	9,751,943.00	7,961,961.03	9,401,258.00	
TRANSFERS	616,928.33	264,000.00	680,100.00	526,000.00	100,000.00	
*** TOTAL REVENUES ***	17,051,865.16	16,621,781.99	27,726,043.00	21,944,989.63	26,984,258.00	
<u>EXPENDITURE SUMMARY</u>						
GENERAL GOVERNMENT	12,414,387.77	13,108,600.26	20,273,812.00	10,323,258.47	20,049,320.00	
WATER	2,074,833.41	2,321,283.11	4,160,031.00	1,934,607.93	4,069,528.00	
SEWER	588,391.00	975,865.85	1,982,400.00	560,993.74	1,885,410.00	
SANITATION	1,918,892.87	1,233,766.21	1,309,800.00	711,105.84	980,000.00	
*** TOTAL EXPENDITURES ***	16,996,505.05	17,639,515.43	27,726,043.00	13,529,965.98	26,984,258.00	
*** REVENUES OVER (UNDER) EXPENDITURES ***	55,360.11	(1,017,733.44)	0.00	8,415,023.65	0.00	

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

68 -IMPROVEMENT AUTHORITY

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
TAXES & FRANCHISE						
68-42181 SALES TAX TRANSFER (4%)	8,340,520.02	9,160,774.36	9,430,000.00	7,701,555.31	9,900,000.00	
TOTAL TAXES & FRANCHISE	8,340,520.02	9,160,774.36	9,430,000.00	7,701,555.31	9,900,000.00	
FEES						
68-43167 RETURN CHECK FEES	2,672.43	2,400.00	3,000.00	1,475.00	3,000.00	
68-43180 WATER METER	23,410.00	17,475.00	24,000.00	21,035.00	26,000.00	
68-43181 WATER/SEWER INSTALLATION	45,445.00	26,520.00	45,000.00	36,270.00	45,000.00	
68-43182 WATER/SEWER CONNECTION	37,390.00	24,632.90	39,000.00	32,073.00	42,000.00	
68-43183 WATER SALES	2,837,455.04	2,720,483.44	2,975,000.00	2,232,713.53	2,900,000.00	
68-43184 BULK WATER SALES	9,374.18	10,731.70	11,000.00	10,849.95	12,000.00	
68-43185 SEWER TREATMENT	1,666,122.70	1,619,647.99	1,720,000.00	1,383,738.05	1,832,000.00	
68-43186 STATE FEE	20,488.94	19,707.75	21,000.00	4,996.66	0.00	
68-43187 SANITATION SERVICES	2,024,232.05	2,016,450.49	2,203,200.00	1,420,969.65	1,800,000.00	
68-43188 SPECIAL SANITATION	189,930.70	188,843.32	165,000.00	106,315.42	157,000.00	
68-43189 PENALTIES	122,599.29	115,507.43	125,000.00	96,691.52	125,000.00	
68-43190 TREE LIMB REMOVAL	5,492.50	8,703.15	8,000.00	6,739.00	9,000.00	
68-43191 CAPITAL IMPROVEMENT FEE	0.00	0.00	252,000.00	190,482.30	354,000.00	
68-43192 SANITATION-RESTRICTED	46,672.89	46,529.98	27,400.00	26,258.08	40,000.00	
68-43195 AMBULANCE FEE	239,771.68	232,232.37	245,400.00	184,866.13	238,000.00	
TOTAL FEES	7,271,057.40	7,049,865.52	7,864,000.00	5,755,473.29	7,583,000.00	
MISCELLANEOUS REVENUE						
68-45111 GRANT REVENUE	688,266.87	3,595.44	0.00	0.00	0.00	
68-45115 2014B BOND PROCEEDS	0.00	0.00	7,895,000.00	7,895,000.00	0.00	
68-45141 INTEREST ON INVESTMENTS	7,923.80	7,481.26	9,000.00	6,286.60	7,000.00	
68-45190 OVER/UNDER CASH DRAWER	(8.11)	(9.48)	20.00	2.57	20.00	
68-45192 RECYCLING REVENUE	44,707.09	41,780.47	48,000.00	34,747.24	46,000.00	
68-45193 MISCELLANEOUS	77,129.76	10,872.71	40,000.00	10,564.15	17,000.00	
68-45194 INSURANCE REIMBURSEMENTS	5,340.00	83,421.71	16,273.00	15,360.47	0.00	
68-45198 CONTRIBUTED ASSETS	0.00	0.00	0.00	0.00	0.00	
68-45199 RESERVED CARRY-OVER	0.00	0.00	1,743,650.00	0.00	2,136,000.00	
68-45200 2014B RESTRICTED CARRY-OVER	0.00	0.00	0.00	0.00	7,195,238.00	
TOTAL MISCELLANEOUS REVENUE	823,359.41	147,142.11	9,751,943.00	7,961,961.03	9,401,258.00	
TRANSFERS						
68-46839 TRANSFER FROM LIMITED PURPOSE	0.00	0.00	416,000.00	416,000.00	0.00	
68-46882 TRANSFER FROM SPECIAL SEWER	616,928.33	264,000.00	264,100.00	110,000.00	100,000.00	
TOTAL TRANSFERS	616,928.33	264,000.00	680,100.00	526,000.00	100,000.00	
*** TOTAL REVENUES ***	17,051,865.16	16,621,781.99	27,726,043.00	21,944,989.63	26,984,258.00	

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

68 -IMPROVEMENT AUTHORITY
 GENERAL GOVERNMENT
 DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
OTHER SERVICES & CHARGES						
68-568-5327 PROFESSIONAL FEES	3,080.00	15,875.00	6,475.00	0.00	5,000.00	
68-568-5353 OTHER SERVICES AND FEES	85,572.89	95,445.74	93,000.00	59,623.80	95,000.00	
68-568-5354 WORKERS COMP FEES	0.00	0.00	0.00	0.00	37,500.00	
68-568-5394 AMBULANCE ASSESSMENT	215,912.00	195,876.00	160,000.00	118,278.00	160,000.00	
68-568-5396 STORMWATER EXPENSES	340.56	1,095.82	5,000.00	347.71	5,000.00	
68-568-5398 DISASTER	59,046.36	0.00	0.00	0.00	10,000.00	
TOTAL OTHER SERVICES & CHARGES	363,951.81	308,292.56	264,475.00	178,249.51	312,500.00	
568-5327 PROFESSIONAL FEES		PERMANENT NOTES: Arbitrage Requirements				
568-5353 OTHER SERVICES AND FEES		PERMANENT NOTES: ACH fees, insite and ETS fees (online payments), other services and fees for daily operations of the Mustang Improvement Authority.				
568-5394 AMBULANCE ASSESSMENT		PERMANENT NOTES: EMSA quarterly assessment.				
568-5396 STORMWATER EXPENSES		PERMANENT NOTES: Stormwater mandate expenditures. Related to permits and mapping for city to comply with federal regulations.				
INCREASE TO FUND BALANCE						
68-568-5555 FB RESERVED FOR EMERGENCIES	0.00	0.00	1,721,999.00	0.00	2,031,670.00	
68-568-5560 FIXED ASSET DEPRECIATION	961,874.00	964,894.08	0.00	0.00	0.00	
68-568-5561 BAD DEBT EXPENSE	57.74	19,950.06	0.00	0.00	0.00	
68-568-5562 GAIN/LOSS FIXED ASSETS	0.00	7,950.13	0.00	0.00	0.00	
TOTAL INCREASE TO FUND BALANCE	961,931.74	992,794.27	1,721,999.00	0.00	2,031,670.00	
MATERIALS AND SUPPLIES						
68-568-5664 BUILDING MAINT/REPAIRS	0.00	0.00	4,945.00	0.00	5,000.00	
TOTAL MATERIALS AND SUPPLIES	0.00	0.00	4,945.00	0.00	5,000.00	
BONDS						
68-568-5762 2009_2014B FISCAL AGENT FEE	5,416.67	750.00	750.00	750.00	1,750.00	
68-568-5770 09 PRINCIPAL PAYMENT	0.00	0.00	168,630.00	182,921.30	174,000.00	
68-568-5771 09 INTEREST PAYMENT	0.00	81,672.52	77,825.00	84,092.49	74,075.00	
68-568-5772 09 ADMINISTRATIVE FEES	0.00	17,678.02	16,850.00	18,201.86	16,025.00	
68-568-5773 2014B CAPITALIZED INTEREST	0.00	0.00	634,800.00	0.00	213,200.00	
68-568-5774 2014B ADMIN FEES (CONST LOA	0.00	0.00	1,000.00	0.00	1,000.00	
68-568-5775 2014B ISSUANCE COSTS	0.00	0.00	253,113.00	253,112.50	0.00	
TOTAL BONDS	5,416.67	100,100.54	1,152,968.00	539,078.15	480,050.00	

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

68 -IMPROVEMENT AUTHORITY
GENERAL GOVERNMENT
DEPARTMENT EXPENDITURES

GENERAL GOVERNMENT DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
568-5762	2009_2014B FISCAL AGENT FEES	PERMANENT NOTES: Fiscal agent fees. 2009 CWRB \$750 (annually) 2014B \$1,000 (annually)					
568-5770	09 PRINCIPAL PAYMENT	PERMANENT NOTES: 9/15/2015 \$85,753.92 3/15/2016 \$87,470.90					
568-5771	09 INTEREST PAYMENT	PERMANENT NOTES: 9/15/2015 \$37,719.64 3/15/2016 \$36,308.18					
568-5772	09 ADMINISTRATIVE FEES	PERMANENT NOTES: 9/15/2015 \$8,164.43 3/15/2016 \$7,858.91					
568-5773	2014B CAPITALIZED INTEREST	PERMANENT NOTES: 12/1/2015 \$106,583 6/1/2016 \$106,583					
568-5774	2014B ADMIN FEES (CONST LOAN)	PERMANENT NOTES: 12/1/2015 \$500 6/1/2016 \$500					
TRANSFERS							
68-568-5801	TRANSFER TO GF-SALES TAX (2	4,170,260.01	4,580,387.18	4,715,000.00	4,026,512.87	4,950,000.00	
68-568-5811	TRANSFER TO GF-OPERATING	2,925,897.18	2,610,000.02	2,760,000.00	1,625,000.00	2,760,000.00	
68-568-5814	TRANSFER TO STREET IMPROVEM	140,968.41	174,986.70	170,400.00	100,362.74	144,000.00	
68-568-5840	TRANSFER TO LP - 3RD EXCES	594,553.34	829,912.93	960,500.00	790,329.82	867,000.00	
68-568-5866	TRANSFER 2013 BOND PAYMENT	1,086,112.42	1,197,004.59	1,134,000.00	945,047.11	1,140,000.00	
68-568-5868	TRANSFER 2014A BOND PAYMENT	1,681,867.52	1,598,682.83	2,353,000.00	1,714,915.83	2,247,000.00	
68-568-5870	TRANSFER TO MIA RESERVE FUN	13,193.99	24,927.91	280,000.00	163,232.55	385,000.00	
68-568-5871	TRANSFER 4TH PENNY EXCESS	403,234.68	691,510.73	156,000.00	122,605.39	245,000.00	
68-568-5882	TRANSFER TO SEWER IMPACT FU	67,000.00	0.00	100,000.00	100,000.00	0.00	
TOTAL TRANSFERS		11,083,087.55	11,707,412.89	12,628,900.00	9,588,006.31	12,738,000.00	
568-5801	TRANSFER TO GF-SALES TAX (PERMANENT NOTES: Two cents transferred back to the General Fund for operations.						
568-5811	TRANSFER TO GF-OPERATING (PERMANENT NOTES: Operational transfer to the General Fund.						
568-5814	TRANSFER TO STREET IMPROVE (PERMANENT NOTES: Transfer of 12.5% franchise fees from sanitation company.						

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

68 -IMPROVEMENT AUTHORITY
GENERAL GOVERNMENT
DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE-YEAR PRIOR ACTUAL	CURRENT YEAR ACTUAL	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
568-5814	TRANSFER TO STREET IMPROVE	CURRENT YEAR NOTES: OEMA contract decreased in fye2015.					
568-5840	TRANSFER TO LP - 3RD EXCE	PERMANENT NOTES: One-cent sales tax less 2009 OWRB debt payment; 2013 note (refinancing 1998A/B notes) and 2014B transferred from the Mustang Improvement Authority to the Limited Purpose Fund.					
568-5840	TRANSFER TO LP - 3RD EXCE	CURRENT YEAR NOTES: Added 2014B (capitalized interest payments) to transfer.					
568-5866	TRANSFER 2013 BOND PAYMENT	PERMANENT NOTES: Monthly 2013 refinancing (1998A/B notes) payments.					
568-5868	TRANSFER 2014A BOND PAYMEN	PERMANENT NOTES: 2014A monthly payments transferred to Fund 66 (2006_2014A Notes).					
568-5870	TRANSFER TO MIA RESERVE F	UPERMANENT NOTES: Transfer of 66 2/3% of connection fees collected previous fiscal year (reference city code section 118-1) and capital improvement fee of \$4.50 per water/sewer customers.					
568-5871	TRANSFER 4TH PENNY EXCESS	PERMANENT NOTES: The City pledged 4th penny (25%) of future sales tax revenues to repay \$16,685,000 of Series 2006 revenue bonds. The sales tax is legally restricted by a vote of the citizens and cannot be spent on any other items. Proceeds from the notes provided financing for governmental capital assets. The bonds are payable from pledged sales tax revenues through 2022. Taxes collected in excess of the debt service payments are set aside (transferred to fund 66) for the early retirement of debt as serial bonds become due. April 28, 2014 defeased Series 2006, issued 2014A Notes.					
568-5871	TRANSFER 4TH PENNY EXCESS	CURRENT YEAR NOTES: 4th penny excess declined due to 2014A notes defeased 2006.					
CAPITAL							
68-568-5926	2014B STREET PROJECT	0.00	0.00	4,500,000.00	17,924.50	4,482,100.00	
68-568-5971	SERVICES/EQUIPMENT	0.00	0.00	525.00	0.00	0.00	
TOTAL CAPITAL		0.00	0.00	4,500,525.00	17,924.50	4,482,100.00	
568-5926	2014B STREET PROJECT	PERMANENT NOTES: S. Mustang Road widening/drainage improvements.					
TOTAL GENERAL GOVERNMENT		12,414,387.77	13,108,600.26	20,273,812.00	10,323,258.47	20,049,320.00	

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

68 -IMPROVEMENT AUTHORITY

WATER

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<hr/>						
<u>OTHER SERVICES & CHARGES</u>						
68-572-5327 PROFESSIONAL FEES	0.00	0.00	7,500.00	0.00	2,000.00	_____
68-572-5336 ENGINEERING	6,654.75	641.25	148,200.00	31,238.11	40,000.00	_____
68-572-5353 OTHER SERVICES AND FEES	28,115.48	23,583.77	132,800.00	122,483.00	35,000.00	_____
68-572-5362 ELECTRICITY	384,871.21	424,574.96	425,000.00	303,630.65	425,000.00	_____
68-572-5395 PUBLIC WORKS CONTRACT PAYAB	1,078,877.45	1,280,950.31	1,117,200.00	846,344.10	1,149,440.00	_____
TOTAL OTHER SERVICES & CHARGES	1,498,518.89	1,729,750.29	1,830,700.00	1,303,695.86	1,651,440.00	_____
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572-5327	PROFESSIONAL FEES	PERMANENT NOTES: DEQ mandates and other professional services.				
572-5336	ENGINEERING	PERMANENT NOTES: Engineering services for water related projects and issues.				
572-5353	OTHER SERVICES AND FEES	PERMANENT NOTES: C.O.W.R.A. annual dues \$22,000 ACOG assessment fees \$11,000 Canadian County River Annual Study \$2,000 FYE2015 - C.O.W.R.A. drilling wells \$120,000				
572-5395	PUBLIC WORKS CONTRACT PAYAB	PERMANENT NOTES: Water department (64%) of contract plus maintenance cap and meter reading portion per 5.1.1 section. 5.1.4 'adjusted fee' is calculated annual four months prior to commencement date. Severn Trent agreement requires to use CPI index or 2.0% (highese rate). Fiscal year 2014 - CPI = 1.2%. Fiscal year 2015 - CPI = 1.2%.				
572-5395	PUBLIC WORKS CONTRACT PAYAB	CURRENT YEAR NOTES: Fiscal year 2016 (CPI-U) 3.6%				
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<u>MATERIALS AND SUPPLIES</u>						
68-572-5621 REPAIR & MAINTENANCE	7,360.00	0.00	110,593.00	17,399.00	100,000.00	_____
68-572-5661 WATER PURCHASES-OKC	564,201.39	580,454.39	570,000.00	238,713.45	700,000.00	_____
TOTAL MATERIALS AND SUPPLIES	571,561.39	580,454.39	680,593.00	256,112.45	800,000.00	_____
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572-5621	REPAIR & MAINTENANCE	PERMANENT NOTES: Severn Trent Maintenance Caps.				
572-5661	WATER PURCHASES-OKC	PERMANENT NOTES: Increase due to 'service availability' with City of Oklahoma City contract.				

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

68 -IMPROVEMENT AUTHORITY

WATER

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
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CAPITAL					
68-572-5925 WATER PROJECTS	0.00	0.00	127,294.00	79,461.83	100,000.00
68-572-5926 2014B WATER PROJECT	0.00	0.00	1,507,088.00	291,401.52	1,507,088.00
68-572-5971 SERVICES/EQUIPMENT	4,753.13	3,578.43	9,856.00	3,936.27	6,000.00
68-572-5972 DEQ MANDATES	0.00	7,500.00	4,500.00	0.00	5,000.00
TOTAL CAPITAL	4,753.13	11,078.43	1,648,738.00	374,799.62	1,618,088.00
572-5926 2014B WATER PROJECT	PERMANENT NOTES: Water quality.				
572-5971 SERVICES/EQUIPMENT	PERMANENT NOTES: Annual Datamatic Limited Services \$4,000 Miscellaneous repairs.				
572-5972 DEQ MANDATES	PERMANENT NOTES: DEQ mandates.				
TOTAL WATER	2,074,833.41	2,321,283.11	4,160,031.00	1,934,607.93	4,069,528.00

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

68 -IMPROVEMENT AUTHORITY
SEWER

DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
OTHER SERVICES & CHARGES						
68-575-5327 PROFESSIONAL FEES	0.00	0.00	43,000.00	2,280.00	3,000.00	
68-575-5336 ENGINEERING	17,821.39	11,604.00	87,000.00	76,004.13	100,000.00	
68-575-5361 NATURAL GAS	7,068.92	8,450.00	7,000.00	5,877.46	7,000.00	
68-575-5362 ELECTRICITY	30,744.00	32,318.86	31,000.00	12,658.28	31,000.00	
68-575-5395 PUBLIC WORKS CONTRACT PAYAB	526,696.69	721,738.69	609,400.00	457,016.67	646,560.00	
TOTAL OTHER SERVICES & CHARGES	582,331.00	774,111.55	777,400.00	553,836.54	787,560.00	
575-5327 PROFESSIONAL FEES						
			PERMANENT NOTES: Canadian River Study joint project with other dischargers. ACOG project.			
575-5336 ENGINEERING						
			PERMANENT NOTES: City engineering on sewer related projects and issues.			
575-5395 PUBLIC WORKS CONTRACT PAYAB						
			PERMANENT NOTES: Sewer Dept - 36% of contract plus maintenance caps and meter reading portion per 5.1.1 section of contract. 5.1.4 Adjusted fee calculated each year four months prior to commencement date effective July 1. CPI 1.2% for fiscal year 2014. Ordinance states 2.0% or CPI (which ever is higher).			
575-5395 PUBLIC WORKS CONTRACT PAYAB						
			CURRENT YEAR NOTES: FY16 CPI-U 3.6%			
MATERIALS AND SUPPLIES						
68-575-5621 REPAIR & MAINTENANCE	560.00	193,842.20	100,000.00	0.00	100,000.00	
68-575-5665 CMOM COMPLIANCE	3,000.00	0.00	100,000.00	0.00	0.00	
TOTAL MATERIALS AND SUPPLIES	3,560.00	193,842.20	200,000.00	0.00	100,000.00	
575-5621 REPAIR & MAINTENANCE						
			PERMANENT NOTES: Severn Trent Maintenance Caps.			
575-5665 CMOM COMPLIANCE						
			PERMANENT NOTES: Work to comply with DEQ CMOM program.			
CAPITAL						
68-575-5926 2014B SEWER PROJECT	0.00	0.00	1,000,000.00	7,157.20	992,850.00	
68-575-5972 DEQ MANDATES	2,500.00	7,912.10	5,000.00	0.00	5,000.00	
TOTAL CAPITAL	2,500.00	7,912.10	1,005,000.00	7,157.20	997,850.00	
575-5926 2014B SEWER PROJECT						
			PERMANENT NOTES: WWTP phase 2.			
TOTAL SEWER	588,391.00	975,865.85	1,982,400.00	560,993.74	1,885,410.00	

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

68 -IMPROVEMENT AUTHORITY
SANITATION

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

OTHER SERVICES & CHARGES

68-578-5396 OEMA CONTRACT PAYABLE	1,118,957.00	1,191,170.96	1,258,800.00	681,020.35	929,000.00	
68-578-5397 RECYCLING	37,648.86	37,595.25	40,000.00	26,625.49	40,000.00	
68-578-5398 TREE LIMB REMOVAL	756,787.01	0.00	5,000.00	0.00	5,000.00	
68-578-5399 HAZARDOUS WASTE DISPOSAL	<u>5,500.00</u>	<u>5,000.00</u>	<u>6,000.00</u>	<u>3,460.00</u>	<u>6,000.00</u>	
TOTAL OTHER SERVICES & CHARGES	1,918,892.87	1,233,766.21	1,309,800.00	711,105.84	980,000.00	

578-5396 OEMA CONTRACT PAYABLE

PERMANENT NOTES:

OEMA Contract - Renewed 8/19/14 for five years.
Estimated fye2015 - \$910,000
Fyl6 \$929,000 (includes 2.0% cpi)

578-5398 TREE LIMB REMOVAL

PERMANENT NOTES:

fye2013 (May 2013 storms)

TOTAL SANITATION	1,918,892.87	1,233,766.21	1,309,800.00	711,105.84	980,000.00	
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*** TOTAL EXPENDITURES ***

	<u>16,996,505.05</u>	<u>17,639,515.43</u>	<u>27,726,043.00</u>	<u>13,529,965.98</u>	<u>26,984,258.00</u>	
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Risk Management

**The Risk
Management
Fund is an
internal service
fund used to
account for self-
insured
worker's
compensation
claims.**

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

69 --RISK MANAGEMENT

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>						
FEES	150,405.00	247,659.52	0.00	0.00	75,000.00	
MISCELLANEOUS REVENUE	5,301.31	38,210.21	569,000.00	4,424.36	479,000.00	
*** TOTAL REVENUES ***	155,706.31	285,869.73	569,000.00	4,424.36	554,000.00	
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	223,663.86	124,387.24	569,000.00	81,298.33	554,000.00	
*** TOTAL EXPENDITURES ***	223,663.86	124,387.24	569,000.00	81,298.33	554,000.00	
*** REVENUES OVER (UNDER) EXPENDITURES ***	67,957.55	161,482.49	0.00	(76,873.97)	0.00	

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

69 -RISK MANAGEMENT

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>FEES</u>					
69-43110 WORKERS COMP FEES	150,405.00	247,659.52	0.00	0.00	75,000.00
TOTAL FEES	150,405.00	247,659.52	0.00	0.00	75,000.00
<u>MISCELLANEOUS REVENUE</u>					
69-45141 INTEREST ON INVESTMENTS	3,143.89	2,680.29	3,000.00	1,655.13	3,000.00
69-45193 MISCELLANEOUS	2,157.42	35,529.92	6,000.00	2,769.23	6,000.00
69-45199 RESERVED CARRY-OVER	0.00	0.00	560,000.00	0.00	470,000.00
TOTAL MISCELLANEOUS REVENUE	5,301.31	38,210.21	569,000.00	4,424.36	479,000.00
*** TOTAL REVENUES ***	155,706.31	285,869.73	569,000.00	4,424.36	554,000.00

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

69 -RISK MANAGEMENT
ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<hr/>						
<u>PERSONAL SERVICES</u>						
69-500-5112 INSURANCE/CLAIM FEES	179,014.86	73,668.24	200,000.00	33,292.33	200,000.00	
TOTAL PERSONAL SERVICES	179,014.86	73,668.24	200,000.00	33,292.33	200,000.00	
500-5112 INSURANCE/CLAIM FEES						
PERMANENT NOTES: Worker's compensation claim payments.						
<u>OTHER SERVICES & CHARGES</u>						
69-500-5391 MISC CONTRACTUAL SERVICES	44,649.00	50,719.00	60,000.00	48,006.00	50,000.00	
TOTAL OTHER SERVICES & CHARGES	44,649.00	50,719.00	60,000.00	48,006.00	50,000.00	
<u>INCREASE TO FUND BALANCE</u>						
69-500-5555 INCREASE TO FUND BALANCE	0.00	0.00	309,000.00	0.00	304,000.00	
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	309,000.00	0.00	304,000.00	
TOTAL ADMINISTRATION	223,663.86	124,387.24	569,000.00	81,298.33	554,000.00	
*** TOTAL EXPENDITURES ***	223,663.86	124,387.24	569,000.00	81,298.33	554,000.00	

Mustang Improvement Authority - Reserve

The Mustang Improvement Authority Reserve Fund is used for maintenance, infrastructure, and capital purchases for the enterprise funds. Municipal Code Book Section 118-1 states that the connection fees imposed by subsection (b) (1) of section 118-1 shall be deposited into the trust fund upon receipt. On an annual basis, thirty-three and one-third (33 1/3%) of the connection fees will be budgeted and appropriated for expenses of operating and maintaining the water and sewer utilities system, and sixty-six and two-thirds (66 2/3%) of the connection fees will be budgeted and appropriated for the purposes of expanding and upgrading the water and sewer utilities as capital improvements to the utility system.

Ordinance 1106 amended a new section 118-5 to read beginning October 1, 2014, the City of Mustang shall charge and collect for utility service furnished to all consumers and users a monthly capital improvement fee in the amount of \$4.50 per month for each utility account. All amounts collected from such capital improvement charge is transferred to the MIA Reserve Fund to be applied to water and wastewater facility and line maintenance and construction.

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

70 -MIA RESERVE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>						
MISCELLANEOUS REVENUE	0.00	0.00	85,000.00	0.00	270,500.00	
TRANSFERS	<u>13,193.99</u>	<u>24,927.91</u>	<u>280,000.00</u>	<u>163,232.55</u>	<u>385,000.00</u>	
*** TOTAL REVENUES ***	<u>13,193.99</u>	<u>24,927.91</u>	<u>365,000.00</u>	<u>163,232.55</u>	<u>655,500.00</u>	
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	<u>0.00</u>	<u>25,000.00</u>	<u>365,000.00</u>	<u>3,938.50</u>	<u>655,500.00</u>	
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>25,000.00</u>	<u>365,000.00</u>	<u>3,938.50</u>	<u>655,500.00</u>	
** REVENUES OVER (UNDER) EXPENDITURES **	<u>13,193.99</u>	<u>(72.09)</u>	<u>0.00</u>	<u>159,294.05</u>	<u>0.00</u>	

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

70 -MIA RESERVE

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>MISCELLANEOUS REVENUE</u>						
70-45141 INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	500.00	
70-45199 RESERVED CARRY-OVER	<u>0.00</u>	<u>0.00</u>	<u>85,000.00</u>	<u>0.00</u>	<u>270,000.00</u>	
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	85,000.00	0.00	270,500.00	
<u>TRANSFERS</u>						
70-46868 TRANSFER FROM MIA	<u>13,193.99</u>	<u>24,927.91</u>	<u>280,000.00</u>	<u>163,232.55</u>	<u>385,000.00</u>	
TOTAL TRANSFERS	<u>13,193.99</u>	<u>24,927.91</u>	<u>280,000.00</u>	<u>163,232.55</u>	<u>385,000.00</u>	
*** TOTAL REVENUES ***	<u>13,193.99</u>	<u>24,927.91</u>	<u>365,000.00</u>	<u>163,232.55</u>	<u>655,500.00</u>	

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

70 -MIA RESERVE
ADMINISTRATION

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

BUDGET
WORKSPACE

INCREASE TO FUND BALANCE

70-570-5555 RESTRICTED FUND BALANCE	0.00	0.00	113,000.00	0.00	378,550.00	
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	113,000.00	0.00	378,550.00	

CAPITAL

70-570-5902 WATER/SEWER PROJECTS	0.00	25,000.00	252,000.00	3,938.50	276,950.00	
TOTAL CAPITAL	0.00	25,000.00	252,000.00	3,938.50	276,950.00	

570-5902 WATER/SEWER PROJECTS

CURRENT YEAR NOTES:

Meadow Lane sewer line construction. Council approved project 12/16/14 \$254,450.

Root control in sewer line to prevent sanitary sewer outflows and reduce pipe damage \$22,500.

TOTAL ADMINISTRATION

0.00	25,000.00	365,000.00	3,938.50	655,500.00	
=====	=====	=====	=====	=====	=====

*** TOTAL EXPENDITURES ***

0.00	25,000.00	365,000.00	3,938.50	655,500.00	
=====	=====	=====	=====	=====	=====

Sewer Infrastructure Impact

The Sewer Infrastructure Impact Fund is used to account for fees established per house top to developers. Funds are used to pay the Series 2009 Clean Water SRF Note to OWRB dated June 8, 2009 and future indebtedness.

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

82 -SEWER INFRA. IMPACT FEE A

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>						
FEES	98,000.00	87,000.00	90,000.00	76,000.00	140,000.00	
MISCELLANEOUS REVENUE	5,182.31	2,375.77	241,800.00	630.30	436,000.00	
TRANSFERS	67,000.00	0.00	100,000.00	100,000.00	0.00	
*** TOTAL REVENUES ***	170,182.31	89,375.77	431,800.00	176,630.30	576,000.00	
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	616,928.33	264,000.00	431,800.00	110,000.00	576,000.00	
*** TOTAL EXPENDITURES ***	616,928.33	264,000.00	431,800.00	110,000.00	576,000.00	
*** REVENUES OVER (UNDER) EXPENDITURES ***	446,746.02	(174,624.23)	0.00	66,630.30	0.00	

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

82 -SEWER INFRA. IMPACT FEE A

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>FEES</u>						
82-43197 SEWER IMPACT FEES	98,000.00	87,000.00	90,000.00	76,000.00	140,000.00	
TOTAL FEES	98,000.00	87,000.00	90,000.00	76,000.00	140,000.00	
<u>MISCELLANEOUS REVENUE</u>						
82-45141 INTEREST ON INVESTMENTS	5,182.31	2,375.77	1,800.00	630.30	1,000.00	
82-45199 RESERVED CARRY-OVER	0.00	0.00	240,000.00	0.00	435,000.00	
TOTAL MISCELLANEOUS REVENUE	5,182.31	2,375.77	241,800.00	630.30	436,000.00	
<u>TRANSFERS</u>						
82-46868 TRANSFER FROM MIA	67,000.00	0.00	100,000.00	100,000.00	0.00	
TOTAL TRANSFERS	67,000.00	0.00	100,000.00	100,000.00	0.00	
*** TOTAL REVENUES ***	170,182.31	89,375.77	431,800.00	176,630.30	576,000.00	

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C I T Y O F M U S T A N G
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

82 -SEWER INFRA. IMPACT FEE A
ADMINISTRATION
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>INCREASE TO FUND BALANCE</u>						
82-582-5555 RESTRICTED FUND BALANCE	0.00	0.00	167,700.00	0.00	476,000.00	
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	167,700.00	0.00	476,000.00	
<u>TRANSFERS</u>						
82-582-5868 TRANSFER TO MIA	616,928.33	264,000.00	264,100.00	110,000.00	100,000.00	
TOTAL TRANSFERS	616,928.33	264,000.00	264,100.00	110,000.00	100,000.00	
582-5868 TRANSFER TO MIA						
CURRENT YEAR NOTES: Partial 2009 CWRB (WWTP Expansion-Phi) payments.						
TOTAL ADMINISTRATION	616,928.33	264,000.00	431,800.00	110,000.00	576,000.00	
*** TOTAL EXPENDITURES ***	616,928.33	264,000.00	431,800.00	110,000.00	576,000.00	

2013 Series Notes

The City has pledged future net water and sewer revenues and one cent sales tax to repay the 1998 Revenue Bonds Payable. Proceeds from the bonds provided financing for utility system capital assets. The bonds were de-feased April 2013, funded by the issuance of a refunding private placement 2013 note, with the pledged revenues assumed by note holder.

4-14-2015 09:00 AM

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

98 -2013 REVENUE BOND

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	48.23	104.14	646,750.00	19.13	110,150.00
TRANSFERS	<u>1,086,112.42</u>	<u>1,197,004.59</u>	<u>1,134,000.00</u>	<u>849,734.44</u>	<u>1,140,000.00</u>
*** TOTAL REVENUES ***	<u>1,086,160.65</u>	<u>1,197,108.73</u>	<u>1,780,750.00</u>	<u>849,753.57</u>	<u>1,250,150.00</u>
<u>EXPENDITURE SUMMARY</u>					
BOND ADMINISTRATION	<u>150,140.50</u>	<u>695,525.26</u>	<u>1,780,750.00</u>	<u>562,930.50</u>	<u>1,250,150.00</u>
*** TOTAL EXPENDITURES ***	<u>150,140.50</u>	<u>695,525.26</u>	<u>1,780,750.00</u>	<u>562,930.50</u>	<u>1,250,150.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>936,020.15</u>	<u>501,583.47</u>	<u>0.00</u>	<u>286,823.07</u>	<u>0.00</u>

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CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

98 -2013 REVENUE BOND

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
<u>MISCELLANEOUS REVENUE</u>						
98-45141 INTEREST ON INVESTMENTS	48.23	104.14	150.00	19.13	150.00	
98-45199 RESERVED CARRY-OVER	<u>0.00</u>	<u>0.00</u>	<u>646,600.00</u>	<u>0.00</u>	<u>110,000.00</u>	
TOTAL MISCELLANEOUS REVENUE	48.23	104.14	646,750.00	19.13	110,150.00	
<u>TRANSFERS</u>						
98-46868 TRANSFER FROM MIA - 2013 PMT	<u>1,086,112.42</u>	<u>1,197,004.59</u>	<u>1,134,000.00</u>	<u>849,734.44</u>	<u>1,140,000.00</u>	
TOTAL TRANSFERS	<u>1,086,112.42</u>	<u>1,197,004.59</u>	<u>1,134,000.00</u>	<u>849,734.44</u>	<u>1,140,000.00</u>	
*** TOTAL REVENUES ***	<u>1,086,160.65</u>	<u>1,197,108.73</u>	<u>1,780,750.00</u>	<u>849,753.57</u>	<u>1,250,150.00</u>	

CITY OF MUSTANG
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2015

98 -2013 REVENUE BOND
 BOND ADMINISTRATION
 DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET	BUDGET WORKSPACE
INCREASE TO FUND BALANCE						
98-500-5555 RESTRICTED FUND BALANCE	0.00	0.00	646,650.00	0.00	117,150.00	
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	646,650.00	0.00	117,150.00	
BONDS						
98-500-5752 13 INTEREST PAYMENT	148,557.15	140,025.26	86,100.00	45,680.50	65,000.00	
98-500-5753 13 PRINCIPAL PAYMENT	0.00	0.00	1,045,000.00	515,000.00	1,065,000.00	
98-500-5754 13 ADMINISTRATIVE FEES	1,583.35	3,000.00	3,000.00	2,250.00	3,000.00	
TOTAL BONDS	150,140.50	143,025.26	1,134,100.00	562,930.50	1,133,000.00	
500-5752 13 INTEREST PAYMENT	PERMANENT NOTES: 2013 interest payments due 12/1 \$34,917 and 6/1 \$29,509.50					
500-5753 13 PRINCIPAL PAYMENT	PERMANENT NOTES: 2013 principal payments due 12/1 \$525,000 and 6/1 \$540,000					
500-5754 13 ADMINISTRATIVE FEES	PERMANENT NOTES: 2013 Refinancing semi-annual administrative fees of \$1,500.					
TRANSFERS						
98-500-5866 TRANSFER TO 2006 BOND FUND	0.00	552,500.00	0.00	0.00	0.00	
TOTAL TRANSFERS	0.00	552,500.00	0.00	0.00	0.00	
TOTAL BOND ADMINISTRATION	150,140.50	695,525.26	1,780,750.00	562,930.50	1,250,150.00	
*** TOTAL EXPENDITURES ***	150,140.50	695,525.26	1,780,750.00	562,930.50	1,250,150.00	

GLOSSARY

Terms & Definitions

/ A /

Account

An entity for recording specific revenues or expenditures, or for grouping related or similar classes of revenues and expenditures and recording them within a fund or department.

Accounting System

The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of the entity. (See also Accrual Basis, Modified Accrual Basis, and Cash Basis).

Accrual Basis

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time), and expenditures are recorded when goods and services are received (whether cash disbursements are made at the time or not).

Appropriation

An authorization or allocation made by the legislative body that permits officials to incur obligations against, and to make expenditures of, governmental resources (revenues).

Appropriation Balance

The available appropriation remaining after expenditures, encumbrances, and commitments have been subtracted from the appropriation.

Asset

Resources owned or held by a government which have monetary value.

Authorized Personnel

Employee positions, which are authorized in the adopted budget, to be filled during the year.

/ B /

Bond

A long-term IOU or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

General Obligation Bond

A type of bond that is backed by the full faith, credit, and taxing power of the government.

Revenue Bond

A type of bond that is backed only by the revenues from a specific enterprise or project, such as a utility system.

Bond Refinancing

The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget

A plan of financial activity for a fiscal year indicating all planned revenues and expenditures or expenses for the budget period.

Budget Calendar

The schedule of key dates which a government follows in preparation and adoption of the budget.

Budget Resolution

The legal means by which the budget is adopted.

Budget Supplement

The legal means by which an adopted estimated revenue or expenditure appropriation is increased or decreased.

Budget Transfer

Allows for the movement of appropriation funds between accounts within the same department or between departments. This action only requires City Manager approval.

Budgetary Basis

This refers to the basis of accounting used to estimate financing sources and uses in the budget. It is different from GAAP basis of accounting.

Budgetary Control

The control or management of a governmental expenditures in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

/ C /

Capital Assets

Assets of significant value and having a useful life of ten years. Capital assets are also called fixed assets.

Capital Improvement

Any significant physical acquisition, construction, replacement, or improvement to a City.

Capital Improvement Program (CIP)

The process of planning, monitoring, programming, and budgeting over a multi-year period used to allocate the City's capital moneys, usually undertaken by a City's Capital Improvement Committee. The City of Mustang utilizes the Limited Purpose Fund for capital expenditures.

Capital Outlay

One of the expenditure account categories used to account for the purchase of any item with a useful life greater than one year. Included are vehicles, heavy equipment, other equipment, personal computers, and some office furniture.

Capital Project

Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful lives.

Carryover

Appropriated funds that are encumbered during the fiscal year and are allowed to be retained in the budget of the next fiscal year for the purpose designated.

Cash Basis

A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Charges for Services

Revenues received for services performed or delivered by the City.

Commodities

Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, minor tools, and road salt.

Contingency

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services

Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost-of-Living Adjustment (COLA)

An increase in salaries to offset the adverse effect of inflation or rising prices.

Current Budget

The original budget as approved by the City Council, along with any carryover encumbrances from the prior fiscal year, and any transfers or amendments that have been made since July 1.

/ D /

Debt Service

The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Deficit

The excess of an entity's liabilities over its assets or the excess of expenses over revenues during a single accounting period.

Department

The basic organizational unit of government which is functionally unique in its delivery of services.

Depreciation

Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Development-Related Fees

Those fees and charges generated by building, development, and growth in the community. Included are building permits, development review fees, and zoning, platting, and subdivision fees.

Disbursement

The expenditure of monies from an account.

Division

A sub-unit of a department which encompasses a substantial portion of the duties assigned to a department. May consist of several activities.

/ E /

Employee Benefits

Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pensions, medical, and life insurance plans.

Encumbrance

Obligations made by a government to meet commitments or obligations.

Enterprise (Proprietary) Funds

Established to account for revenues and expenditures generated by City functions for which customers are charged a fee.

Expenditure

The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered are recognized whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

Expense

Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

/ F /

Fines and Forfeitures

A revenue source that consists primarily of fines from the Municipal Court.

Fiscal Policy

A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year

A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization.

Fixed Assets

Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment. Capital assets are also called fixed assets.

Full Faith and Credit

A pledge of a government's taxing power to repay debt obligations.

Full-Time Equivalent Position

An employee at least 30 hours of service per week. Obama care mandate requires employers with 50 or more full-time employees to provide at least the minimum level of government-defined health insurance to those employees.

Function

A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g. - public safety).

Fund

An independent accounting entity with a self-balancing set of accounts for recording all revenues and all related liabilities and residual equities or balances, along with any changes to the above. In other words, each fund is separate from every other fund and maintains records of all income and expenditures for the fund. By law, expenditures cannot exceed the revenues. As an example, a fund is like an individual checking account. Income is recorded in, expenditures are recorded out, and one cannot spend more than one has available in the account.

Fund Balance

The excess of assets of a fund over its liabilities, reserves, and carryover. The following fund balance distinctions are in accordance with Governmental Accounting Standards Board (GASB) #54 guidelines:

Assigned Fund Balance

This refers to the fund's intended use of resources. Such intent would have to be established by the governing body itself or by a body or official delegated by the governing body.

Committed Fund Balance

Reflects the amount of the fund balance that is constrained by limitations that the government imposes upon itself at its highest level of decision making and that remain binding unless removed in the same manner.

Non-spendable Fund Balance

Represents resources that are not in spendable form or are legally or contractually required to be maintained intact. Non-spendable form may include, but is not limited to, supplies inventories and prepaid items, the long-term portion of loans receivable, and non-financial assets held for resale. Legal or contractual requirements may include but are not limited to the principal of an endowment or a revolving loan fund.

Restricted Fund Balance

Resources of a fund that is subject to externally enforceable legal restrictions. Such restrictions can be externally imposed by creditors, grantors, contributors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation.

Unassigned Fund Balance

The total fund balance in the general fund in excess of the non-spendable, restricted, committed, and assigned fund balance.

/ G /

GAAP

Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund

Serves as the primary operating fund for the City.

Goal

A statement of broad direction, purpose, or intent based on the needs of the community. A goal is general and timeless.

Grants

A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

/ H /

Hourly Employee

An employee who is paid on a per-hour basis.

/ I /

Infrastructure

The physical assets of a government (streets, waterlines, sewers, public buildings, parks, etc.).

Inter-fund Transfers

The movement of monies between funds of the same governmental entity. Only the governmental body has authority to transfer between funds.

Intergovernmental Revenue

Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Charges

The charges to user departments for internal services provided by another department of the city.

Internal Service Funds

Funds used to account for Internal Service charges and expenditures (e.g. - Workers' Compensation).

/ L /

Levy

To impose taxes for the support of government activities.

Licenses and Permits

Revenues that come from the City's efforts to provide licenses to business and inspection services to enforce compliance with minimum requirements for building and operating safety.

Longevity

Employee compensation payments made in recognition of a certain minimum number of years employed full-time with the same entity.

Long-Term Debt

Debt with a maturity of more than one year after the date of issuance.

/ M /

Matching Funds

Requirement that a grant recipient contributes resources to a program that equal or exceed a pre-determined percentage of amounts provided by the grantor.

Materials and Supplies

May include articles and commodities which are consumed or materially altered when used, such as office supplies, operating supplies, and repair and maintenance supplies, as well as all items of expense to any person, firm, or corporation rendering a service in connection with repair, sale, or trade of such articles or commodities.

Mill

The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of net assessed property valuation.

Miscellaneous Revenue

A revenue category that is comprised of revenue sources that do not fit the other categories of Taxes, Licenses and Permits, Intergovernmental Revenue, Charges for Services, and Fines and Forfeitures.

Modified Accrual Basis

The method of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred, and revenues are recorded when received in cash, except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and the revenue earned.

/ N /

Net Budget

The legally adopted budget, less all inter-fund transfers and inter-departmental charges.

/ O /

Object of Expenditure

An expenditure classification, referring to the lowest and most detailed level of classification, such as utilities, office supplies, chemicals, or furniture.

Objective

Something to be accomplished in specific, well-defined, and measurable terms, and that is achievable within a specific time frame.

Obligations

Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget

This sets the plan for the day-to-day operations of the City. The City budgets operating funds annually, based on historical expenditures, priorities set forth by the elected officials, and economic conditions. Sales Tax Revenues and Utility Billing Charges provide the majority of the resources available for use within the operating budget.

Operating Expenses

The cost of personnel, materials, and equipment required for a department to function.

Operating Revenue

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Original Budget

The adopted budget, as approved by the City Council before the start of a new fiscal year.

Other Services and Charges

One of five expenditure account categories used to account for the purchase of contractual services and other intangible products such as security, temporary employment, professional and landscaping services, leases, utilities and communications, and employee education and travel.

/ P /

Part-time Employee/Position

An employee who works less than thirty (30) hours per week and, generally, does not receive benefits.

Personal Services

One of five expenditure account categories used to account for all costs related to compensating employees, including employee benefits such as pension, social security, uniform allowance, health insurance, workers' compensation, etc.

Prior-Year Encumbrances

Obligations from previous fiscal years in the form of purchase orders or contracts, which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

/ R /

Reserve

A portion of fund equity legally restricted for a specific purpose, or not available for appropriation and subsequent spending. It is normally a set aside of funds for emergencies or unforeseen expenditures not otherwise budgeted.

Resources

Total amounts available for appropriation, including estimated revenues, fund transfers, and beginning balances.

Revenue

The yield from sources of income (such as taxes, licenses, fines, etc.) that the City collects and receives for public use. Revenue increases the assets of a fund, while not increasing a liability, or representing a repayment of expenditure, a cancellation of a liability, or an increase in contributed capital.

Revenue estimates

Projected revenue using both time series analyses and deterministic methods.

/ S /

Seasonal Employee/Position

An employee hired during a peak period at an hourly rate (e.g. – Aquatic Park).

Shared Revenue

Taxes collected by the state are distributed, in part, back to the cities within the state in proportion to their population. This apportionment is determined by the census conducted every ten years. Includes revenues such as the Alcoholic Beverage Tax, Gasoline Tax, and Tobacco Tax.

Sinking Fund

A fund established to pay for General Obligation Bond debt and judgments against the City.

Sources of Revenue

Revenues are classified according to their source or point of origin.

Supplemental Appropriation

An additional appropriation made by the governing body after the budget year has started.

/T/

Taxes

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Transfers In/Out

Amounts transferred from one fund to another to comply with legal requirements or to assist in financing the services for the recipient fund.

/U/

Unencumbered Balance

The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

User Charges

The payment of a fee for direct receipt of a public service by the party who benefits from the service.

/V/

Variable Cost

A cost that increases/decreases with increases/decreases in the amount of service provided.

(Published in The Mustang News, Mustang, Okla., May 21, 2015.)

APPENDIX A
CITY OF MUSTANG
PROPOSED BUDGET
FY 2015-2016

	General Fund	Special Revenue Funds	Capital Project Funds	Debt Service Fund	Enterprise Fund	Internal Service Fund	Total Funds
BEGINNING FUND BALANCE/ NET WORKING CAPITAL - ESTIMATED	\$ 2,200,000	\$ 1,213,000	\$ 1,077,500	\$ 255,000	\$ 10,606,238	\$ 470,000	\$ 15,821,738
RESOURCES:							
Ad Valorem Taxes				353,000			353,000
Charges for Services	1,041,000				7,723,000		8,764,000
Other Fees		8,000				75,000	83,000
Tax and Franchise Fees	11,421,500				9,900,000		21,321,500
Licenses and Permits	279,600						279,600
Fines	451,515	5,000					456,515
Interest Income	8,000	4,360	5,500	1,000	8,850	3,000	30,710
Miscellaneous Revenues	185,300	10,000			63,020	6,000	264,320
Transfers	7,710,000	581,000	882,000		4,117,000		13,290,000
Total Resources	21,096,915	608,360	887,500	354,000	21,811,870	84,000	44,842,645
Total Available for Appropriations	23,296,915	1,821,360	1,965,000	609,000	32,418,108	554,000	60,664,383
APPROPRIATIONS:							
Mayor and Council	202,475						202,475
City Manager	482,831						482,831
Library	455,818	33,700	3,785				493,303
Parks and Recreation	978,695	49,900	7,236				1,035,831
General Government	1,501,000	5,000	800		317,620	250,000	2,074,420
Town Center	316,675		181,000				497,675
Bali Complex	536,675		70,640				607,315
Aquatics	222,870		70,895				293,765
Finance	617,555						617,555
Community Development	508,875		105,250				614,125
Police	2,951,616	61,900	210,950				3,224,466
Animal Control	72,795		1,000				73,795
Fire	1,982,075		202,000				2,184,075
Streets	175,000	653,500					828,500
Water			215,000		2,562,440		2,777,440
Sewer					1,169,510		1,169,510
Sanitation					980,000		980,000
Debt Service				314,520	3,643,750		3,958,270
2014-8 Construction Projects					7,195,238		7,195,238
Transfers	10,243,200				12,838,000		23,081,200
Total Appropriations	\$ 21,248,155	\$ 604,000	\$ 1,069,556	\$ 314,520	\$ 28,706,558	\$ 250,000	\$ 52,391,789
Estimated Ending Fund Balance/ Net Working Capital	\$ 2,048,760	\$ 1,017,360	\$ 896,444	\$ 294,480	\$ 3,711,550	\$ 304,000	\$ 8,272,594

NOTICE OF PUBLIC HEARING OF PROPOSED BUDGET

A public hearing on the FY 2015-2016 City of Mustang budget will be held at 7:00 p.m. on June 2, 2015, at Mustang City Hall for the purpose of discussing the City budget for the fiscal year beginning July 1, 2015. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. Copies of the proposed FY2015-2016 budget are available for review in the Office of the City Clerk, Library (Town Center) and City's Website at www.cityofmustangok.com

The Mustang News

PROOF OF PUBLICATION

PUBLIC NOTICE in CANADIAN COUNTY,
State of Oklahoma

Appendix City of Mustang Proposed Budget

AFFIDAVIT OF PUBLICATION

No. _____

State of Oklahoma
County of CANADIAN ss

Kyle Salomon, of lawful age, being duly sworn and authorized, says that he is Manager of the Mustang News, a weekly newspaper published in the City of Mustang, Canadian County, Oklahoma, a newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes 1971 as amended, and complies with all other requirements of the laws of Oklahoma with reference to legal publications.

That said notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publication and not in a supplement, on the following dates:

May 21 2015
(Month or months, date or dates)

Publishing fee \$ 90.00

Subscribed to and sworn to before me this 21st day of May

was 2015
My commission expires: Aug 02 2015

Aug 02 2015

Kate Jones
Notary Public

(Published in The Mustang News, Mustang, Okla., May 21, 2015.)

APPENDIX A
CITY OF MUSTANG
PROPOSED BUDGET
FY 2015-2016

	General Fund	Special Revenue Funds	Capital Project Funds	Debt Service Fund	Enterprise Fund	Internal Service Fund	Total Funds
BEGINNING FUND BALANCE/ NET WORKING CAPITAL - ESTIMATED	\$ 2,200,000	\$ 1,213,000	\$ 1,077,500	\$ 255,000	\$ 10,606,238	\$ 470,000	\$ 15,821,738
RESOURCES:							
Ad Valorem Taxes				353,000			353,000
Charges for Services	1,041,000				7,723,000		8,764,000
Other Fees		8,000				75,000	83,000
Tax and Franchise Fees	11,421,500				9,900,000		21,321,500
Licenses and Permits	279,600						279,600
Fines	451,515	5,000					456,515
Interest Income	8,000	4,360	5,500	1,000	8,850	3,000	30,710
Miscellaneous Revenues	165,300	10,000			63,020	6,000	264,320
Transfers	7,710,000	581,000	882,000		4,117,000		13,290,000
Total Resources	21,095,915	608,360	887,500	354,000	21,811,870	84,000	44,842,645
Total Available for Appropriations	23,296,915	1,821,360	1,965,000	609,000	32,418,108	554,000	60,664,383
APPROPRIATIONS:							
Mayor and Council	202,475						202,475
City Manager	482,831						482,831
Library	455,818	33,700	3,785				493,303
Parks and Recreation	978,695	49,900	7,236				1,035,831
General Government	1,501,000	5,000	800		317,620	250,000	2,074,420
Town Center	316,675		181,000				497,675
Ball Complex	536,675		70,640				607,315
Aquatics	222,870		70,895				293,765
Finance	617,555						617,555
Community Development	508,875		105,250				614,125
Police	2,951,616	61,900	210,950				3,224,466
Animal Control	72,795		1,000				73,795
Fire	1,982,075		202,000				2,184,075
Streets	175,000	653,500					828,500
Water			215,000		2,562,440		2,777,440
Sewer					1,169,510		1,169,510
Sanitation					980,000		980,000
Debt Service				314,520	3,643,750		3,958,270
20148 Construction Projects					7,195,238		7,195,238
Transfers	10,243,200				12,838,600		23,081,800
Total Appropriations	21,248,155	804,000	1,069,556	314,520	28,706,558	250,000	52,391,789
Estimated Ending Fund Balance/ Net Working Capital	\$ 2,048,760	\$ 1,017,360	\$ 895,444	\$ 294,480	\$ 3,711,550	\$ 304,000	\$ 8,272,594

NOTICE OF PUBLIC HEARING OF PROPOSED BUDGET

A public hearing on the FY 2015-2016 City of Mustang budget will be held at 7:00 p.m. on June 2, 2015, at Mustang City Hall for the purpose of discussing the City budget for the fiscal year beginning July 1, 2015. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. Copies of the proposed FY2015-2016 budget are available for review in the Office of the City Clerk, Library (Town Center) and City's Website @ www.cityofmustang.org

THANK YOU!

From THE MUSTANG NEWS

A new Legal Notice from your office had its first insertion in the Mustang News this week.

Enclosed are copies for your files and a bill for the publication.

Please check for accuracy and correct publishing dates.

The Mustang News will provide the court with proof of publication upon receipt of payment from you. Or you may obtain proof of publication at our office or by mail upon payment for the publication.

We make every effort to furnish the best possible weekly legal publication service and invite your regular use of our legal columns.

We sincerely appreciate every opportunity to be of service to you and your clients in the matter of legal publications. For assistance, call the El Reno office at 262-5180.

Thank you,

Mustang News

CITY OF MUSTANG

AGENDA ITEM COMMENTARY

1. **ITEM NO.** H-4

2. **MEETING DATE:** June 2, 2015

3. **TITLE:**

Discussion, Consideration, and Possible Action on Resolution 15-057 Approving the Fiscal Year 2015-2016 Budgets for the City of Mustang, Mustang Improvement Authority and Related Funds.

4. **COUNCIL ACTION:** Approve/Deny

5. **INITIATOR:** Timothy Rooney, City Manager

6. **BACKGROUND:**

In accordance with State Statutes, the Public Hearing must be held on the proposed budget 15 days prior to the start of the fiscal year. The budget summary and notice of the public hearing was published in the newspaper(s) five days prior to this hearing.

The annual budget hearing is the public's opportunity to be heard.

Approval of the fiscal year 2015-2016 budget includes the following:

- Hiring of a Police Officer; Firefighter; Grounds Keeper Manager (Ball Complex); Library Youth Services Assistant (PT); and Animal Control Officer (PT)
- No increase in employee health care costs which is a result of joining the Oklahoma Public Employees Health and Welfare Consortium
- Mandated increase to the Oklahoma Municipal Retirement Fund contributions from 10.64% to 11.79%
- Three percent (3%) cost of living adjustment for union employees
- Three percent (3%) cost of living adjustment or retirement adjustment for non-union employees (TBD)
- Permanently disable Resolution 05-027 and adopt a new resolution to change 10% of sales tax revenue received in excess from \$500,000 to \$800,000 in a month transferred to the Limited Purpose Fund for the purpose of maintaining, constructing, and improving infrastructure system and fund capital improvements
- Completion of Heights Addition project
- Improvements to 89th Street from Morgan Road to County Line Road

- Capital improvements totaling \$900,556 and reserving fund balance of \$896,444 for next year's carryover
- Transfer of funds to Workers Compensation Fund of \$75,000 (split between the General Fund and MIA) to cover annual excess workers compensation coverage
- Root control in sewer line to prevent sewer overflows and reduce pipe damage - \$22,500 allocated.

7. FINANCIAL IMPACT:

8. STAFF COMMENTS:

9. STAFF SOURCE: Timothy Rooney, City Manager

10. ORDINANCE /RESOLUTION NO. 15-057

11. ATTACHMENT: Appendix A

RESOLUTION 15-057

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF MUSTANG,
OKLAHOMA, BUDGET FOR THE FISCAL YEAR 2015-2016 AND ESTABLISHING
BUDGET AMENDMENT AUTHORITY.**

Whereas, the City of Mustang has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in O.S. Sections 17-201 through 17-216; and

Whereas, the City Manager has prepared a budget for the fiscal year ending June 30, 2016 (fiscal year 2015-2016) consistent with the Act; and

Whereas, the Act in section 17-215 provides the Chief Executive Office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund(s); and

Whereas, the budget has been formally presented to the Mustang City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

Whereas, the governing body has conducted a Public Hearing on the proposed budget for the fiscal year ending June 30, 2016, at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act, and

Now, therefore, be it resolved by the Mayor and City Council of the City of Mustang, Oklahoma;

Section 1: The City Council of the City of Mustang does hereby adopt the fiscal year 2015-2016 budget on the 2nd day of June 2015 with total resources available in the amount of \$60,664,383 and total fund/departamental appropriations in the amount of \$60,664,383 (included reserves of \$8,272,594). Legal appropriations (spending and/or encumbering limits) are hereby established as provided in Appendix A to this Resolution.

Section 2: The City Council does hereby authorize the City Manager, or designee, to transfer any unexpended and unencumbered appropriations, *at any time throughout* fiscal year 2015-2016, from one department to another within a fund, *without further* approval by the City Council.

Section 3: All supplemental appropriations (increase) or decrease in the total appropriations of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

PASSED AND APPROVED this **2nd** day of **June 2015**.

Mayor

ATTEST:

City Clerk

RESOLUTION 15-057

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Mayor

ATTEST:

City Clerk

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FY 2015-2016**

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Other Fees Tax and Franchise Fees Licenses and Permits	11,421,500	8,000			9,900,000	75,000	21,321,500
Fines	279,600						279,600
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Water			215,000		2,562,440	2,777,440
Sewer					1,169,510	1,169,510
Sanitation					980,000	980,000
Debt Service				314,520	3,643,750	3,958,270
2014B						
Construction					7,195,238	7,195,238
Projects					12,838,000	23,081,200
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